

# Kentucky Department for Libraries and Archives



## LSTA Library Services and Technology Act

### Annual Report FY 2002



Kentucky Department for Libraries and Archives  
James A. Nelson  
State Librarian and Commissioner

December, 2002

**Kentucky Department for Libraries and Archives**  
**FY 2002 Annual Report Of the Library Services and Technology Act Funds**

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This publication is supported by the Institute of Museum and Library Services under the provision of the Library Services and Technology Act as administered by the Kentucky Department for Libraries and Archives.

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**Part A. Numerical/Landscape Data**

This section is used to compile numerical information on grants, applications, and awards for the current fiscal year.

<b>Table A-1</b>	<b>Public</b>	<b>School</b>	<b>Academic</b>	<b>Special</b>	<b>Multi-type</b>	<b>SLAA</b>	<b>Totals</b>
Number of Eligible Applicants	118	0	2	3	1	1	125
Number of Eligible Applications	123	0	4	3	3	16	149
Amount Requested (\$)	\$479,445	\$0	\$141,300	\$93,500	\$30,600	\$1,673,600	\$2,418,445
Number of Grants Funded	108	0	4	3	3	16	134
Amount Awards (\$)	\$452,100	\$0	\$141,300	\$93,500	\$30,600	\$1,673,600	\$2,391,100

**Definitions:**

Eligible applicants include: public libraries, public elementary and secondary schools, academic libraries; research libraries who make publicly available library services and materials suitable for scholarly research and not otherwise available to the public and that are not an integral part of an institution of higher education; and a private library or other special library, but only if the State in which such private or special library is located determines that the library should be considered a library for purposes of this subchapter.

Number of eligible applications refers to the number of eligible requests for LSTA funds in any given fiscal year. This number includes: competitive and non-competitive grants, subgrants, contracts and cooperative agreements with eligible libraries and those projects/activities conducted within or by the State Library.

<b>Table A-2</b>	<b>Purpose of LSTA</b>	<b># Grants Awarded</b>	<b>Total Funds Awarded</b>
Linkages Among Libraries - establish or enhance electronic linkages among or between libraries		0	\$0.00
Linkages With Others - link libraries electronically with educational, social or informational services		0	\$0.00
Accessing Information - assist libraries in accessing information through electronic networks		86	\$766,500.00
Consortia/Sharing - encourage libraries in different areas, and encourage different types of libraries to establish consortia and share resources		3	\$417,700.00
Computers/Telecommunications - pay costs for libraries to acquire and share computer systems and telecommunications technologies		7	\$521,100.00
Targeted Services - target library and information services to persons having difficulty using a library and to underserved urban and rural communities.		38	\$685,800.00
	<b>Total</b>	<b>134</b>	<b>\$2,391,100</b>

<b>FY 2002</b>	<b>Part B. Promising Practices/Exemplary Programs</b>			<b>State:</b>
Project Title: Children's and Young Adult Program				X Statewide Project
Project Director: Carol Baughman		Phone Number: 502-564-8300 ext. 264		
Library: KY Department for Libraries & Archives		Type of Library: SLAA		
Mailing Address: P.O. Box 537				
City: Frankfort	State: KY	Zip Code: 40602	E-mail: <a href="mailto:carol.baughman@kdla.net">carol.baughman@kdla.net</a>	
Amount Funded: 128,000.00	Matching Funds:		Number Served:	
<p><b>Project Description:</b> Kentucky's public libraries are currently serving approximately 9.55% of the state's children under the age of eighteen. This leaves 90% of potential users in this age group unserved. To support public library efforts to reach this segment of the population, two children's and youth services consultants provided consultation, training, and coordination services for public librarians serving children, young adults, their families, teachers and caregivers. The consultants coordinated all elements of "Celebrate Books," the 2002 summer reading program that registered over 90,000 children and teens. They provided 17 workshops and other presentations and coordinate an online discussion group for children's and young adult librarians. The summer reading program pages were among the top ten receiving the most hits on the state library web site. The consultants also monitored subgrants, prepared bibliographies, wrote articles and book reviews, and served on workgroups.</p> <p><b>Evaluation:</b> In addition to collecting statistical information, written evaluation forms completed by participants in all training events and summer reading programs requested narrative comments. Thanks to the guidance and training of this program many public librarians serving Kentucky's children are better educated and seem more confident and effective in their work. Children, young adults, their families, and caregivers are making greater use of public libraries. The following comments from children's librarians speak volumes towards relating how important children's programming is to the families of the state.</p> <p>"Latino families really responded for the first time ever to "Celebrate Books". Fortunately for us there is an English tutor using one of our rooms which brought the families in for something besides the computer and the Internet. While they were here they started reading children's books and sending the children to programs. Several Latino children completed their summer reading goal which was quite encouraging to us because we have been hoping to reach this group."</p> <p>"The library provides a variety of programs designed to give the children a solid foundation prior to beginning school. The Summer Reading Program provides continuity for school aged children during the summer months. The importance of the library to the lives of people in the county was brought home to me last year in a particularly stunning way. A two and a half-year-old child who was a regular Storytime attendee and faithful library patron died suddenly last December. When I visited the family at the funeral home, there was a large bulletin board with pictures of the child and her family. Many of the pictures had been taken at the library. The next day at the funeral much of the music for the service was taped singing of Storytime songs sung by her extended family. Imagine the rush of emotion I felt upon hearing "Twinkle, Twinkle Little Star" as the first "hymn" of the service. The very last song of the service was the "Goodbye Song" with which we always end Storytime. As I looked down the church I could see her sister and mother doing the hand motions that accompany the song. It was an experience I shall never forget, and a real testimony to the power the library has to influence young lives."</p>				
OPTIONAL DATA				
Length of Project: from <u>10</u> month <u>01</u> year to <u>09</u> month <u>02</u> year				

<b>FY 2002</b>	<b>Part B. Promising Practices/Exemplary Programs</b>			<b>State: KENTUCKY</b>
Project Title: Library Programming – Libros y Mas				Statewide Project
Project Director: Jarrett Boyd			Phone Number: 502-732-7020	
Library: Carroll County Public Library			Type of Library: Public	
Mailing Address: 136 Court Street				
City: Carrollton		State: KY	Zip Code: 41008	E-mail: <a href="mailto:jarrett.boyd@mail.state.ky.us">jarrett.boyd@mail.state.ky.us</a>
Amount Funded: \$10,000.00		Matching Funds: 0		Number Served: 250
<p>Project Description: This Carroll County Public Library project involved partnerships with local churches, the local school system, the adult education program, the extension office, local law enforcement and the local business community. The specific need the project addressed was to educate larger numbers of the Hispanic population about the many services of the library and increase their use of the facility, thereby facilitating their assimilation into the community. All other residents of the community were included in most activities to foster a better understanding between the groups.</p> <p>To increase use of the library, the library hosted an open house for Spanish speaking members of the community. The attendees filled out a questionnaire about books, services, and audio preferences. Using the information gathered the library added to their collection of Spanish language materials. The maintained two deposit collections, one at a local Mexican grocery and the other at a restaurant. The library advertised their presence and activities with flyers placed at sites frequented by the Hispanic population. Library registration cards in Spanish and appropriate bi-lingual signage were provided. The library also provided a copy of the Driver's manual in Spanish, hosted a program on safe driving, provided bi-lingual tax information, and provided computer training. Bi-lingual story hours were held, homework assistance was provided and 5 evenings of "Burgers, Books and a Movie" for teens were hosted showing movies with either English or Spanish subtitles and providing a copy of the book the movie was based on for the teens to read and discuss. During tax time, one evening a week was set aside for assistance with filing tax forms. The Mexican Independence Day was held in the streets of the city in front of a Mexican restaurant, which provided all the food. The Cinco de Mayo celebration, hosted by the library, was a firm success with over 80 attending and evenly divided between Anglos and Hispanics.</p> <p>Evaluation: As result of the bi-lingual story hours, non-Hispanic children and the library staff were learning to count in Spanish and learning new words and phrases. Spanish speaking children learned English words and phrases. More Hispanic children were spending their afternoons at the library. One of the young girls who attended the teen programs became a part time page at the library and still helps with translation. Many of the teens obtained library cards, feel comfortable working on homework and spending time on the computers at the library. The library exceeded their goal of enrolling 100 Hispanic patrons. This project raised the level of awareness among staff and Trustees about this growing segment of population. The activities planned to bring Anglo and Hispanic population together were highly attended and successful. The computer classes are continuing. The project not only taught lessons, increased awareness but it enhanced the reputation of the library with all members of the county and led to new and valuable friendships.</p>				
OPTIONAL DATA				
Length of Project: from __10__ month __01__ year to __9__month __02__ year				

Please attach additional pages as needed

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Kentucky Archival & Manuscript Collections Automated Catalog (KAMCat)		1A
# Served: 4,041,769		
Director: Barbara Teague	Phone: 502-564-8300 ext. 249	
Library: KY Dept for Libraries & Archives	E-mail: <a href="mailto:barbara.teague@kdla.net">barbara.teague@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$58,800.00	X   Check here if a statewide project	
<p>Description: This project promotes the use of Kentucky's abundant archival and manuscript collections by continuing to develop and expand KAMCat, a web based union catalog of primary source materials collected by repositories throughout the state. The catalog was migrated to the KDLA Endeavor Voyager Catalog. Over 15,572 new items were added the KDLA catalog in FY2002. Users now have an improved cataloging and searching system, as well as having all of KDLA's holdings available through one catalog</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Kentucky Union List of Serials (KULS)		1B
# Served: 4,041,769		
Director: Charlene Davis	Phone: 502-564-8300 ext. 230	
Library: University of Louisville Libraries	E-mail: <a href="mailto:charlene.davis@kdla.net">charlene.davis@kdla.net</a>	
Address: University of Louisville	Evaluation Type: Outcome	
City: Louisville	State: KY	Zip Code: 40292-0537
Amount Awarded: \$110,300.00	X   Check here if a statewide project	
<p>Description: This project provided a subgrant to the University of Louisville Libraries enabling the University to provide the services of designated maintenance agent for the Kentucky Union List of Serials (KULS) on OCLC, the Online Computer Library Center, as a subset of the Kentucky Group database. KULS staff processed 10,449 updates this past year and 83 libraries sent serial holdings updates to the office. Updates were all processed within 72 hours of their arrival at the office. As a direct result of this activity, the use of ILL increased over 8% last year.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Support For Library Consortia		1C
# Served: 4,041,769		
Director: Charlene Davis	Phone: 502-564-8300 ext. 230	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:charlene.davis@kih.net">charlene.davis@kih.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40342-0537
Amount Awarded: \$246,000.00	X   Check here if a statewide project	
<p>Description: This project supports collaborative resource sharing efforts that enhance the information services available to library patrons throughout the Commonwealth. LSTA and state funds were used to tapeload records to OCLC, for bibliographic utilities' fees including ILL activities for the Kentucky OCLC GAC, and to subsidize collaborative services for the library community as a whole. Collaborative resource sharing efforts among libraries has helped to bring more equitable access to information to all users regardless of type or size of library.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Centralized Technical Support		1D
# Served: 4,041,769		
Director: Sharon Breeding	Phone: 502-564-8300 ext. 229	
Library: KY Dept For Libraries & Archives	E-mail: <a href="mailto:sharon.breeding@kdla.net">sharon.breeding@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$61,400.00	X   Check here if a statewide project	
<p>Description: This project supported a centralized cataloging and processing center at the State Library. Because of this project many additional title were added to the OCLC database to increase resource sharing opportunities. Support on cataloging issues was also provided to library staff throughout the state so they could better serve the informational needs of their clients.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Kentucky Library Information Center (KLIC) Resource Library Subgrants		2A
# Served: 1,873,130		
Director: Charlene Davis	Phone: 502-564-8300 ext. 230	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:charlene.davis@kdla.net">charlene.davis@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$16,000.00	X   Check here if a statewide project	
<p>Description: This project provided subgrants to the Universities of Kentucky and Louisville Library systems designating them as resource libraries in the KLIC program to provide enhanced reference and research service to public libraries. KLIC responded to 967 requests allowing citizens across the Commonwealth to receive timely, unique and specialized information without negative impact on the staff and budget of the local libraries.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Support For Computer Training Labs		2B
# Served: 2,956		
Director: Charlene Davis	Phone: 502-564-8300 ext. 230	
Library: KDLA (See Below)	E-mail: <a href="mailto:charlene.davis@kdla.net">charlene.davis@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$48,000.00	X   Check here if a statewide project	
<p>Description: Subgrants were awarded to the Lexington Public Library, Louisville Free Public Library and the Boone County Public Library to provide use of their computer training labs for training the staffs of libraries. Each library dedicated a number of days in the labs for training to enhance the skills of local library staffs in providing technology based services to their patrons. The libraries provided student and instructor workstations, high speed internet access and hands-on training. These subgrants will not be offered again but the libraries will continue to use the equipment and labs to assist patrons attain essential computer skills necessary for success in today's world of information technology.</p>		



<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Data Projector / Public Library Training		2C
# Served: 12,521		
Director: Charlene Davis	Phone: 502-564-8300 ext. 230	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:Charlene.davis@kdla.net">Charlene.davis@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$59,400.00	X   Check here if a statewide project	
<p>Description: This project provided data projection units with amplifiers and speakers for all Regional offices for use by the public libraries in their regions. The units can be attached to workstations to be used to project computer generated files or Internet accessed sites for training purposes to reach both library staff and community members at the local level. They are also used to project videos for large groups in conjunction with programs at the libraries.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Continuing Education and Training For Staff		3A
# Served: 167		
Director: Christie Robinson	Phone: 502-564-8300 ext. 309	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:christie.robinson@kdla.net">christie.robinson@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$44,000.00	X   Check here if a statewide project	
<p>Description: This project provided funds for the state library staff for training, continuing education, college coursework, workshops and seminars to assist staff to continuously improve their skills and knowledge. The training is extremely important to help staff in performing their individual and collective jobs in providing information sources to the people of the Commonwealth.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Office Automation		3B1
# Served: 4,041,769		
Director: Skip Hunt	Phone: 502-564-8300 ext. 294	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:skip.hunt@kdla.net">skip.hunt@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$350,000.00	X   Check here if a statewide project	
<p>Description: This project provides an infrastructure for the State Library's public service initiatives, ensuring that the libraries and citizens of the Kentucky have equitable access to networked library and archival information resources and services. Through this program staff have access to computing technology systems and networks to provide direct services to patrons and libraries. The program also provides direct patron walk-in computer access and electronically remote access from public libraries, institutions, private enterprise and private individuals.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Technology, Networking and Systems Support		3B2
# Served: 4,041,769		
Director: Christie Robinson	Phone: 502-564-8300 ext. 309	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:christie.robinson@kdla.net">christie.robinson@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$77,000.00	X   Check here if a statewide project	
<p>Description: This project provides an infrastructure for the operation and maintenance of the systems for telecommunications for the department that facilitate the telephonic communications among the staff at the library and for libraries and citizens across Kentucky who need voice and data communication with the state library for services and support. The state library received approximately 1,750 calls per week.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Communications and Statewide Public Awareness		3C
# Served: 4,041,769		
Director: Kelly Reed	Phone: 502-564-8300 ext. 315	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:kelly.reed@kdla.net">kelly.reed@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$86,500.00	X   Check here if a statewide project	
<p>Description: This project promotes equitable access to information statewide, resulting in the public's increased use of library resources and services. The main goal is to continue to foster Kentuckians' awareness and support of libraries. Statewide forums supported by this project were invaluable to the state library in providing needs assessment to direct the strategic and longtime plan for library services in the state.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Film/Video Program		3D
# Served: 1,873,130		
Director: Brenda Fuller	Phone: 502-564-8300 ext. 334	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:brenda.fuller@kdla.net">brenda.fuller@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$39,100	X   Check here if a statewide project	
<p>Description: This project provided an educational/professional collection of public performance videos, 16 mm films, audio books, CD-ROMs and DVDs at the State Library to be loaned to public libraries for use in library programming for children and adults and to meet individual customer needs. State employees, have access to audiovisual materials for their training needs in areas such as safety, health and legal issues to help them better serve all citizens of the state. A total of 11,606 videos and 768 16-mm films were circulated. More than 86,000 viewers reported viewing the videos. 3,607 audio books in both cassette and CD format were circulated.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: State Library Reference / Research Services		3E
# Served: 1,873,130		
Director: Brenda Fuller	Phone: 502-564-8300 ext. 334	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:brenda.fuller@kdla.net">brenda.fuller@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$225,500.00	X   Check here if a statewide project	
<p>Description: This project provides funding for information resources in all formats, a circulation assistant, bibliography utilities and concentrates on providing customers with timely and accurate information in a cost effective manner. 1500 items were added to the State Library Collections as a result of Materials Selection meetings. Work was done making substantial changes to existing electronic databases and adding 7 new databases. 3,830 requests were processed by the State Library Interlibrary loan unit. 11,814 items were circulated and 3,370 information requests were answered from library customers.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Kentucky Talking Book Library		3F
# Served: 3,000		
Director: Richard Feindel	Phone: 502-564-8300 ext. 285	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:richard.feindel@kdla.net">richard.feindel@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$6,500.	X   Check here if a statewide project	
<p>Description: This project provides library services to those who cannot read printed matter because of a physical disability. Eligible individuals included the blind, some physically disabled and most learning disabled people. The Talking Book Library served 2,879 patrons with 139,120 books and magazines during the year. 36 new books were recorded for the Kentucky collection. The following statement is an example of the type of feedback received from patrons. "You do a great service for those who can no longer read but still have the desire to keep up with what is going on in the world."</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Continuing Education for Public Libraries		4A
# Served: 1,419		
Director: Janet Chisman	Phone: 502-564-8300 ext. 219	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:janet.chisman@kdla.net">janet.chisman@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Tell It / Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$128,900.00	X   Check here if a statewide project	
<p>Description: This project develops and provides training and educational programs for public library employees and library trustees that will advance expertise, foster professional development, empower trustees, broaden public awareness and improve library services to all Kentuckians. Funding provides for a Continuing Education Consultant and for regional training opportunities. Topics of training opportunities ranged from staff development, trustee training, ready reference, dealing with difficult patrons, weeding, grant writing and book repair.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Continuing Education – KY Library Trustee Association PLS Conference		4A2
# Served: 18		
Director: Janet Chisman	Phone: 502-564-8300 ext. 219	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:janet.chisman@kdla.net">janet.chisman@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$5,000	X   Check here if a statewide project	
<p>Description: This project provided scholarships to Kentucky public library trustees to attend the joint Public Library Section of the Kentucky Library Association and Kentucky Library Trustee Association conference. The conference allowed trustees to become aware of the possibilities, challenges, and issues that concern libraries today.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Continuing Education – Technology Utilization in Children's Services		4A3
# Served: 40		
Director: Janet Chisman	Phone: 502-564-8300 ext. 219	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:janet.chisman@kdla.net">janet.chisman@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$5,100.00	X   Check here if a statewide project	
<p>Description: This project provided hands-on training specifically for children's and youth services on finding, using, and promoting the best on-line resources for children, their parents, caregivers and teachers. The sessions provided periods of instruction followed by time to practice skills and explore new resources in a computer lab setting. The targeted audience of children's and youth services librarians indicated that the workshops were extremely beneficial in helping them meet their customer's needs.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Technology Support For Public Libraries		4B
# Served: 1,873,130		
Director: Terry Manual	Phone: 502-564-8300 ext. 269	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:terry.manual@kdla.net">terry.manual@kdla.net</a>	
Address: P.O. Box	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$75,100.00	X   Check here if a statewide project	
<p>Description: This project provided professional technology support to libraries of the state. Automation consulting, equipment purchase assistance, staff training, and equipment/software evaluation services were conducted with libraries upon request. Site visits were conducted at many Kentucky libraries, telephone support, and technological training with emphasis on serving the needs of small to medium sized public libraries was provided. Providing statewide E-rate support to all requesting libraries, with training provided as needed, was included in program objectives.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Mobile Innovative Technology – Bowling Green Subgrant		4B1
# Served: 37,049		
Director: Alisa Carmichael	Phone: 270-781-4882	
Library: Bowling Green Public Library	E-mail: <a href="mailto:alisac@bgpl.org">alisac@bgpl.org</a>	
Address: 1225 State Street	Evaluation Type: Outcome	
City: Bowling Green	State: KY	Zip Code: 42101
Amount Awarded: \$3,990.00	Check here if a statewide project	
<p>Description: The project provided a matching competitive subgrant to the Bowling Green Public Library to purchase bi-direction equipment to provide remote delivery of information and telecommunications to geographic segments of the county service area which are currently underserved or unserved. The equipment was purchased and installed but numerous problems resulted in the system not being operational. Resolution of the problems is expected within a short time and the library will provide additional reports to the state library upon successful completion of the project.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Fixed Technology Innovation - Bullitt County Subgrant		4B2a
# Served: 24,395		
Director: Randy Matlow	Phone: 502-543-7675	
Library: Bullitt County Public Library	E-mail: <a href="mailto:bcpl@iglou.com">bcpl@iglou.com</a>	
Address: 127 N. Walnut Street	Evaluation Type: Tell-It	
City: Shepherdsville	State: KY	Zip Code: 40165
Amount Awarded: \$7,500.00	Check here if a statewide project	
<p>Description: This project provided a matching competitive subgrant to the Bullitt County Public Library to replace existing ISDN telecommunication data lines that were being used for the library's automation system and internet with an 802.11b wireless network. This will alleviate the problems of slow connect time and network congestion. It will also have lower fees associated with its use, resulting in decreased long-term cost to the library.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Fixed Technology Innovation – Scott County Subgrant		4B2b
# Served: 50		
Director: William Smith	Phone: 502-863-3566	
Library: Scott County Public Library	E-mail: <a href="mailto:billa.smith@mail.state.ky.us">billa.smith@mail.state.ky.us</a>	
Address: 104 South Bradford Lane	Evaluation Type: Outcome	
City: Georgetown	State: KY	Zip Code: 40324
Amount Awarded: \$2,235.00	Check here if a statewide project	
<p>Description: This project provided a matching, competitive subgrant to the Scott County Public Library to install an information kiosk to provide ready access to a variety of library and community information and services for both the English and Spanish speaking population. The library installed the kiosk, giving patrons access to a library map, instruction, calendars, programs and events and will also give wireless on-line connections to selected Internet sites. A running evaluation of the services and library program attendance will be continued and the software/services offered on the Kiosk may be changed or amended in an attempt to better target the population.</p>		

Awarded FY 2002	PART D. PROJECTS		State: Kentucky
Project Title: Children's Technological/Educational Enhancement Project			4B2c
# Served: 3,000			
Director: Libby Powell		Phone: 502-255-7362	
Library: Trimble County Public Library		E-mail: <a href="mailto:tcpl@iglou.com">tcpl@iglou.com</a>	
Address: P.O. Box 249		Evaluation Type: Outcome	
City: Bedford		State: KY	Zip Code: 40006
Amount Awarded: \$1,600.00		<input type="checkbox"/> Check here if a statewide project	
Description: This project provided a matching, competitive subgrant to the Trimble County Public Library to provide two computers containing educational software for the library's school and preschool service population. The software promotes reading, math, language (Spanish) and other education subjects. The target audience is from preschool to 5-6 grades. Up to 15 different programs may be run on each computer. This project allows children's access to educational and fun software while other computers in the library are being used by adult patrons. This small, county library would not have had the funds to purchase these computers without the help of I STA.			

Awarded FY 2002	PART D. PROJECTS		State: Kentucky
Project Title: Use of Staff Specialist			4C
# Served: 1,873,130			
Director: Judith Gibbons		Phone: 502-564-8300 ext. 268	
Library: KY Dept. for Libraries & Archives		E-mail: <a href="mailto:judith.gibbons@kdla.net">judith.gibbons@kdla.net</a>	
Address: P.O. Box 537		Evaluation Type: Outcome	
City: Frankfort		State: KY	Zip Code: 40602-0537
Amount Awarded: \$93,500.00		X	Check here if a statewide project
Description: This project strengthens public library development in the state. Regional Librarians based in offices throughout the state and supported by Administrative Assistants, share their training, experience and expertise with local public library personnel and their governing boards through advice and consultation. They provide leadership and specialized services in all phases of public library operations and administration including continuing education for library staff and trustees.			

Awarded FY 2002	PART D. PROJECTS		State: Kentucky
Project Title: Early Childhood Development – Parent & Children Resource Subgrant			4D2a
# Served: 8,300			
Director: Richard Haynes		Phone: 606-573-5220	
Library: Harlan County Public Library		E-mail: <a href="mailto:richard.haynes@mail.state.ky.us">richard.haynes@mail.state.ky.us</a>	
Address: 107 North 3 <sup>rd</sup> Street		Evaluation Type: Outcome	
City: Harlan		State: KY	Zip Code: 40831
Amount Awarded: \$10,000.00		<input type="checkbox"/> Check here if a statewide project	
Description: A competitive subgrant was awarded to the Harlan County Public Library to fund a Parents and Children's Resource Program. The components of the program included a creation of developmentally appropriate spaces for infants and toddlers in the system's libraries; enhancement of the circulating children's materials; development of a section of parenting materials; initiation of monthly lapsit programs; increase in outreach programs; creation of "Books Build Brighter Babies" book-based thematic bags that were circulated to childcare centers; and the creation and distribution of new parent resource kits developed to introduce the library to young families, to increase parent involvement in emergent literacy activities, and to publicize countywide services to support families.			



<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Early Childhood Development – KARE		4D2b
# Served: 130		
Director: Jan Banks	Phone: 606-787-9381	
Library: Casey County Public Library	E-mail: <a href="mailto:janbanks@caseylibrary.org">janbanks@caseylibrary.org</a>	
Address: 238 Middleburg Street	Evaluation Type: Outcome	
City: Liberty	State: KY	Zip Code: 42539
Amount Awarded: \$10,000.00	<input type="checkbox"/> Check here if a statewide project	
<p>Description: A competitive subgrant was awarded to the Casey County Public Library for project KARE (Kids and Reading Enrichment), to support the emergent literacy of children from birth through age three and to engage parents in the reading life of their children. The project initiated a partnership with eight community agencies to enhance the library's space and collections for the children and their parents; initiate a toddler Storytime program at the library and at the county's childcare centers; support classes for parents; and create information kits for families of new babies.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Strengthening Collection Management		4E
# Served: 1,548		
Director: Tezeta Lynes	Phone: 502-564-8300 ext. 267	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:tezeta.lynes@kdla.net">tezeta.lynes@kdla.net</a>	
Address: P.O. Box	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$15,000.00	<input checked="" type="checkbox"/> Check here if a statewide project	
<p>Description: This project provided consulting services and made available information on new and useful books and other resources for public libraries. A web-based newsletter was regularly distributed to several statewide listservs serving public libraries. The newsletter included the following regular pages and a featured article: FilmClips - information on new audio and video materials at KDLA; Professional – new library science materials available from KDLA; Kentucky Books – new publications about the state or authored by Kentuckians; Novelist – New novels from a database available through the Kentucky Virtual Library; and AudioBooks – new audiobooks at the state library. Professional journals and literature was supplied to the regional staff.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Strengthening Collections Management Subgrants		4E1
# Served: 1,873,130		
Director: Tezeta Lynes	Phone: 502-564-8300 ext. 267	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:tezeta.lynes@kdla.net">tezeta.lynes@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$260,700.00	<input checked="" type="checkbox"/> Check here if a statewide project	
<p>Description: These non-competitive subgrants were awarded to libraries that provide countywide public library service and were aimed at assisting the libraries reach their book budget goals. Many county libraries are not able to afford the updated collection needed to meet the current population demands. Sixty four libraries received these book grants in FY2002 to supplement their collections. This was the last year these subgrants will be offered.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Northern Kentucky Subregional Talking Book Library		4F1
# Served: 543		
Director: Wayne Onkst	Phone: 859-491-7610	
Library: Kenton County Public Library	E-mail: <a href="mailto:wonkst@kenton.lib.ky.us">wonkst@kenton.lib.ky.us</a>	
Address: 502 Scott Boulevard	Evaluation Type: Outcome	
City: Covington	State: KY	Zip Code: 41011
Amount Awarded: \$38,000	<input type="checkbox"/> Check here if a statewide project	
<p>Description: The Northern Kentucky Subregional Talking Book Library serves print disabled library patrons of Kentucky with recorded books and magazines. They distribute special cassette players needed for listening to the materials. During this year they served 543 patrons with 22,682 books and magazines recorded on cassette tape. In late spring they undertook a project to convert their book identification labels from OCR-A to barcode. That project is on-going.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Louisville Subregional Talking Book Library		4F2
# Served: 1,393		
Director: Craig Buthod	Phone: 502-574-1611	
Library: Louisville Talking Book Library	E-mail: <a href="mailto:buthod@lfpl.org">buthod@lfpl.org</a>	
Address: Fourth and York Streets	Evaluation Type: Outcome	
City: Louisville	State: KY	Zip Code: 40203-2257
Amount Awarded: \$49,000	<input type="checkbox"/> Check here if a statewide project	
<p>Description: The Louisville Subregional Talking Book Library serves print disabled residents of Jefferson County with recorded books and magazines. They distribute the cassette players needed to use these materials. A barcode conversion project of 30,000 books was completed during this award period. 13 locally produced magazines are copied and distributed. They served 1,393 patrons with 52,807 books and magazines during the course of the 2002 fiscal year. The average talking-book patron served by this library read 37.9 books last year.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Children's and Young Adult Services		4G
# Served: 994,000		
Director: Carol Baughman	Phone: 502-564-8300 ext.264	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:carol.baughman@kdla.net">carol.baughman@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$122,500.00	<input checked="" type="checkbox"/> Check here if a statewide project	
<p>Description: This project provided consultation, training and coordination service for librarians serving children, young adults, their families, teachers and caregivers in public libraries in 118 counties in the state. Funding was used to employ two children's and youth services consultants and provide budgetary support for their offices and activities. One of the consultants also assisted with coordination of outreach and bookmobile programs. The consultants managed and facilitated workshops, subgrants, conferences and online discussion groups. Through this program there is documentation to show increased participation and library use by teens and groups at outreach sites; and an increase in the number of infant/toddler programs and other programs for multi-age family groups.</p>		



<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Early Childhood Partnership Subgrant		4G1
# Served: 250		
Director: Carol Baughman	Phone: 502-564-8300 ext. 264	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:carol.Baughman@kdla.net">carol.Baughman@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$15,000.00	X   Check here if a statewide project	
<p>Description: Public librarians and cooperative extension agents in fourteen counties formed partnerships to organize parent education using a new publication of the Kentucky Cooperative Extension Service called "Keys to Great Parenting." A child development specialist of the Extension Service monitored, documented, and evaluated the project. Each partnership selected the format and method of delivery it thought would be most successful for the audience of new parents in the county. Nearly 250 adults received parent training and the state library distributed 2,290 sets of Keys to Great Parenting to public Libraries participating in the project. One of the most valuable outcomes of the project was the relationship between the librarian and the extension agent because it laid the groundwork for future partnership projects.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Regional Youth Services Training Subgrant		4G2
# Served: 333		
Director: Nelda Moore	Phone: 270-766-5222	
Library: Lincoln Trail Library Cooperative	E-mail: <a href="mailto:nelda.moore@kdla.net">nelda.moore@kdla.net</a>	
Address: 201 West Dixie Avenue	Evaluation Type: Outcome	
City: Elizabethtown	State: KY	Zip Code: 42401
Amount Awarded: \$20,000.00	X   Check here if a statewide project	
<p>Description: This project provided training selected to meet the individual needs of twelve regional groups of children's services librarians and outreach librarians serving children. Small training events also provided opportunities to strengthen networks of support for these librarians. Workshops were on the following topics: Booktalking; Lapsit programs; Reading aloud; Serving underserved populations; Storytelling; Storytime Programs; Time management; Writing grant proposals; and Young adult services. The training has helped create a better-educated, more confident and effective group of librarians.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Summer Reading Program Art Subgrant		4G3
# Served: 91,307		
Director: Nelda Moore	Phone: 270-766-5222	
Library: Lincoln Trail Library Cooperative	E-mail: <a href="mailto:nelda.moore@kdla.net">nelda.moore@kdla.net</a>	
Address: 201 West Dixie Avenue	Evaluation Type: Outcome	
City: Elizabethtown	State: KY	Zip Code: 42401
Amount Awarded: \$5,500.00	X   Check here if a statewide project	
<p>Description: To provide the 2002 summer reading program, <i>Celebrate Books</i>, with a distinctive visual identity an artist was hired to design a graphics package including 2 posters, 4 bookmarks, clipart and a set of reproduction masters for a programming manual. These items were given to all Kentucky public libraries free of charge to use in the planning and promotion of their program to children and young adults. The artist met twice with the children and young adult's consultants and communicated frequently with summer reading committee members by telephone and e-mail. All artwork was included on the state library's web site.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Large Print Collection		4H
# Served: 1,873,130		
Director: Brenda Fuller	Phone: 502-564-8300 ext. 334	
Library: KY Dept. for Libraries & Archives	E-mail: <a href="mailto:brenda.fuller@kdla.net">brenda.fuller@kdla.net</a>	
Address: P.O. Box 537	Evaluation Type: Outcome	
City: Frankfort	State: KY	Zip Code: 40602-0537
Amount Awarded: \$40,300.00	X   Check here if a statewide project	
<p>Description: This project provided public libraries with deposit collections of large print books from the State Library's central collection. The collections are shipped to all twelve library regions for rotation among their libraries and bookmobiles. The collections rotate on a set schedule within each region and return periodically to the State Library for replacement. These collections are popular with older readers whose vision is deteriorating as well as children; therefore, age-related large print materials have been added to the collections.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Library Programming – Carroll County – “Libros y M’as		4I1
# Served: 250		
Director: Jarrett Boyd	Phone: 502-732-7020	
Library: Carroll County Public Library	E-mail: <a href="mailto:jarrett.boyd@mail.state.ky.us">jarrett.boyd@mail.state.ky.us</a>	
Address: 136 Court Street	Evaluation Type: Outcome	
City: Carrollton	State: KY	Zip Code: 41008
Amount Awarded: \$10,000	Check here if a statewide project	
<p>Description: This project was implemented in cooperation with local agencies to better acquaint the Hispanic population with the services and customs of the community; foster an understanding of the cultural diversity of the community by providing activities to bring the established community and the Hispanic populations together, and to increase the use of the library by the Hispanic population. The library built a collection of Spanish and bi-lingual language materials, provided special programming and provided classes and information on topics such as safe driving, tax preparation and legal resources.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Library Programming – Clark County – Appalachian Proud		4I2
# Served: 240		
Director: Julie Maruskin	Phone: 859-744-5661	
Library: Clark County Public Library	E-mail: <a href="mailto:jamaruskin@yahoo.com">jamaruskin@yahoo.com</a>	
Address: 370 South Burns Avenue	Evaluation Type: Outcome	
City: Winchester	State: KY	Zip Code: 40391
Amount Awarded: \$10,000.	Check here if a statewide project	
<p>Description: A competitive subgrant was awarded to the Clark County Public Library to provide a program that would educate and instill pride of their Appalachian heritage for children in second through fifth grade. In partnership with the elementary school, the library provided a series of Appalachian arts programs. The children were able to participate in crafts projects, displays and a culminating arts festival as part of the program. In addition, a series of circulating Appalachian Project and Literature Kits were created for future use. Students have shown an increased interest in folk arts and local history. Requests for books and information have increased both in the school and the library.</p>		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Library Programming – Nicholas County – Great Beginnings in Reading	413	
# Served: 36		
Director: Becky Reid	Phone: 859-289-5595	
Library: Nicholas County Public Library	E-mail: <a href="mailto:becky@nicholascountylibrary.com">becky@nicholascountylibrary.com</a>	
Address: 223 North Broadway	Evaluation Type: Outcome	
City: Carlisle	State: KY	Zip Code: 40311
Amount Awarded: \$5,000.00	Check here if a statewide project	
Description: A competitive subgrant was awarded to the Nicholas County Public Library to help infants and preschoolers in the county enhance their language development and heighten their interaction with adults by offering a series of two weekly programs for each group. Baby Lap-Sit series was for infants and toddlers and Story Time was for the older age group, pre-kindergarten children from two to five years old. Children and their accompanying guardian participated in story telling, reading, action fingerplays, crafts, etc. All thematic activities involved fine and gross motor skills. Project activities brought positive awareness to the library and its services.		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Library Programming – Clay County – Project Read	414	
# Served: 2,150		
Director: Donna Gillahan	Phone: 606-598-2617	
Library: Clay County Public Library	E-mail: <a href="mailto:donna@claycountypubliclibrary.org">donna@claycountypubliclibrary.org</a>	
Address: 211 Bridge Street	Evaluation Type: Outcome	
City: Manchester	State: KY	Zip Code: 40962
Amount Awarded: \$6,500.00	Check here if a statewide project	
Description: A competitive subgrant was awarded to the Clay County Public Library to address the literacy needs of new and first-time parents, preschool children, as well as teen mothers and mothers-to-be. Programs providing literacy information and parenting classes were provided. Activity tub containing books, music, activity cards and educational equipment were created and made available for preschool children and their caregivers at the library, Headstart and daycare centers. A total of 110 baby bags and 14 thematic tubs were created. 5 childcare agencies; about 3 homeschool families, a number of parents and the public school teachers and student teachers checked out the tubs regularly. 12 teens attended programs geared to them with about 6-8 at each session.		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>	<b>State: Kentucky</b>
Project Title: Library Programming – Literary Enrichment Program	415	
# Served: 170		
Director: Elaine Allen	Phone: 270-472-3439	
Library: Fulton County Public Library	E-mail: <a href="mailto:fultonpl@apex.net">fultonpl@apex.net</a>	
Address: 312 Main Street	Evaluation Type: Outcome	
City: Fulton	State: KY	Zip Code: 42041
Amount Awarded: \$8,500.00	Check here if a statewide project	
Description: A competitive subgrant was awarded to the Fulton County Public Library to provide a Literacy Enrichment Program aimed at instilling an appreciation for the literary arts and at promoting reading as an enjoyable hobby to the youth and adult populations in Fulton and the adjacent counties. Book clubs and book discussion groups, geared toward different age groups, were organized and met throughout the year. The Junior and Senior High book clubs participated in a writing workshop and published an anthology of short stories. The project was effective in achieving the goal of increased patronage and advocacy for the library. Circulation records have increased drastically, especially for materials from the juvenile area.		

<b>Awarded FY 2002</b>	<b>PART D. PROJECTS</b>		<b>State: Kentucky</b>
Project Title: LSTA Five-Year Plan Evaluation			
# Served: 4,041,769			
Director: Diane Poole		Phone: 502-564-8300 ext. 295	
Library: KY Dept. for Libraries & Archives		E-mail: <a href="mailto:diane.poole@kdla.net">diane.poole@kdla.net</a>	
Address: P.O. Box 537		Evaluation Type: Outcome	
City: Frankfort		State: KY	Zip Code: 40602-0537
Amount Awarded: \$10,000.		X Check here if a statewide project	
<p>Description: This project provided funding for the extensive evaluation LSTA Five-Year Evaluation. A consultant was hired who worked with the LSTA Coordinator to research and compile information showing the difference LSTA funds made in meeting the needs identified in the five-year plan. The consultant completed the review and found that KDLA had used LSTA funds effectively and that all four of the objectives in the Five-Year Plan had been accomplished. The evaluation was accepted by IMLS. The evaluation was also an important tool in preparing the FY2003-2007 Five Year Plan.</p>			

## FINANCIAL STATUS REPORT

(Long Form)

X Final Report

(Follow Instructions on previous pages and next page)

1. Federal Agency and Organizational Element to Which Report is Submitted. IMLS - State Program		2. Federal Grant or Other Identifying Number Assigned By Federal Agency LS-10018-01		OMB Approval No. <b>0348-0039</b>	Page 1 of 1 <b>Pages</b>
3. Recipient Organization (Name and complete address, including ZIP codes) Kentucky Department for Libraries and Archives, 300 Coffee Tree Road, P.O. Box 537, Frankfort, KY 40602					
4. Employer Identification Number 61-0600439		5. Recipient Account Number or Identifying Number		6. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
7. Basis <u>X</u> Cash <input type="checkbox"/> Accrual <input type="checkbox"/>					
8. Funding Grant Period (See instructions) From: (Month, Day, Year) October 1, 2000		To: (Month, Day, Year) September 30, 2002		9. Period Covered by This Report From: (Month, Day, Year) October 1, 2000	
				To: (Month, Day, Year) September 30, 2002	
10. Transactions:		I Previously Reported		II This Period	
a. Total outlays					
				6,697,511	
Refunds, rebates, etc.					
c. Program income used in accordance with the deduction alternative					
d. Net outlays (Line a, less the sum of lines b and c)				6,697,511	
Recipient's share of net outlays, consisting of:					
e. Third party (in-kind) contributions					
f. Other Federal awards authorized to be used to match this award					
g. (1) Funds used in accordance with the <b>matching requirement</b>				1,129,114	
(2) State funds used as <b>MOE</b>				4,506,514	
(3) State funds used for both matching and MOE (-)				( - 1,129,114)	
h. All other recipient outlays not shown on lines e, f, or g.					
i. Total recipient share of net outlays (sum of lines e, f, g, and h)				4,506,514	
j. Federal share of net outlays (line d less line i)				2,190,997	
k. Total unliquidated obligations				0	
l. Recipient's share of unliquidated obligations				0	
m. Federal share of unliquidated obligations				0	
n. Total Federal share (sum of lines j and m)				2,190,997	
o. Total Federal funds authorized for this funding period				2,190,997	
p. Unobligated balance of Federal funds (Line o minus line n)				0	
Program income consisting of:					
q. Disbursed program income shown on lines c and/or g above					
r. Disbursed program income using the addition alternative					
s. Undisbursed program income					
t. Total program income realized (Sum of lines q, r, and s)					
11. Indirect Expenses		a. Type of Rate (Place "X" in appropriate box) <input type="checkbox"/> Provisional <input checked="" type="checkbox"/> Predetermined <input type="checkbox"/> Final <input type="checkbox"/> Fixed			
		b. Rate		c. Base	
				d. Total Amount	
				e. Federal Share	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation					
Administration of the Act $\frac{2,190,997}{\text{Allotment}} \times .04 = \frac{87,640}{\text{Allowable}} - \frac{39,983}{\text{Actual}} = \frac{47,657}{\text{Difference}}$					
$\frac{0}{\text{Total 2001 Federal \$ not expended}}$					
$\frac{0}{\text{Amount legally obligated - Date obligations expected to clear}}$					
$\frac{0}{\text{Total funds to be deobligated}}$					
12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes are set forth in the award documents.					
Typed or Printed Name and Title James A. Nelson, Commissioner and State Librarian				Telephone (area code, number and extension) (502) 564-8300, extension 312	
Signature of Authorized Certifying Official				Date Report Submitted December 20, 2002	

## **Certification of 2002 LSTA Annual Report**

I certify that I have reviewed the attached Annual Report and that all of the information contained within the report is true and correct, including the numerical data, promising practices, goals report, list of projects, and financial status report. I further certify that this report and each of its components fully comply with the requirements of Library Services and Technology Act, P.L. 104-108 and that State has complied with the certifications set forth in the Institute of Museum and Library Services' Assurance of Compliance.

James A. Nelson

Signature of Authorizing Official (State Librarian or  
Official duly authorized to bind the State)

James A. Nelson

Name and Title of Authorizing Official (please print)

Kentucky

State

12/20/2002

Date

THE LIBRARY SERVICES AND TECHNOLOGY ACT  
STATE ADMINSTRATED PROGRAM  
ANNUAL REPORT

KENTUCKY

FFY 2002  
FISCAL BREAKDOWN

PROVIDE ACTUAL EXPENDITURES FROM THE **PREVIOUS** YEARS FUNDS.

GRANT PROGRAM ACTIVITIES	LSTA	STATE	LOCAL	TOTAL
<b>OBJECTIVE # 1</b> Support the development, maintenance, and/or linking of bibliographic union databases and access tools; and provide mechanisms for referral of requests and access to information and materials contained within the databases.	190,000.00	0.00	0.00	190,000.00
<b>OBJECTIVE # 2</b> Promote and facilitate the expansion of statewide network and other multi-type library cooperative activities including the use of the Kentucky Information Highway, the Internet, World Wide Web, and other resource sharing strategies.	50,000.00	0.00	0.00	50,000.00
<b>OBJECTIVE # 3</b> Improve the service provided by the state library to the libraries and citizens of Kentucky to ensure equitable access to information, resources and services.	684,373.14	0.00	0.00	684,373.14
<b>OBJECTIVE # 4</b> Strengthen the statewide library system by extending and improving access to and provisions for library resources, services and personnel areas of the state in which library services are inadequate and for children in urban and rural areas, the disadvantaged, and the disabled	390,000.00	0.00	0.00	390,000.00
Administration	30,000.00	0.00	0.00	30,000.00
<b>TOTAL</b>	1,344,373.14	0.00	0.00	1,344,373.14

THE LIBRARY SERVICES AND TECHNOLOGY ACT  
STATE ADMINSTRATED PROGRAM  
ANNUAL REPORT

KENTUCKY

FFY 2002  
FISCAL BREAKDOWN

PROVIDE ACTUAL EXPENDITURES FROM THE **CURRENT** YEARS FUNDS.

GRANT PROGRAM ACTIVITIES	LSTA	STATE	LOCAL	TOTAL
<b>OBJECTIVE # 1</b> Support the development, maintenance, and/or linking of bibliographic union databases and access tools; and provide mechanisms for referral of requests and access to information and materials contained within the databases.	80,374.93	290,000.00	0.00	370,374.93
<b>OBJECTIVE # 2</b> Promote and facilitate the expansion of statewide network and other multi-type library cooperative activities including the use of the Kentucky Information Highway, the Internet, World Wide Web, and other resource sharing strategies.	60,539.03	0.00	0.00	60,539.03
<b>OBJECTIVE # 3</b> Improve the service provided by the state library to the libraries and citizens of Kentucky to ensure equitable access to information, resources and services.	34,194.72	960,000.00	0.00	994,194.72
<b>OBJECTIVE # 4</b> Strengthen the statewide library system by extending and improving access to and provisions for library resources, services and personnel areas of the state in which library services are inadequate and for children in urban and rural areas, the disadvantaged, and the disabled	432,214.42	1,080,400.00	0.00	1,512,614.42
Five-Year Plan Evaluation	9,775.00	0.00	0.00	9,775.00
Administration	9,983.42	300,000.00	0.00	309,983.42
<b>TOTAL</b>	627,081.52	2,630,400.00	0.00	3,257,481.52



**THE LIBRARY SERVICES AND TECHNOLOGY ACT  
STATE ADMINSTRATED PROGRAM  
ANNUAL REPORT**

**KENTUCKY**

**FFY 2002  
FISCAL BREAKDOWN**

**(a.) Matching Requirement. Enter total State and local funds available for carrying out the State's annual program in FY 2002.**

State Funds		2,630,400
Local Funds		
State Match Required	1,129,114	2,630,400

**(b.) PROVIDE ACTUAL OBLIGATIONS FROM THE CURRENT YEARS FUNDS PROGRAMMED AS CARRYFORWARD TO FY 2003.**

GRANT PROGRAM ACTIVITIES	LSTA
<b>OBJECTIVE # 1</b> Support the development, maintenance, and/or linking of bibliographic union databases and access tools; and provide mechanisms for referral of requests and access to information and materials contained within the databases.	218,000.00
<b>OBJECTIVE # 2</b> Promote and facilitate the expansion of statewide network and other multi-type library cooperative activities including the use of the Kentucky Information Highway, the Internet, World Wide Web, and other resource sharing strategies.	90,000.00
<b>OBJECTIVE # 3</b> Improve the service provided by the state library to the libraries and citizens of Kentucky to ensure equitable access to information, resources and services.	662,728.48
<b>OBJECTIVE # 4</b> Strengthen the statewide library system by extending and improving access to and provisions for library resources, services and personnel areas of the state in which library services are inadequate and for children in urban and rural areas, the disadvantaged, and the disabled.	564,000.00
Administration	30,000.00
<b>TOTAL</b>	1,564,728.48

**FY2002 Kentucky LSTA Annual Report**  
**Project Expenditures By Source Of Funds**

NO.	PROJECT NAME	FY 2001 CARRY-OVER FUNDS	CURRENT FY 2002 FUNDS			TOTAL OBLIGATIONS			FY 2002 CARRY- FORWARD FUNDS INTO FY 2003
			LSTA	STATE	TOTAL	LSTA	STATE	TOTAL	
03-1A	KAMCAT	9,000	846	0	846	9,846	0	9,846	8,000
02-1B	KULS	70,000	40,300	0	40,300	110,300	0	110,300	90,000
02-1C	LIBRARY CONSORTIA (KLN)	80,000	18,570	0	18,570	98,570	0	98,570	80,000
02-1D	CENTRALIZED TECH. PROCESSING	31,000	20,659	290,000	310,659	51,659	290,000	341,659	40,000
02-2A	KLIC	10,000	6,000	0	6,000	16,000	0	16,000	10,000
02-2B	COMPUTER LABS	20,000	21,763	0	21,763	41,763	0	41,763	35,000
02-2C	DATA PROJECTORS	20,000	32,776	0	32,776	52,776	0	52,776	45,000
01-3A	CE- STATE LIBRARY	20,000	3,083	0	3,083	23,083	0	23,083	20,000
01-3B1	OFFICE AUTOMATION - KDLA	320,000	12,785	0	12,785	332,785	0	332,785	320,728
01-3B2	TECHNOLOGY SUPP'T - KDLA	30,373	4,283	0	4,283	34,656	0	34,656	30,000
01-3C	PUBLIC AWARENESS	70,000	3,955	0	3,955	73,955	0	73,955	65,000
02-3D	AV PROGRAM	40,000	1,310	140,000	141,310	41,310	140,000	181,310	35,000
02-3E	COLLECTION DEV. STATE LIB	201,000	8,540	475,000	483,540	209,540	475,000	684,540	190,000
04-3F	KY TALKING BOOK LIBRARY	3,000	239	345,000	345,239	3,239	345,000	348,239	2,000
04-4A	CE - PUBLIC LIBRARIES	50,000	46,235	0	46,235	96,235	0	96,235	85,000
04-4A1	CE - SUBGRANT <b>VOID</b>	<b>DELETED</b>							
04-4A2	CE - TRUSTEE CONFERENCE	0	4,760	0	4,760	4,760	0	4,760	0
04-4A3	CE - Lincoln Trail Children Serv. Train.	0	5,100	0	5,100	5,100	0	5,100	0
04-4B	TECHNICAL SUPPORT PUB LIB	30,000	37,002	0	37,002	67,002	0	67,002	60,000
04-4B1	Tech Supt - Bowling Green - Innovation	0	1,990	0	1,990	1,990	0	1,990	0
04-4B2a	Tech Support - Bullitt Co - Innovation	0	7,500	0	7,500	7,500	0	7,500	0
04-4B2b	Tech Support - Scott Co - Innovation	0	2,235	0	2,235	2,235	0	2,235	0
04-4B2c	Tech Support - Trimble Co-Innovation	0	1,600	0	1,600	1,600	0	1,600	0
04-4C	STAFF SPECIALIST	30,000	10,647	920,000	930,647	40,647	920,000	960,647	35,000
04-4D1	SCHOOL & LIB. PARTNERSHIP	<b>DELETED</b>							
04-4D2A	Early Childhood - Harlan County	0	10,000	0	10,000	10,000	0	10,000	0
04-4D2B	Early Childhood - Casey County	0	10,000	0	10,000	10,000	0	10,000	0
04-4E	COLLECTION MGMT. - PUB LIB	0	6,275	0	6,275	6,275	0	6,275	0
04-4E1	COLL. MGMT. SUB. - PUB LIB	220,000	15,313	112,000	127,313	235,313	112,000	347,313	220,000
04-4F1	Northern KY/ Kenton Co Talking Book	0	38,000	6,400	44,400	38,000	6,400	44,400	0

**FY2002 Kentucky LSTA Annual Report**  
**Project Expenditures By Source Of Funds**

NO.	PROJECT NAME	FY 2001 CARRY-OVER FUNDS	CURRENT FY 2002 FUNDS			TOTAL OBLIGATIONS			FY 2002 CARRY- FORWARD FUNDS INTO FY 2003
			LSTA	STATE	TOTAL	LSTA	STATE	TOTAL	
04-4F2	LOUISVILLE TALKING BK	0	49,000	42,000	91,000	49,000	42,000	91,000	0
04-4G	C & YA	15,000	112,308	0	112,308	127,308	0	127,308	104,000
04-4G1	C & YA - KY Coop Extensio Service	0	15,000	0	15,000	15,000	0	15,000	0
04-4G2	C & YA Lincoln Trail Regiona Training	0	20,000	0	20,000	20,000	0	20,000	0
04-4G3	C & YA SUMMER READING ART	0	5,500	0	5,500	5,500	0	5,500	0
02-4H	LARGE PRINT	15,000	24,047	0	24,047	39,047	0	39,047	30,000
04-4I1	LIB PROGRAMMING- Carroll County	10,000	0	0	0	10,000	0	10,000	30,000
04-4I2	LIB PROGRAMMING- Clark County	10,000	0	0	0	10,000	0	10,000	0
04-4I3	LIB PROGRAMMING-Nicholas County	5,000	0	0	0	5,000	0	5,000	0
04-4I4	LIB PROGRAMMING - Clay County	5,000	1,500	0	1,500	6,500	0	6,500	0
04-4I5	LIB PROGRAMMING -Fulton County	0	8,203	0	8,203	8,203	0	8,203	0
01-J	ADMINISTRATION	30,000	9,983	300,000	309,983	39,983	300,000	339,983	30,000
01-EL	EVALUATION	0	9,775	0	9,775	9,775	0	9,775	0
	TOTAL	1,344,373	627,082	2,630,400	3,257,482	1,971,455	2,630,400	4,601,855	1,564,728

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **03-1A****PROJECT TITLE** **Kentucky Archival and Manuscript Collections Automated Catalog (KAMCat)****Estimated Number Served** **4,041,769**  
**Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☒ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

## **PROJECT OBJECTIVE**

Promote the use of Kentucky's abundant archival and manuscript collections by continuing to expand, develop and promote KAMCat, a web based union catalog of primary source materials collected by repositories throughout the state.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The Archival Services Manager and the Archival Services Administrative Specialist reviewed test conversions of the database to the new catalog. After the migration, both of these staff members participated in the State Library's Endeavor/Voyager committee, to work on fixing search screens and help screens for customers. An additional staff member from the Archives Research Room also helped in this committee. There were no staff members on this project during this year. The work on this project was done by the Archival Services Branch Manager, the Archival Services Administrative Specialist, and the State Library technical staff.

### ◆ **Outputs**

The Kentucky Archives and Manuscripts Catalog was migrated to the KDLA Endeavor Voyager Catalog. 15,572 records were migrated from the Kentucky Archival and Manuscripts Catalog in Cuadra Star to the State Library Catalog in Endeavor/Voyager. This included over 11,000 entries for holdings of the State Library and Archives, and over 4,000 entries for archival and manuscript collections held in over 300 historical records repositories around the state. Users of the KDLA Catalog will benefit, with all of KDLA's holdings available through one catalog. Users of KAMCat will benefit from using an improved cataloging and searching system.

### ◆ **Activities**

No real progress was made this year, because of lack of staff. The catalog was migrated, but the old catalog is not yet closed because there was no one to work on making this important transition. A staff member will have to be hired in order to fulfill the obligations of this program. We were also unable to undertake adding the microfilm catalog listings to the KDLA Catalog.

The Archival Services Administrative Specialist added 159 records to the catalog this year, and became more familiar with cataloging in Endeavor/Voyager.

## **EVALUATION**

### ◆ **Outcomes**

The Archives Catalog is now part of the larger KDLA catalog, which now has an additional 15,572 catalog descriptions of archival records held by the State Library and Archives and by over 300 repositories around the state. It will be easier to administer the catalog, and easier for our customers to use it. Unfortunately, with the lack of staff, we have been unable to follow through with deleting the previous catalog or publicizing the new catalog. We hope to be able to build on the success of this migration by hiring staff people to follow through with these tasks.

### ◆ **Indicators**

State Library technical staff downloaded the records from on catalog and loaded them into another. The databases compiled the record count.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-1B****PROJECT TITLE** **Kentucky Union List of Serials (KULS)****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input checked="" type="checkbox"/> Consortia/Sharing |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☒ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |

## **PROJECT OBJECTIVE**

The Department will support the centralized maintenance of a union listing of serials holdings information for libraries of all types in the Commonwealth. This will be achieved by the award of a subgrant to the University of Louisville Libraries. The University will maintain an office that will serve as the central agent for maintaining the Kentucky Union List of Serials as a subset of the Kentucky Library Network Group Database that is resident on the OCLC, the Online Computer Library Center.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The State Library awarded a subgrant to the University of Louisville Libraries enabling the University to provide the services of designated maintenance agent for the Kentucky Union List of Serials (KULS) on OCLC as a subset of the Kentucky Group database. These grant funds were expended on personnel, desktop supplied, postage, telecommunications, and travel. State Library staff also worked with KULS staff to ensure that KULS was integrated into resource sharing activities among Commonwealth libraries and that their unique expertise was utilized whenever possible. The State Library also paid all OCLC fees associated with the Union List.

### ◆ **Outputs**

KULS staff processed 10,449 updates this past year with 98% of these being completed in the OCLC UL only and 2% being updated in the National Library of Medicine's SERHOLD system which are then loaded into OCLC. This year 83 libraries sent serial holdings updates to the office. All of these updates were accomplished within 72 hours of their arrival at the office.

### ◆ **Activities**

The State Library has long held a commitment to the belief that a key principle of effective resource sharing is a willingness of all libraries to contribute holdings information to union catalogs. As a result, over the years the State Library has continued to lend support, both administrative and fiscal, to such efforts. Currently, we support the Kentucky group database on OCLC. A subset of the database is the Kentucky Union List of Serials (KULS). The KULS was the first union listing effort supported by the State Library over twenty years ago. Developed at the University of Louisville Libraries, for many years the KULS was displayed on a microfiche product. However, with the advent of the group database, conversion to OCLC was undertaken and currently all updating and maintenance is done on OCLC at a central office at the University. The activity is supported by a subgrant from the State Library and State Library staff shares OCLC Union Listing Agent responsibility with the editor of KULS.

One of the weaknesses of the project is the fact that many libraries do not consistently/regularly report to the KULS office changes in their serials holdings. In yet another attempt to garner more participation, the KULS staff conducted a letter writing campaign. 46 libraries were asked to send in updates and 18 did so immediately. This activity boasted the number of libraries submitting updates to the office from 70 last year to 83 libraries this year. Work will continue to encourage more libraries to participate on a regular schedule. It should be noted that this is not a problem that is unique to Kentucky's union list. The editor also continued to offer training to those libraries which might wish to perform their own union listing. He trained two additional libraries to perform their own union

listing. However, one library that had been trained previously requested that KULS resume performing their updates. Because this is not the first library which was trained and reverted, it is obvious that union listing is more difficult than they had thought and that there continues to be a need for this centralized office.

During this time period the KULS office's physical location at the university was changed. This required the dismantling of the office and its reconstruction in another part of the library. While this did result in some "down time," they continued to process all updates within 72 hours of their arrival.

The KULS office has recently made improvements in its web page located at: <http://www.louisville.edu/library/kuls/index.html> in order to make its existence, procedures and services known. Some of the enhancements include examples of completed union listing records for the benefit of those libraries that process their own serial holdings records and a crash course for interlibrary loan personnel on how to use a union list to efficiently process interlibrary loan transactions.

One of the strengths of the project is the expertise of the KULS staff. Turnover is low and therefore, they have been able to handle the business this past year easily and provide excellent turn around time. Furthermore, the editor has been available to lend his expertise to work in other statewide resource sharing arenas. One of the collections at the State Library is the State Government Publications collection, many of which are serials and most of which are not available in generally accessible electronic databases. The editor has continued to work with State Library staff in cataloging these 19<sup>th</sup> Century publications. His expertise has continued to be utilized as a team member with the State Library's Government Information Locator Service for Kentucky: the *Find-IT, Kentucky* project. He also served on the Kentucky Virtual Library's Resource Sharing WorkGroup. He has also been invited to serve on the ALTCTS/SS Committee on Union Lists of Serials.

## **EVALUATION**

### **◆ Outcomes**

The greatest benefit of the KULS project is that it provides precise information about serials collections in libraries across the state. Despite the increase of electronic information and full text databases, there remains a need for material to be obtained via traditional interlibrary loan and for that service to be effective, there must exist an accurate resource that specifically indicates which library owns which items. KULS does that for Kentucky libraries. In addition since the resource is available online, libraries across the world, to which Kentucky libraries turn for assistance, also are aware of what is owned in Kentucky. Furthermore, the inclusion of the serials union listing records to the OCLC FirstSearch product used directly by citizens allows patrons to know in real time their probable success rate in being able to obtain material they need.



◆ **Indicators**

Statistics are usually an indicator of change. Although the number of updates this year reflects a decrease of 13% from the previous year, the number of libraries participating increased by 18%. However, there have been some significant increases in related programs that directly demonstrate how important this project is to the citizens. The KYVL database project saw an increase of 3% in the number of searches over last year. Although there is a significant number of full text articles available through these 43 databases, even more references to articles that are not available in full text on line reside within these databases. These articles must be obtained through other methods the most likely of which is Interlibrary Loan. As a direct result of this activity, we saw a significant increase in the use of ILL. Total interlibrary lending and borrowing in the state increased 8% over last year while the selective users' increased 13%. Without KULS, it would have been significantly more difficult for libraries to have obtained these materials.

◆ **Anecdotal material**

It is difficult to provide any anecdotal material for this project since the State Library is always several steps from the end user in this project.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-1C****PROJECT TITLE****Support for Library Consortia****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input checked="" type="checkbox"/> Consortia/Sharing |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☒ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |

## **PROJECT OBJECTIVE**

The State Library will support collaborative efforts that enhance the information services available in libraries throughout the Commonwealth. Support will be extended via several mechanisms: financial support for specific activities and/or services, direct administration or delivery of services by State Library staff and advocacy and representation in appropriate forums for library consortia and collaborative efforts and services.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Staff in numerous state and federally (from other projects) funded positions worked diligently on various aspects of this project. They brought with them state funded infrastructure in support of these efforts. LSTA and state funds were used to tapeload records to OCLC, for bibliographic utilities' fees including interlibrary loan activities for the Kentucky OCLC GAC, for professional travel and training, for training events offered to the library community, to participate in collaborative activities as an institution and to subsidize collaborative services for the library community as a whole.

### ◆ **Outputs**

The State Library has continued to manage and fund the maintenance and expansion of the Kentucky Database. Non- OCLC records (153,518 records) were loaded to the Kentucky group database at OCLC via tapeload and ftp of individual institutions' bibliographic records. KDLA Technical Support staff acting as Kentucky Cataloguing Agent handled 16,454 records and added 1,216 viable records to the Kentucky database. Due to staff shortages, the perimeter heating project, and the move of the Technical Support Branch to the first floor, there was not as much activity in these areas as there would have been under ordinary circumstances.

The State Library continued to fund the interlibrary loan related activities including access/telecommunication costs of Kentucky selective users of OCLC ILL. Despite the availability of more full text through the KYVL informational databases, Interlibrary Loan activities continue to escalate. Total interlibrary loan activity, both lending and borrowing for FFY 2002 was 8% higher than last year. It was 8% higher in FFY 2001 than the previous year. Activity for the selective users was 13% higher than last year. Last year's was 16% higher than the previous year for the selective users. We are making a concerted effort to maximize use of the system by providing installation and/or training/support at the individual institution level. To that end, our KLIC librarian visited 11 libraries to provide their staff with individual training and support. He also provided 26 individual consultations. We continue to support our selective users by acting as referral agent for them if they are unable to obtain materials in Kentucky and/or the southeast. In that role we handled 5482 requests. This represented a 27% increase over last year. The previous year's increase was 12% over the previous year. We are now seeing a pattern emerge of extreme increases. For many years, over all ILL increases hovered around a 3% increase annually with selectives' increases never reaching the double digits.

The State Library continues to support and participate in the Kentucky Virtual Library program. Our actual fiscal subsidy of the databases is 20+% of the contracts. Beyond that, the staff time devoted by the State Library is substantial. The Division Director is the chair of the KYVL Collections Work Group. October 2001 saw initial access to the current family of 43 databases KYVL contracted for their participants. These have proven to be extremely popular with 5,179,676 searches being executed this year. Under her direction, a formalized assessment process of these databases was begun and will continue through March 2003. She was also named the Chair of the KYVL VLAC Courier Committee, served on the KYVL Resource Sharing Work Group and with another staff member are served on the Endeavor Consortia Group.

The State Library's financial and staff support of the Find It! Kentucky GILS project this year has been substantial. The pilot project concluded with the submission of the report to the stakeholders who had been involved with the initial "kick-off" of the project. There had been substantial technical problems which were solved at the end of the last federal fiscal year. As a result, initial standards which had been created and adopted to use Dublin Core were changed to reflect reality of WAGILS. The website was also redesigned to reflect the completion of the pilot project. Over 80,000 pages were spidered by the application and made available for searching. The number of hits to the database has skyrocketed with a seven fold increase in just five months. A new metadata generator application was adapted from an Illinois application for Kentucky's use to replace the TagGen which was specific to the Dublin Core tags. When we presented this to the GOT Web Standards Committee, they quickly adapted it and required its use by all web masters in the state. Key KDLA project staff approached GOT Web Standards Committee staff about using Find It! Kentucky to that Committee as a potential search engine for the Commonwealth. At GOT's request extensive testing and evaluation is currently being conducted by KDLA Reference/Research staff. The project has been so well received that three major agencies have asked for our assistance in using Find It! Software for their websites. This has been extremely successful. Staff also attended the annual GILS conference.

The State Library received the Gates Training Program Grant for \$117,150 which is being utilized for statewide technology based training. Upon receipt of funds, the Division Director set forth to ensure that the curriculum set through the Grant was taught. She negotiated with 19 entities ranging from KCTCS institutions to Public Libraries to SOLINET to either serve as training facilities or to actually provide trainers to teach sessions. Ultimately, 69 one day sessions and 3 week long Camps were scheduled statewide for March through November 2002. Workshop topics included MS Access 2000, MS Excel 2000, MS PowerPoint 2000, MS Publisher 2000, MS Word 2000, Library Web Page Design, Basic HTML 4, Intermediate HTML 4, Advanced HTML4, Basic Networking, Advanced Networking, and the Network Administrator Boot Camp II. Master Agreements were negotiated where necessary. A highly sophisticated Access database application was developed which melded Web based registration forms submitted via the Net with manual input from snail mail and faxed registration forms and generated confirmations which were e-mailed, snail mailed or faxed, created waiting lists and notified those individuals also. By the end of September, 578 library staff members had already received training. It was necessary to add 8 sessions to the original schedule due to waiting lists. KDLA staff acted as liaisons at each session to ensure a smooth day for trainers and participants.

The Bill and Melinda Gates Foundation afforded the State Library the opportunity to apply for additional funding through their Staying Connected Grant Program. They are offering funds in four categories: Public Access Computer Upgrade/Replacement, Broadband Connectivity Upgrade; Training Sustainability, and Technical Support Sustainability. All of these require matching funds from the State Library. We submitted our application in August for the first three categories. We were subsequently certified to actually apply for the funds in 2004. We are hopeful that the economy will have recovered sufficiently by then that the required matching funds will be available at that point.

We continued to grow our Endeavor/Voyager system and skills. Our partnership with PRD has led to the total integration of the Archival Catalog into the Endeavor system. Work continues to redesign the OPAC to reflect these major changes. The integration plan to bring up the media booking system into Endeavor Voyager was developed and the retrospective conversion profile was negotiated with OCLC. Shipments of videos to OCLC began during this year and work is expected to be completed by Spring 2003.

◆ **Activities**

Due to persistent staff shortages, the perimeter heating project and the physical relocation of staff to and on the first floor, there was less activity in some areas as there would have been under ordinary circumstances. However, there were other areas that seemed to be “bullet-proof.” Use of the databases by participants increased the selective users’ referrals to the State Library and use of ILL in general. Total interlibrary lending and borrowing increased 8% over last year while the selective users’ use increased 13%. Partnerships with KYVL and the Public Records Division continued and grew. The integration and inclusion of more data into the Endeavor Voyager system was slowed by the perimeter heating installation project and the move of the Technical Support Branch to the first floor into 1/3 less square footage and the relocation of part of the AV collection. Despite this, extensive progress has been made in efforts to make ease of access to clients a top priority. There were significant technical problems with the Find It! Kentucky pilot project which necessitated the extension of the pilot. These were so severe that it was necessary to bring a technical expert in from the Washington State Library to work with the staff of the State Library to eradicate the problems. Ultimately, it was necessary for the project coordinators to abandon an adopted and recognized data standard that they had adopted for the project since it was proving to be a major detriment to the project. Happily, the system is working well. Agencies that are using the software on their own web servers are thrilled with the performance and more metadata is being generated as a result of GOT adapting and institutionalizing our metadata generator. The Gates Training Grant along with federal funds have allowed the State Library to bring much needed and requested technology based training to the library staff.

## **EVALUATION**

### ◆ **Outcomes**

The obvious advantage of consortia and partnership/alliance efforts is that many can do what the individual entity cannot. Pooled financial resources will purchase more than a single entity's budget will allow. As or more important is the pooled human resources which can certainly accomplish more and be more effective working together as a team. Collaborative resource sharing efforts among libraries has helped level the playing field and bring more equitable access to information to all users. Users can now expect and receive similar service and access regardless of type or size of library. Citizens no longer need to drive long distances to determine what is housed in many library collections as a result of collaborative programs. In very concrete terms, the numbers of interlibrary loan requests and referrals continue to escalate at a dramatic rate statewide because people have found references to information either through the enhanced KYVL databases, the Internet, or materials that they have used and want to see the additional referenced material. They ask because they know we can deliver. The number of searches for state government information has increased at a spectacular rate because Find It works. Even the number of items circulated from our collections either directly or through interlibrary loan has increased.

### ◆ **Indicators**

Statistical data is a clear indicator of many changes even in a program of this nature. However, as mentioned in the Activities section, there are factors that impact statistical data that are not readily apparent such as staff shortages, disruption of service due to physical changes and actual moves in the facility. It is of interest to note that those programs which were not dependent on these factors did thrive. The cases in point were the healthy increases in both referral and ILL in general use and selective users' use specifically. In these instances for the most part, simply funding these efforts was sufficient. The Find It! Kentucky project statistics generated through the web server have told the spectacular tale. Although we do not have the library patron data which could possibly show the true result of training, the evaluations from the training session participants have indicated that they have indeed learned from these sessions.

### ◆ **Anecdotal material**

It is difficult to provide anecdotal material for this project since the State Library is almost always at least one step away from the end user. In the case of being the referral agent for other libraries, we are acting for the library on behalf of their end user. In the case of training efforts although we certainly use evaluation instrument with the library staff, we really do not have clear and concrete path of knowledge as to how it helped the staff help the end user. In the case of interlibrary loan use or referral, we remain remote from the end user. In the case of the state employee or citizen using Find It! we may get a bit closer if they use our AskLib service but generally we still remain a step back. However, in all of these instances, the desired result is occurring in that our clients are able to access materials which means that they can serve their clients or help themselves.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-1D****PROJECT TITLE****Centralized Technical Support****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**☐ Linkages Among Libraries☒ Consortia/Sharing☐ Linkages With Others☐ Computers/Telecommunications☐ Accessing Information☐ Targeted Services**LSTA Goal**☒ Projects that make content available in all appropriate media☐ Projects that enhance access by improving electronic networks and linkages☐ Projects that enhance the ability of the staff to provide electronic services☐ Projects that support literacy for children and adults☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society☐ Projects that provide services to users in support of learning☐ Projects that use adaptive technologies or special service's to improve access☐ Community outreach projects that target the underserved☐ Community outreach projects that target the unserved☐ Projects that encourage and support partnerships☐ Programs that support and encourage advocacy for libraries and library services**Libraries Served**☐ Public☐ Special☐ School☐ Multi-type☐ Academic☒ Statewide

### **PROJECT OBJECTIVE**

This project supported a centralized technical services unit at the State Library. The unit made content available for resource sharing by continuing to build and maintain, through OCLC, the database of library holdings in the state. Support, on cataloging issues, was also provided to library staff throughout the state, so that they could better serve the informational needs of their clients.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Library resources used to implement this project have included four catalogers and three support staff, funds, access to the OCLC cataloging utility, cataloging tools, computer equipment to connect to and print from both OCLC and the local database of the Endeavor/Voyager Library Management System, and infrastructure and support thereto.

#### ◆ **Outputs**

Statistics reflecting work accomplished in the Voyager database of the State Library's holdings are as follows: 1609 bibliographic records were edited, and 2354 item records were created. From the OCLC database, 8421 holdings were deleted. Authority work continued in the Voyager system: 439 subject authorities were imported from OCLC into the local system, 1690 were added, and 124 were original inputs. The number of name authority records exported from OCLC was 979, while 8 were added, and 109 were created and input. Records for all new items acquired for the State Library collections were exported from OCLC to the Voyager system. Existing records were updated as necessary to reflect accurate and complete information about the materials. As one of the efforts to make the Voyager opac more reflective of the varied formats of material in the KDLA collection, the project to have videocassette materials added to the database got its start in August. By the end of September, 2462 videos (2000 titles) had been shipped to OCLC for cataloging.

A total of 2219 new volumes were processed for the large print collections during this period.

As KLN Cataloging Agent, the technical services staff provides support for the maintenance of the KLN GAC database. As local records are tapeloaded to OCLC by the State Library, those records that do not match with existing master records during this process are moved into save files. Branch staff then view these records, determine the problem/s, edit records, set holdings, input new records after having retrieved the materials from the contributing institution, and delete holdings. In support of this activity, OCLC has waived all fees associated with the Agent status. During the past year, staff processed 16,454 records from ten save files. The files represented holdings of public libraries in Allen, Anderson, Bell, Boyle, Grayson, Logan, Mason, Mercer, and Shelby Counties, as well as Bowling Green. Of the 1216 records brought into the KLN OCLC Database: 55% were books and 43% were items of three disparate formats, video recordings, sound recordings, and computer files. The majority of the records not converted represented items not considered viable for resource-sharing purposes such as regionally based rotating collections of media items or materials considered to be knowledge obsolete.



Three public library systems actively participated in the CLARC (Court of Last Resort Cataloging Center) Program during this year. They were Fayette, Letcher, and Fulton. Two of these required machine-readable records for their local systems, while one still operates in a card environment. A total of 384 titles were worked through the Center. Of these titles, only 9% were books, 45% were sound recordings, and 37% were computer files. In other years, the most popular use of Center services had been for creating access to local history and genealogy collections, including microfilm of county records. This is an area where commercial vendors have little success in converting the collections. Standard bibliographic records generally do not exist for many of these items, and authority control, particularly of personal, corporate and place names is very limited.

Librarians, on an individual basis, from throughout the state, have continued to ask for assistance in creating and maintaining access to information. To support them in that endeavor, one of the Branch librarians has continued to contribute a column on cataloging topics of current interest to each issue of the Public Library Newsletter, and has encouraged public library staff to contact Branch staff for individual assistance. As a result, catalogers in the Branch respond to one to two direct consultations per month.

♦ **Activities**

The centralized cataloging and processing center continued to operate during the last year providing a variety of general, as well as specialized, services to its clientele both in-house and in public libraries throughout Kentucky. This time has been more productive for staff than the previous year. The major factor that contributed to this upswing was an improvement in staffing. After an extended period of time at half-staff, the branch started off the new fiscal year with a shortage of only one cataloger. Unfortunately that situation persisted through the full project period. Although the three newest employees spent much of the year in various stages of training, work has progressed much more efficiently, though still not up to full speed. The Branch Manager and the Assistant to the Manager have had to divide their time between their usual ongoing responsibilities and training for the newer employees. In addition, the Branch has added entirely new responsibilities to its purview, those of the ordering and tracking portions of the materials acquisitions process. This new responsibility has taken about 75% of the work time of one of the support staff. The Branch Manager currently chairs the Endeavor/Voyager Team which continues to oversee and look for ways to improve the operation of the Voyager database, and the support staff supervisor in the center serves on the Team as well. There is still a backlog of materials from CLARC participants. This is due partly due to cataloging skills not fully developed in new staff, but also to time spent on various other projects, some short-term and some ongoing.

Two activities to make the materials and catalog of the State Library more attuned to current service objectives were supported. One short-term activity was in conjunction with items selected by public services staff for withdrawal from the collection and transfer to the University of Louisville library. It required that the technical services staff delete bibliographic, holdings, and item records for approximately 8000 titles from the agency's Voyager database. In addition, activity in the unit was increased in an ongoing way as a direct result of partnerships formed by the State Library with other bodies in state government, specifically the Governmental Services Center, the Transportation Cabinet, and the Kentucky Employee Assistance Program. These partnerships resulted in a large number of materials being ordered and cataloged to support the programs of the partners. The numbers will increase as these partnerships continue, and as new ones are formed.

Efforts to expand the types of material reflected in the State Library database and available for resource sharing met with mixed results. Unfortunately, ongoing system problems with the bulk loading process have prevented the addition of MARCIVE records for federal documents to the State Library catalog. There is hope that the next system upgrade will solve the problem. Progress has been made, however, in making information on video holdings a more viable part of the catalog, and in moving toward the integration of the Media Scheduling component of the Endeavor Voyager system. The videocassette items that were already in the catalog have been barcoded and have had holdings and item records created and attached to the bibliographic records. A contract was negotiated and signed with OCLC for the cataloging of the remaining ca. 6000 videocassettes, DVDs, and interactive CD-ROM titles in the audiovisual collection. The project was in operation during the last two months of the project year, and will continue into the new calendar year.

In the late spring and early summer of the year, normal cataloging operations were interrupted as the technical services operation was moved to the first floor of the KDLA building. The Branch Manager and other staff spent many hours in the planning and implementation phases of the move. Workflow patterns had to be reconfigured due to the new layout and loss of 1/3 of the space the center had in the prior work area.

## **EVALUATION**

### **◆ Outcomes**

The staff members of this Branch have proven time and again that they can readily adapt to the needs of their community and its constituents. The nature of our business has continued to shift toward being even more professionally intensive. The authority work and the need to create standardized, accurate, and complete access to the information housed in books and many other formats of materials demand much higher levels of knowledge, skills and abilities in cataloging professionals than ever before. This type of a centralized unit is the most effective and efficient because the level of knowledgeable professional and paraprofessional staff necessary in this type of operation cannot be maintained at many local levels in this state. Their work has enabled international access to materials whose existence has not been previously known. The Branch's work through both CLARC and as KLN Cataloging Agent brings many other materials to light that are not only of research value but which also allow for load leveling in resource sharing. As a result of the audiovisual cataloging project information will be available on yet another of the formats included in the KDLA collections. Because of this project many additional titles will be added to the OCLC database to increase resource-sharing opportunities. Users can, in one source, have access to holdings information on material in a wider range of formats. Putting such information in machine-readable form increases ease of access to users. Considering the increase in ease of access and the wide variety of materials and formats available for use, this project promotes the concept of lifelong learning for the citizens of Kentucky. They can find materials to enrich both their personal and professional lives, materials that support their educational, informational, economic, and recreational needs.

◆ **Indicators**

Achievement of the outcomes of this project could be shown by indicators such as an expansion/increase in interlibrary loan services to circulate a multitude of materials of various contents and formats; by numbers of researchers traveling to remote locations to use materials that have been identified through OCLC but which must be used onsite; or, by the continued demand of public libraries for CLARC services. The problem in documenting most indicators of this type is that the services provided by the project are at least one level removed from the end-users, and are often provided for remote entities. The direct recipients of our cataloging activities are reference and circulation staffs within our own agency and public library staffs throughout the state. We support them in providing the best service possible to their own clients, but they do not report to us the impacts of our efforts. Consequently, we rarely have indicators that can be measured or cited. For this reason, one of the best indicators that we are achieving the desired outcome is that there is an ongoing and increased demand by public libraries for our CLARC services to catalog materials they lack staff or expertise to handle. Unfortunately, we are unable to keep up with the demand at present time, but we hope the situation will improve as current staff becomes fully trained, and as other projects are completed. Another indicator that we are meeting our intended objectives is that local libraries do continue to call for direct consultation on cataloging problems, and use the assistance to better provide access to information in the local setting.

◆ **Anecdotal material**

It is difficult to provide any anecdotal material for this project since the Technical Services unit is always several steps away from the persons who ultimately benefit from its services.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-2A**

**PROJECT TITLE**     **Kentucky Library Information Center (KLIC) Resource  
Library Subgrants**

**Estimated Number Served**     **4,041,769**  
**Congressional District Served**     **Statewide**

**LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☒ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

Subgrants will be awarded to the Universities of Kentucky and Louisville Library systems resulting in their designation in as resource libraries in the Kentucky Library Information Center (KLIC) program. The program will provide enhanced reference/research service to public libraries in the Commonwealth. State Library personnel will use the universities' collections and information resources to answer queries from public libraries. The use of these resources will fill the information gap which occurs when a library does not sufficient local resources to meet all their customers' information needs.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The State Library executed agreements and funded subgrants to the KLIC programs' sites: the University of Louisville and the University of Kentucky. Library resources to complete this project will include extensive research collections and access to copy machines and supplies. In the case of the University of Kentucky parking will be additionally supplied. In the case of the University of Louisville, office space and access to infrastructure and support thereof will also be supplied. The Universities will provide sufficient staff, equipment, infrastructure and its support to participate in OCLC ILL.

### ◆ **Outputs**

KLIC responded to 967 requests through July of this year. The quality of the work was exemplary and a 98% completion rate was achieved. The availability of full text informational databases and the proliferation of information on the Internet coupled with widespread access to the Internet in public libraries has significantly impacted this program. There has been a surge in interlibrary loan services. Libraries which have had minimal need of this service in the past are being confronted with clients who have an expanded need for information that is not available either via the Internet or at the local library. Resource sharing is expanding and with it has expanded the need for additional training and technical assistance. The KLIC officer at the University of Louisville is an expert ILL librarian, also. Through July of this past year, he was called upon to travel to 11 libraries of all types to install software and train library staff on the service. He also provided 26 consultations to customer libraries from his office about resource sharing. He served as a KDLA liaison to technology training sessions throughout the Commonwealth. This afforded him the opportunity to promote both KLIC and ILL services. KDLA staff members traveled to the University of Kentucky on a few occasions when it was necessary to utilize their collections in responding to inquiries from our customers. Since the KLIC office was closed at the University of Kentucky, they used their grant funds to pay for student staff who supported the lending of materials from their collections to public libraries. The University of Louisville used their grant funds to pay some OCLC ILL related fees, purchase reference materials and to partially pay for map cases.

### ◆ **Activities**

This program has continued to be fraught with changes. The last KLIC officer who was housed at the University of Louisville retired at the end of July. The State Library Services Management Team examined this program closely and determined how to best meet the needs of our customers. They decided to integrate the reference/research aspects along with some of the resource sharing support into the Public Services Branch at the State Library.

The KULS editor graciously assumed responsibility for resource sharing support that required travel. Subsequently, the University of Louisville KLIC office was closed as of August 1, 2002. Although we had thought that there would be a great need for our Reference/Research staff to have direct access to the collections of the University of Kentucky, that assumption proved to be incorrect. We were provided with access to the collections at UK, unlimited copy service and free parking. We availed ourselves of these incentives less often than last year. After much consideration, it was decided that the KLIC program should be closed as of the end of LSTA 2002. All parties were notified of that decision.

## **EVALUATION**

### ◆ **Outcomes**

Although the demand for some KLIC program services was diminishing, some needs still remains. The ability of libraries to deliver the highest quality service is dictated by many factors; fiscal constraints, staff expertise and local mandates. Citizens across the Commonwealth received timely, unique and specialized information and resource libraries were able to provide service to non-primary client group without negative impact on their staff and budgets.

### ◆ **Indicators**

Statistical data is a clear indicator of many changes. The past several years had seen a decline in the use of services. However this past year's statistics had indicated that had he not retired in July, the number of reference/research questions answered by KLIC would have remained the same as last year or would have increased slightly. This was one of the factors involved in the decision to integrate the service into the State Library's Reference/Research program. This service unit is staffed by highly skilled, experienced librarians who respond to extremely difficult inquiries every day. Their knowledge and skills have enabled them to serve well the public library staff who call with questions that they cannot answer for their customers. In attempting to meet the resource sharing demands from their customers, some libraries have found it necessary to upgrade their OCLC ILL skills and they have turned to the State Library for assistance. The KLIC librarian at U of L has been able to successfully address the KLIC needs and meet on-site training demands. KDLA staff who are also highly skilled in resource sharing and document delivery services and the KULS editor continue to meet these needs. The fact that these support needs continue to exist bucks popular belief. Although access to full text databases meets some immediate informational needs for clients, there is insufficient backfile full text readily available. What has also come about as a result of statewide remote access to more informational databases is that more citations come to light for the researcher who then requires traditional interlibrary loan to obtain the materials. Subsequently, there remains a strong need which is evidenced by the increased ILL statistics for materials that can only be obtained through this traditional method.

### ◆ **Anecdotal material**

It is difficult to provide anecdotal material for this project since the State Library is usually at least one step away from the end user. Although the State Library staff frequently receives rave reviews on their service, they rarely are privy to the reason for and/or the end result of their excellent work.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-2B****PROJECT TITLE****Computer Training Lab Subgrants****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |

## **PROJECT OBJECTIVE**

Subgrants were awarded to three public libraries which agreed to provide access to their computer training labs for training the staffs of libraries. The recipient libraries agreed to dedicate days in the labs for training opportunities designed to enhance the skills of local library staff members in providing technology based services to their patrons. One of the recipient libraries designed and taught sessions to staff. It should be noted that the original project had included Bowling Green Public Library's Deport Branch. They had indicated that their computer lab would be completed by late Fall 2001. Unfortunately, major delays in that project made their participation during this project impossible. Subsequently, we worked with the GLI recipients only.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Three subgrants were awarded and contracts were written for a project to provide access to computer training labs for training the staffs of libraries other than their own. Boone County Public Library expended the funds to pay for telecommunications, supplies and training materials, and to pay personnel. Louisville Free Public Library expended the funds toward equipment and software for their labs. Lexington Public Library expended the funds for equipment, supplies and training materials for their training labs.

### ◆ **Outputs**

Boone County Public Library training 91 library staff from their designated training region. Louisville Free Public Library reported having trained 210 staff and 6935 members of the public. Lexington Public Library used the funds to purchase equipment but reported that they had trained 2615 members of the public.

### ◆ **Activities**

Boone County Public Library continued to administer their grant in an exemplary manner. They used these funds toward telecommunications, supplies/training materials, and personnel who designed and conducted the training. They upgraded their fiber to ensure more rapid response. There was so much expressed need by their public that their trainer moved to full time status within the facility. She worked diligently and successfully to upgrade all of her training materials to reflect the Gates upgrade to MS Office 2000. She offered these classes throughout the year. Their continuing problem remains that although they continue to invite library staff from the Buffalo Trace region to participate in their training events they have little success in getting them there. We no longer asked for use of the training lab for training events sponsored by KDLA SLS because past registration had been extremely low or non-existent. The Training Needs Survey conducted last summer indicated that that was not a popular training destination. Their narrative and expenditure reports indicated that they had difficulty in expending all of their supply funds. Subsequently, they refunded part of their grant at the end of the year.

After their first year of participation in this project, Lexington Public Library determined that they could not successfully work with the training segment of this grant and in the subsequent two years have availed themselves of the equipment/supplies side of this grant. This year they purchased a laptop computer, equipment/supplies, and training materials in support of their central lab facility and their mobile lab.



Although they are not involved with actually providing training for the library staff in their region, they have been ready and willing to provide the lab for training events sponsored by KDLA. The Training Needs Survey had indicated that Lexington was a popular training destination and that is true. It is interesting to note that the trend that has developed in Boone and LFPL is now starting to surface at LPL. While in the past all training events at LPL immediately filled and always had a waiting lists, now they are merely full.

Louisville Free Public Library expended all of their grant funds on equipment and software. They were also late in submission of both their mid-year and final narrative and financial reports. There were several issues with this grant this year. The person who was to do the reporting was not the project monitor. Then the reporter was promoted and no one appeared to be on top of this or to have access to the agreement to work with when they were reminded that these reports were past deadline. This year we also saw the same issue at LFPL as was seen at Boone from the beginning of this project. Although the labs are being heavily utilized by the patrons and staff of LFPL for training purposes, there is very little attendance from libraries within the region despite repeated efforts to bring them in. What little there had been last year declined this year. The Training Needs Survey had indicated that Louisville was an extremely popular training destination. However, the numbers simply did not bear this out. Although LFPL has been extremely cooperative in providing training labs throughout the system to KDLA, the registrations have simply not surfaced. As a result of this expressed non-interest, KDLA has been forced to cancel training sessions scheduled in Louisville.

## **EVALUATION**

### ◆ **Outcomes**

This project was based on the premise that rapid advances in technology and their application to electronic library services has created an environment in which it is crucial that library staff develop and maintain their skills to effectively deliver electronic information. Unfortunately, effectively delivering training opportunities cost-effectively in relatively convenient circumstances to an audience scattered across the Commonwealth has posed some problems. One problem is access to training facilities that have adequate hardware and reliable Internet access. Where they have existed, they have typically been at commercial sites with cost prohibitive usage fees or located in educational institutions with primary use being reserved of their clients. In addition, given the scarcity of facilities, it has been difficult to have training based on geographical need. Having to travel long distances has been a discouraging factor for many library staff.

Therefore, with the need for technology based training increasing, it has become crucial to have access to dedicated time in acceptable lab situations located across the Commonwealth. The establishment of training lab facilities in three public libraries as a result of the Gates Library Initiative (GLI) in 1999 was supposed to help with this problem. As part of the application for the labs, which resulted in the Gates funding, the State Library committed to infrastructure support of the facilities for a period of three years. This commitment provided an opportunity for the State Library to use these labs for training and to further work with the libraries in the actual sponsorship and implementation of specific training events. Every time that the State Library approached these labs for access to schedule training sessions, they were provided with access to them without fail.

However, despite everyone's best intentions and efforts, this project has not been successful. Over the past three years, we have watched as fewer and fewer library staff members have attended sessions at these labs. It should be noted that attendance in other locations throughout the state has remained consistently high regardless of the trend in the "Golden Triangle." During this past year, the waiting lists have been so extensive in locations in western and south central Kentucky that additional sessions of classes have had to be added. Subsequently, it has been determined that this project will be closed at the end of this year with the State Library's obligation to Gates being completed.

◆ **Indicators**

Those library staff members who have availed themselves of the free technology based training offered at these locations have improved their ability to deliver quality reference service to their clients. With few exceptions, the labs have provided an excellent environment for the training. Another plus is that the computers and software in these labs is basically the same as what they have in their own institutions. The State Library used two of these sites this year to schedule contract training and working with these grant recipients has been great. While use of these labs by local library patrons was not a part of this project, lab hosts have reported training of members of the public has proven to be extremely popular.

◆ **Anecdotal material**

Some general comments by the public in regard to the training at Lexington Public Library were

"It was something I needed to learn."

"Informal-good pace. Handouts walk you through it all."

"It was very helpful and educational. I had never used the Internet. I feel comfortable using it now."

Some comments by public library staff trained at Boone County Public Library were

Publisher: "Learning extra tidbits that I couldn't figure out on my own. It's one thing to go into Publisher on my own, but I couldn't have gotten nearly as far without the class."

Encarta and Online Reference: "The manual will be used frequently!"

Excel 2000: "Tips and tricks to use that I wasn't aware of. Jinny is valuable!"

Homework/Genealogy Online References: "Exposure to sites I was not familiar with, especially the genealogy sites."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-2C****PROJECT TITLE****Data Projector/ Public Library Training****Estimated Number Served** **12,521****Congressional District Served** **Statewide****LSTA Purpose**☐ Linkages Among Libraries☐ Consortia/Sharing☐ Linkages With Others☐ Computers/Telecommunications☒ Accessing Information☐ Targeted Services**LSTA Goal**☐ Projects that make content available in all appropriate media☐ Projects that enhance access by improving electronic networks and linkages☐ Projects that enhance the ability of the staff to provide electronic services☐ Projects that support literacy for children and adults☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society☒ Projects that provide services to users in support of learning☐ Projects that use adaptive technologies or special service's to improve access☐ Community outreach projects that target the underserved☐ Community outreach projects that target the unserved☐ Projects that encourage and support partnerships☐ Programs that support and encourage advocacy for libraries and library services**Libraries Served**☒ Public☐ Special☐ School☐ Multi-type☐ Academic☐ Statewide

### **PROJECT OBJECTIVE**

Data projection units with amplifiers and speakers will be placed in all Regional offices for use by the public libraries in their region. These units can be attached to workstations to be used to project computer generated files or Internet accessed sites for training purposes to reach both library staff and community members at the local level. They can also be utilized to project videos for large groups in conjunction with programs at libraries.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Libraries had computers and Internet access available along with meeting rooms or space which were used by various audience sizes. Tables and chairs or chairs were provided. Libraries partnered with local community organizations which needed a data projection unit for presentations or training. Funding was expended to purchase data projectors, amplifiers and speakers.

#### ◆ **Outputs**

Twenty-four sets of equipment including data projector, amplifier, speakers, wireless microphone and wheeled carrying case were ordered in October, delivered directly to the intended regional office in November, and inventoried in December in preparation for their being used locally. A reporting form was drafted and negotiated via e-mail and a healthy discussion ensued about check out procedure. The reporting form was solidified and it was determined that the circulation issues should be handled at the local level rather than imposing a uniform procedure. The general announcement of availability was made via the January/February issue of the Public Library Newsletter. Training of regional and library staff at a regional or local level was scheduled and conducted by Field Services Staff. Many more library staff received either formal training or a demonstration/orientation at the Summer Reading workshops that were held in March. It should be noted that because of chronic regional staff shortages out in the state that a public library director in a region that had neither a regional consultant nor an administrative assistant was enlisted to shepherd this activity for her region.

Actual use of the equipment sets has been inconsistent. However, there have been some notable and major successes that can be reported. It should be noted that the public library director was by far and away the most successful administrator of this project in the state. During the short time that this equipment has been available, there have been a total of 12,521 audience participants for a variety of types of sessions. Some uses were very traditional: presentations at directors' meetings used at large conferences by KDLA staff. Libraries have made use of it in-house particularly during summer reading. One children's librarian has taken it to the local children's home to use in programs, with training of and presentations to staff. There have been some multi-level presentations have are worth noting. One was an extremely successful presentation on the Vernal Equinox by a librarian to a group of adults and children at a public library. She created presentation on the sun using images and video and then demonstrated astronomy websites. The use of the equipment was so impressive that a professor from the University of Kentucky who was an audience member has volunteered to present another program there at no charge. A small business has used the equipment several times in

conjunction with safety training for his staff and was so impressed that he took the time to write not only an email but a formal letter of thanks. There has also been impressive usage by nursing homes in conjunction with continuing education for their nursing staff and their administrators. Other users of these systems have included Chamber of Commerce offices, Emergency Medical Services Training, Agricultural Extension Offices, 4H groups, conservation organizations, and several churches. They have also been used extensively for one of their original intents which was to train public library staff.

◆ **Activities**

Equipment including data projector, amplifier, speakers, wireless microphone and wheeled carrying case were ordered, delivered, and inventoried by December in preparation for their being used locally. Reporting forms were drafted and institutionalized. Policy and procedures were set locally. Announcements of availability were made formally and informally. Training was scheduled and conducted on a regional basis at directors' meeting and at larger venues such as conferences.

**EVALUATION**

◆ **Outcomes**

This project started with a clean slate. There were no data projectors available to either library staff or to community organizations before. All public performance rights multimedia materials were presented to large audiences by traditional means; i.e., VCR/TV or 16 mm film projector. Although the use of the equipment was uneven, it should be kept in mind that it hadn't existed before. It will take some time before the use of this equipment is institutionalized. There were also some equipment deficits that came to our attention as the project progressed. Something that has been reported by not only some of the regional staff but also by the public library director who is working with us on this project is that they need laptops to go with this configuration. As was reported in the Outputs, all segments of the populations were affected by this project from community organizations, to children and adults attending programs, to library staff attending training and presentations.

Because this was uncharted ground, the project monitor met with the regional consultants toward the end of the project year to discuss how things had progressed and to look toward the next step. As a result of that dialog, a draft concept document was presented to them and is on the way to being finalized.

◆ **Indicators**

The reporting form mentioned earlier was used to gather the data which was used in this report. The regional librarians and their administrative assistants also provided additional information on the use of the equipment.

◆ **Anecdotal material**

It is difficult to provide anecdotal material for this project since the State Library is almost always at least one step away from the end user. However, as was mentioned previously, one business user felt compelled to send this project monitor an e-mail and a formal letter of thanks. One ADD presenter took the time to verbally mention to the regional consultant that he was very glad to have the equipment available to him to use since it was too expensive to buy for a few presentations. A comment from a public library staff person was "This is our eighth event of showing movies and this projector has been invaluable."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **01-3A****PROJECT TITLE** Continuing Education And Training For Staff**Estimated Number Served** **167**  
**Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                             |
|-----------------------------------|---------------------------------------------|
| <input type="checkbox"/> Public   | <input checked="" type="checkbox"/> Special |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type         |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide          |

## **PROJECT OBJECTIVE**

To provide funds for the state library staff in support of their continued education, orientation and training so that they can advance their knowledge and skills in the varied areas of the workplace and improve their service in assisting Kentuckians to have access to information, resources and services.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Funding: Annual fees paid to the Governmental training center; personnel staff time used in promotion, record keeping, encouragement and guidance; funds for outside training; funds for tuition assistance; funds for conferences.

### ◆ **Outputs**

597 training or educational classes taken by 167 employees.

### ◆ **Activities**

More training, continuing education and classes were taken this year, but a large drop was seen in computer training classes. Using the house organ for promotion on a regular basis, staff were encouraged to continue their learning and training. A training plan was created by personnel, called the Training Institute. It prescribes the minimums for training for employees during the year and is incorporated into their annual performance reviews.

## **EVALUATION**

### ◆ **Outcomes**

Employees are better versed in the technical aspects of their various work situations.

### ◆ **Indicators**

Compared to last year, there was an increase of 120 classes taken during the year. Staff exhibit more confidence in their abilities and therefore deliver better service. Many staff have conveyed that they think the ability to take advantage of continuous learning helps them grow on the job. Anecdotal material supplies the foundation for indicators.

### ◆ **Anecdotal material**

- “Looking back through my calendar for training events, I noticed that many of them have definitely changed my work. I have received valuable information about library practices that has been passed on to public library staff; instruction in technology that I use daily to communicate with public librarians and provide them with resources; and training in a variety of programming methods that have helped me prepare reading program manuals and model story program techniques. These classes and workshops have also given me the opportunity to meet library professionals from various parts of the country and world. These contacts have increased my knowledge of library services, several of which are not necessarily common practices in Kentucky.”

- “The “*Start with the Arts*” workshop focused on using literature and the arts in groups including children with special needs. I received intensive training in how to plan appropriate activities that make programs effective and enjoyable for all children. This information was then used in a presentation I made during the summer reading workshops. After most libraries completed the summer reading programs, I received a note from one who had several children with special needs in her groups. With ideas from the workshops she felt much more comfortable in planning activities and all had a very positive experience with the library’s summer program.”
- “With more and more public library staff using the internet for themselves and their library users, the “*Locating Children’s Services Resources on the Internet*” gave me some of the most valuable internet resources that I have in turn communicated with librarians throughout the state.”
- “The “*Dreamweaver Workshop*” training introduced me to the new software for KDLA’s web pages. This was necessary in developing the pages for the children’s services portion of the web site.”
- “The “*The Marvel of It All: Starting a Graphic Novel Collection*” workshop gave me solid information about collection development for young adults. This has been helpful in training I have prepared for Kentucky’s children’s librarians and also in developing bibliographies of recommended books.”
- “I attended a “Library Security: What Can You Do?” class in Lexington. Our speaker was very knowledgeable and brought up security issues that we never really thought about in our everyday workplace. The next day we sat down with Anne to discuss how we could make our facility safer for the patrons as well as the employees. Several good ideas were voiced and most of them were acted on. For example, we now have walkie-talkies that we use when shelving back in the stacks. We had always felt too comfortable in our surroundings and he made us more aware of what could happen. Out of all of the classes that I have gone to this year, this one was the best.”
- “I’m in the second phase of the CPM program at GSC. I have thoroughly enjoyed the workshops. They have been a tremendous help to me not only in my job, but in other parts of my life as well. The lessons that stand out most to me are learning to be a team player and learning to deal with the various personalities of others.”



**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **01-3B1****PROJECT TITLE**    **Office Automation****Estimated Number Served**        **4,041,769****Congressional District Served**        **Statewide****LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☒ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

To provide for the operation and maintenance of the State Library's network resources; upgraded servers (particularly web servers) to provide greater performance, processing power and data storage capabilities; upgraded network hardware to improve network capacity and performance. Additionally, this project provides technical support resources for the State Library and those State Library staff who provide direct services to the State Library patrons. Also, network resources provided by this project are used by library patrons across the Commonwealth in all 116 library systems statewide.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ♦ **Inputs**

Resources used in this project:

- Financial – funding provided by the project itself
- Personnel – staff dedicated to the information technology activity of the State Library, as well as other staff who volunteer time and talents to contribute efforts to the success of the project.

#### ♦ **Outputs**

- Information technology tools and resources for the 167 employees of the State Library in various roles who provide and support the delivery of information materials to State Library and public library patrons, and who use those tools in that process.
- Provide improved information delivery services for 116 public libraries in Kentucky, serving 1,873,130 registered library patrons.

#### ♦ **Activities**

- Upgraded/replaced 50 computer workstations
- Upgraded/replaced 4 servers
- Added storage subsystem components to increase the amount of central storage by 500 gigabytes
- Upgraded office systems software, graphics and layout software and systems utility software packages to current levels and increased license counts to accommodate an increasing number of staff using individual software packages
- Provided ongoing problem resolution, user assistance, user training and system operation (backup, restore, user account management, etc.) services to the user community, including stakeholders of other LSTA projects which depend upon this project for their infrastructure and services.

### **EVALUATION**

#### ♦ **Outcomes**

- State Library staff are better able to share information and collaborate with their colleagues, as more electronic information is accessible.
- State Library staff are better able to serve their constituencies because they have higher performing computers with which to work, and are able to make more information accessible by their constituencies than before.
- 10 more public workstations are available to State Library Reference and Archives Research Room patrons in the State Library.

- Other LSTA initiatives are enabled, which depend upon an improved electronic network infrastructure in order to deliver their individual intended results.

◆ **Indicators**

- Self assessment, based on information gathered from State Library staff during planning meetings and one-on-one support encounters in the central office and in field offices
- Focus groups and opinion surveys
- Written feedback solicited from individual stakeholder groups

◆ **Anecdotal material**

Nothing to report

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **01-3B2****PROJECT TITLE** **Technology Networking And Systems Support Technology/  
Telecommunications****Estimated Number Served** **4,041,769**  
**Congressional District Served** **Statewide****LSTA Purpose**

- |                                                          |                                                       |
|----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries        | <input type="checkbox"/> Consortia/Sharing            |
| <input checked="" type="checkbox"/> Linkages With Others | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information           | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☒ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

To provide an infrastructure for the operation and maintenance of the systems for telecommunications for the department that facilitate the telephonic communications among the staff at the library and for libraries and citizens across Kentucky who need voice and data communication with the state library for services and support.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Funds to support temporary staff as back-up telephone equipment; funds supporting the salary of one receptionist and supplies and services in support of the network; funds supporting telecommunications lines.

#### ◆ **Outputs**

Number of calls per day – approximately 350; per week – approximately 1750

Number of changes in equipment per year – 10-12

Number of changes in service per year – 20-25

Number of calls routed to appropriate destination per week – approximately 300

#### ◆ **Activities**

On a daily basis, the voice inquiries are expertly routed throughout the agency to the 167 employees on-site and in the field. Maintenance and change orders are the task of one staff member who bears this responsibility. Retain a receptionist who is reliable, efficient and accurate, who understands our business and mission and who is dedicated to service our customers.

### **EVALUATION**

#### ◆ **Outcomes**

As a result of this project, our constituents have expressed gratitude to us about the courteousness with which they are and that they nearly always reach the right person on the other end. All people in Kentucky who have a reason to call the state library are impacted by the response to their call.

#### ◆ **Indicators**

One indicator is the expressed appreciation on the part of patrons calling for information. However, anecdotal information is our chief indicator.

#### ◆ **Anecdotal material**

- “I love being able to pick up current messages and not those from 1999. The receptionist role plays a huge part in our approach to customer service. It has been a tremendous benefit to have helpful and friendly staff on that desk. Phones have been reassigned to fit new office configuration in the Division”.

- “One staff had nothing but good things to say about the receptionist. Division staff are all very impressed with both her grasp of our business and her professionalism. I indicated that I concurred with her assessment and that it all spoke volumes not only about the temp’s knowledge and skills but about the receptionists’ skills as a trainer. I just thought that I’d let you know how pleased we are.”
- “We are extremely pleased with the service that we have received from Administrative Services in the area of telecommunications. The hardware, software and personnel system that is in place works well for us. The major move that occurred this summer in our Division was made much less painful by the fact that not only the system could easily accommodate our needs but that the staff supporting the hardware and software were there to provide immediate and excellent service to ensure that our staff remained available to meet our customers needs. Voice mail is a standard part of business practice and our staff takes full advantage of it in order to best serve our customers. The receptionist’s excellent grasp of the nuances of our business have been invaluable in her service to our staff and customers alike. Her remarkable skills have been of great benefit in ferreting out the needs of our phone customers and in subsequently routing them to the appropriate staff member thus ensuring that the most effective and efficient service will be provided. Her public announcements are presented in extremely pleasant and professional manner. Her demeanor and delivery present exactly the kind of public face that we want for our services.”
- “The phone system works well for me. My secretary gets my calls and forwards them to me; very few come through directly. I have noticed that she is occasionally receiving calls directly that actually need to go to one of the PRD branches which deal directly with a subject, such as local records issues, for example. What I don’t know at this point is whether that’s a measure of how they were forwarded, with intervention from our receptionist, or whether the caller used the phone tree and self selected the division’s main number, not being sure of where the solution was to be found.”
- “The Voice mail works satisfactorily for me.”
- “Call routing seems to work well for us, as far as I can tell. I’ve never had problems forwarding a call internally.”
- “The phone sets we use here work fine. I don’t see any need for a swap out.”
- “The Receptionist has always done a very satisfactory job. The temp we have now is also working out fine. She seems very personable in dealing with walk ins.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **01-3C****PROJECT TITLE**    **Communication and Statewide Awareness****Estimated Number Served**    **4,041,769****Congressional District Served**    **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☒ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

## **PROJECT OBJECTIVE**

This project exists to support the advocacy efforts of Kentucky's public libraries. The aid and encouragement that it offers, while promoting equitable access to information statewide, should also result in the public's increased use of our libraries' resources and services.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

We have utilized a variety of resources, or inputs, to implement this statewide public awareness project. The LSTA coordinator remains at the head of this project at KDLA, in cooperation with other LSTA staff and making full use of KDLA's facilities and resources. The segment of this project devoted to a new advocacy campaign for our libraries benefits greatly from the funding for a strategic communications consultant. The library community statewide continues to provide volunteers who give their time to this project, and community leaders often pitch in, too. We have also made use of the ALA's national "@yourlibrary" campaign examples. Our own KDLA Communications Team continues to respond to various public awareness needs. The expertise of several of these team members, especially in the areas of marketing, graphic design and web design, has been particularly helpful during this period.

### ◆ **Outputs**

Our Annual Report to the Commonwealth, detailing KDLA's progress and projects over the past year, has been distributed to nearly 1,500 individuals, representing more than 30 of the agency's client/partner groups statewide. This report is an annual project of the KDLA Communications Team. Its presence on the KDLA web site has greatly increased its circulation, and consequently the public's knowledge of what the agency has to offer the Commonwealth. The web site itself [[www.kdla.ky.gov](http://www.kdla.ky.gov)], a complete compendium of our services and one of our greatest public awareness tools, has achieved an unprecedented number of hits -- nearly 2 million -- in the period from October, 2001, through September, 2002. We continue to develop and refine the content and navigability of the site. In various public awareness capacities, we have partnered this year with over 15 organizations (councils, agencies, commissions, societies) both within and outside of state government. We continue to build upon the work of the five statewide community forums conducted in 2001, where we discussed and collected thoughts from over 150 concerned Kentuckians. We have distilled these replies into several very valuable documents, and have been working this year on including them in a special new section of our web site, introduced just at the end of this reporting year. These documents include a compilation of all the forum participants' answers to five core questions about the present and future of Kentucky's libraries, especially regarding the services they offer; a general distilled "Values Statement" of these replies; a "Case for Support" following the general categories of the values statement; and a wonderful compilation of stories and anecdotes on the subject of "What My Public Library Means To Me" -- from Paducah in the west to Pikeville in the east, stopping at Bowling Green, Somerset, and Georgetown in between. Kentucky's Advisory Council on Libraries endorsed the values statement and the case for support. Each of these valuable documents is just now available on the KDLA website, within a special "KDLA@yourlibrary" sub-site [[www.kdla.ky.gov/@yourlibrary/main.htm](http://www.kdla.ky.gov/@yourlibrary/main.htm)].



◆ **Activities**

We have mentioned the Communications Team's production of the KDLA Annual Report, and the target-marketing of it to various customer groups. The team also continues its public awareness messages in the KDLA email newsletter ("Weekly Window"), and to a larger audience via the KDLA web site. This is a sort of "what KDLA does for you" feature. The project coordinator continues to work with the Public Library Section legislative committee of KLA, to further its public awareness objectives. KDLA's regional consultants are a vital link between KDLA and our public library directors, and we continue to assist them in various ways, in addition to advising on all printed material sent out from KDLA to public libraries statewide, and working to assist other LSTA program staff.

Among our partnerships, the LSTA project director not only works with various parts of the Public Library Section of KLA, but also with the state Education, Arts & Humanities Cabinet (composed of more than 14 disparate agencies), as a member of its Communications Team. This team is charged with developing communications strategies to support the Governor's and Cabinet's goals, and thereby helps our awareness efforts, KDLA being one of the Cabinet's largest agencies. This year we have also partnered with the Governor's Office, the State Historical Records Advisory Board, and the Kentucky Council on Archives to promote the first annual Archives Week in Kentucky. Our work with the Cabinet also brings us into partnership with Kentucky Educational Television, the Kentucky Arts Council, the Kentucky Heritage Council, the Department of Education, the Kentucky Center for the Arts, the Commission on the Deaf and Hard of Hearing, the Kentucky Historical Society, the Governor's Scholars, the African-American Heritage Commission and the Native American Heritage Commission, the Environmental Education Council, the Kentucky Humanities Council, and the Governor's staff. Among these particular partners, we worked this year with Kentucky Educational Television and the Kentucky Historical Society to publicize and distribute the new Kentucky civil rights video, "Living the Story," to public libraries statewide.

We have discussed our continued building on the results of the successful statewide community forums we conducted in 2001. We have been at work this year creating a website, "KDLA@yourlibrary," to showcase the results of these forums (cf. web address above). This site is really geared to the use of public library directors, their staffs, and trustees as a resource and help in public awareness efforts within the Kentucky library community. It is also developed with the idea of being accessible to the general public, secondarily. One part of the site will be devoted to the documents we've created from the forums (cf. the "Outputs" paragraph, above), and this segment of the site will remain as a static resource for library staffs and trustees. The other part of the site will be dynamic, or changing, every three months or so -- to resemble an issue of a web magazine, each issue reflecting one of the "values" in the "Values Statement" that resulted from the community forums. This part of the web site will have public awareness news from libraries around the state (with hot links to their own web sites), quotations on the spotlighted "value" from Kentuckians, links of interest, and other special features like roundtable discussions on the "value," held at a local library, featuring community leaders, legislators, and young people. The first issue will feature "democracy" as the topical value. We will promote this site through "push technology," issuing periodic messages on a number of library-related list serves, plus newsletter promotion and other continuing reminders to Kentucky's library community.

## **EVALUATION**

### ◆ **Outcomes**

In speaking of change and impact, relative to the many facets of this project, perhaps the most important thing to note is the continued renewing of the library community's realization of the absolute necessity for good advocacy and public awareness work at the local level. This comes from many directions, but is manifested in a real "can-do" spirit among the members of our library community. The statewide forums gave us valuable information that we had not collected in such a fashion before; and we continue to use it and build upon it. We are particularly hopeful that the continuing impact of this project will be seen in the content of our new web site as it reaches local libraries, and the local ripples that will be felt from that interaction. In the first "issue" of our "KDLA@yourlibrary" website, speaking in the roundtable section devoted to the key library value, "democracy," State Representative Bob Damron makes the case for the change that public awareness can bring: "The library is a public community center that brings people together for common purposes. And I think that's one of the real success stories as to what is happening here in Jessamine County. It's proven that it is more than just a place to come and read books. And I think that is one reason why it is so successful and why the parking lot is always full and the rooms are always booked. And that's really putting the building to good use."

### ◆ **Indicators**

We know about the continuing nature of this impact, and these changes due to increased public awareness, from many sources: the community forums were one source, which we continue to mine; we receive feedback during the summer library trustees' institutes all over the state; our regional consultants have their fingers on the pulse of the local library communities -- staff and trustees -- which are our best indicators; we have the observations of our strategic communications consultant and our director of field services; and as we continue to conduct roundtables in various locations in Kentucky, we collect and store indicators for all to use, via our new web site. All these contribute to the measurement of increased public awareness.

### ◆ **Anecdotal material**

In the recent roundtable discussion in Jessamine County, which was conducted for the first issue of the "KDLA@yourlibrary" site, State Senator Tom Buford remarked on the democratic nature of increased public awareness about the library and the things it does best: "What it does, I think, better than anyone else, is you know you are welcome here regardless of who you are, where you came from; you don't even have to be a resident of the state (however that may be a prerequisite at times to check out a book). But you can sit here and read them. Whereas at other institutions, be it a church, a business, a school, when you go there, you are going for a specific reason and you aren't always so sure you're welcome. You know, because you are not in that "club," and maybe you're not a member. Whereas here, everybody in the community, all 38,000 or 39,000 people that live in this community, are members of this club so to speak. I think they feel welcome.... I think I can just sum it up in just a couple of words. There are no strangers and there are no outsiders here."

Perhaps one of the most positive testimonials to the present state of public awareness of Kentucky's libraries, and the importance of working to increase that awareness, are the words of Evelyn Richardson, cherished volunteer at the Logan County Public Library. These excerpted words were composed as part of a radio address in the week following September 11, 2001:

"We often say that public libraries are for everybody. No matter your age, your station in life, your particular interests, libraries have something for you.

"I choose to say this again in light of the tragic attack on our country last week. No sooner had the planes crashed in New York and Washington than people were calling the library for information of one kind or another -- for example, the location of cities and countries in the Middle East because they had family stationed in that area. What a unique and treasured freedom it is to have a place to go and learn about whatever you want to know.

"Last Tuesday's attack is being compared to the attack on Pearl Harbor. Over half of the U.S. population wasn't born until after Pearl Harbor. The younger generation may want to read what happened there in Hawaii and how these incidents are alike and not alike. There's talk of reinstating war bonds. What are war bonds?

"We struggle to understand the mind-set of terrorists who would commit such a malicious act of destruction. You may want to read about Osama Bin Laden and the radical Islamic terrorist group to which he is linked.

"You may want to seek an objective view of the Gulf War and how it remains a factor in world affairs and how it helped to create an image of the United States that we may not picture in our minds....

"If, in fact, we must resolve to living in tougher times, our libraries become more important than ever, supplying us with that which we cannot afford for ourselves and guiding us in a change of lifestyle.

"In America's public libraries you are able to seek out all sides of an issue, not just what someone else tells you or wants you to know. There is a risk in freedom of information -- a risk taken in America in the belief that an educated people will make better decisions and become better citizens of our world."

"Use your library!"

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-3D****PROJECT TITLE** **Film/Video Program****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**☐ Linkages Among Libraries☐ Consortia/Sharing☐ Linkages With Others☐ Computers/Telecommunications☒ Accessing Information☐ Targeted Services**LSTA Goal**☒ Projects that make content available in all appropriate media☐ Projects that enhance access by improving electronic networks and linkages☐ Projects that enhance the ability of the staff to provide electronic services☐ Projects that support literacy for children and adults☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society☐ Projects that provide services to users in support of learning☐ Projects that use adaptive technologies or special service's to improve access☐ Community outreach projects that target the underserved☐ Community outreach projects that target the unserved☐ Projects that encourage and support partnerships☐ Programs that support and encourage advocacy for libraries and library services**Libraries Served**☐ Public☐ Special☐ School☐ Multi-type☐ Academic☒ Statewide

## **PROJECT OBJECTIVE**

An educational/professional collection of public performance videos, 16 mm films, audiobooks, CD-ROMs and DVDs are acquired and maintained at the State Library and loaned to public libraries state-wide for use in library programming for children and adults and to meet individual customer needs. State employees have access to audiovisual materials for their training needs in areas such as safety, health and legal issues.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Four State Library audiovisual staff implemented this project by acquiring, processing, and circulating audiovisual material. Existing shelving, shipping supplies and cleaning equipment were utilized to facilitate the project. The Tek Data automated catalog and booking system allowed the staff to search and book material as well as provide remote access to public libraries through the internet.

The State Library Materials Selection Committee chose audiobooks in both cassette and CD formats, and the Technical Services staff processed them for inclusion in the State Library's Endeavor/Voyager online public access catalog.

### ◆ **Outputs**

A total of 487 videos, 476 sound recordings and 19 educational CD-ROMs and 43 DVDs were selected and acquired. A total of 11,606 videos and 768 16- mm films were circulated throughout the state. More than 86,000 viewers reported viewing the videos and films during this reporting period. 3607 audiobooks in both cassette and CD format were circulated.

An audiovisual survey was sent to 177 public libraries and their branches, and 108 responses were returned and tabulated early in the fiscal year.

The 2002 Multimedia Catalog provides information and annotations on more than 11,000 videos, films, DVDs, CDs, and Bi-Folkal Kits. A mediaography to support the 2002 Summer Reading program included 119 films and videos.

2462 videos were selected, booked, and counted by the audiovisual staff and sent by the Technical Services branch to OCLC for cataloging.

### ◆ **Activities**

Due to national events affecting the travel industry the audiovisual librarian elected not to attend the National Media Market held in Las Vegas in October 2001; however since she had registered for the conference, she was allowed discount pricing on orders.

Access tools designed to highlight new materials and promote the use of the audiovisual collection in this fiscal year include the production and distribution of the 2002 Multimedia Catalog to public libraries and state agencies throughout Kentucky. A bimonthly newsletter, Film Clips, was produced and distributed via the web to inform public library and regional staff about new acquisitions. A mediaography of video titles on black history was prepared and included in the January/February issue.

Another mediaography of films and videos to support the 2002 Summer Reading Program, Celebrate Books, was prepared and distributed to children's librarians in the public libraries as part of the summer reading materials provided by KDLA's children's consultant.

To assist in developing collection development policies in the future, an audiovisual survey was sent to public library directors seeking information on current library holdings of digital media. As a result of the recommendations of the survey, material in the DVD format was also added in the areas of literature, travel, and the arts. A substantial amount of children's programming materials were selected and acquired this year for public library use. A concerted effort to withdraw videos in the health area was made to update the collection with current information.

As a result of the State Library's partnership with the Governmental Services Center (GSC) to provide supplementary information resource bibliographies on selected management topics, mediaographies were added to selected management topics. In an informal partnership with GSC the Audiovisual section acquires public performance videos in multiple copies used in training classes. As GSC no longer provides these videos for loan, state agency employees are referred to the State Library for these videos which cover the areas of sexual harassment, management, customer service and equal employment opportunity. In another partnership with the Kentucky Employee Assistance Program (KEAP) the State Library develops resource bibliographies on selected personal and mental health topics, and mediaographies were added to selected KEAP topics. Computer training videos and interactive CDs were acquired by the audiovisual section in another partnership with the Governor's Office of Technology (GOT) Information Training Division. Topics cover MS Windows 2000, MS Office 2000, MS Office 97 and MS Windows 98 which will enhance training opportunities for state agency employees.

To provide the broadest access to the department's information resources, work started late in this fiscal year adding videos to the KDLA Catalog. When the AV Video Conversion Project is finished, a separate Multimedia Catalog will no longer be produced. Videos were selected, booked and counted by the audiovisual staff and sent to OCLC by the Technical Services staff for cataloging.

Impacting work in this fiscal year was the audiovisual area downsizing in order to accommodate the move of the Technical Services Branch to the first floor of the building. The Audiovisual section remained open despite demolition of walls, electrical work, computer cable installation and installation of panels. To accommodate this move, all of the 16-mm films were moved to the end of the Periodicals section. This move also hindered projects such as adding DVD and CD-ROM shelving and publicizing these new formats hence there has been no circulation of these two formats.

## **EVALUATION**

### ◆ **Outcomes**

Kentucky public libraries, public library customers and state agency employees have access to high quality audiovisual materials as a result of this program. In addition 476 new sound recordings in both cassette and CD format were made available to libraries and their customers via interlibrary loan. Material from this collection was used in library programs for adults and children, day care centers, nursing homes and government agencies. State agency personnel frequently use videos from KDLA to train their employees in safety, health and legal areas. Many trainers frequently recommend videos for purchase for the program. State employees and public libraries alike are heavy users of the Commercial Driver License (CDL) videos. The audiovisual survey respondents recommended the addition of DVD and CD-ROM to the State Library's audiovisual material available for loan.

### ◆ **Indicators**

The demand for audiovisual material is increasing and KDLA's collection is helping to meet that demand. Use of the collection increased for the 5<sup>th</sup> consecutive year as 14,864 items were circulated during this fiscal year, a 7 per cent increase over last year. The audiovisual survey indicated that 84 percent of the responding libraries use the audiovisual collection. 54 percent of the respondents recommended the addition of DVD and 43 percent recommended the addition of CD-ROM formats to the collection/services. The circulation of sound recordings increased to 3607, a 44 percent increase over the 2001 fiscal year.

### ◆ **Anecdotal material**

State agency customers appreciate the customer service they receive with comments such as "...staff are always friendly and VERY helpful in helping me access video resources to support my program."

Another comment stresses the great support of the audiovisual section. "Service always prompt, professional and courteous! Thanks."

A trainer comments, "Excellent service. Our employee training would be lacking substantially if we did not have the services..."

Comments have also been made about the materials, "...am quite impressed with the array of materials and the ease of access."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **02-3E****PROJECT TITLE** **Collection Development****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☒ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |



## **PROJECT OBJECTIVE**

State library staff access information resources to provide quality reference/research services which includes full interlibrary lending and borrowing services and commercial document delivery services to meet citizen information needs. The project includes funding for information resources in all formats, a circulation assistant, bibliographic utilities, telecommunications, supplies and travel for professional conferences and concentrates on providing customers with timely and accurate information in a cost effective manner.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Resources used to facilitate this project are well-trained staff, access to electronic and print resources, funding to add new resources in all formats, OCLC, document delivery services, equipment, relationships to other libraries and partnerships with state agencies.

### ◆ **Outputs**

1500 items were added to the State Library collections as a result of Materials Selection meetings. Work was done making substantial changes to existing electronic databases and adding seven new databases. 3830 requests were processed by the State Library Interlibrary Loan unit which included requests both to lend materials from the State Library collection and to borrow materials by the State Library for state agency employees.

11,814 items were circulated to State Library customers and libraries, 6053 pages were added to the Kentucky vertical files, and 3370 information requests were answered from library customers, 1166 of which came from the State Library's *Ask a Librarian* web site. 34 bibliographies were prepared by the reference librarians this fiscal year as a result of the various partnerships the State Library has formed with state agencies.

Library card sign-up drives for state employees in April resulted in 569 new state employee customers, and another drive in September resulted in another 251 new state employee customers.

736 new electronic library item numbers were added to the KDLA Documents Collection in June and July, and 177 item numbers were dropped.

### ◆ **Activities**

The State Library held two focus groups sessions in April, 2002. Selected state employees were invited to attend and discuss their information needs and preferred delivery methods for information. The results of these sessions indicate that state employees rely heavily on electronic resources and prefer direct delivery of library materials. Suggestions for new services include training sessions on electronic research databases and use of listserv technology. The focus group's suggestion of providing training sessions was realized on September 10 when a State Library staff member gave a presentation on the electronic database InfoTrac to a "Lunch 'n' Learn" group of 25 Transportation Cabinet employees.

The Materials Selection committee met monthly to select new materials for the circulating and reference collections. As the State Library is quickly moving from a print collection to web based indexes and information, new databases were acquired and changes were made to existing databases taking suggestions made by the focus groups into account. Databases purchased to give remote access to registered State Library borrowers include Newsbank, providing access to 163 national and Kentucky newspapers, CQ Public Affairs Collection, Oxford Reference Online providing language and subject dictionaries as well as reference works, and the Kentucky Encyclopedia. Books in Print as well as Ulrich's Online were purchased for use in State Library materials selection and bibliographic projects. Changes were made to the IAC databases replacing Expanded Academic with InfoTrac OneFile increasing by two and a half times the number of full-text articles and continuing to provide remote access to registered borrowers. IAC's Business Reference Suite which includes Business Management Practices and TableBase was also added. A subscription to LitFinder was also continued, and this database now includes Poem Finder, Story Finder, and Essay Finder. IP problems with HW Wilson's Library Literature database and RefUSA, a database of detailed information on U. S. businesses were worked out and State Library staff now has access to these databases as well as remote access to registered borrowers. Document delivery services providing full-text articles to state agency customers include Ingenta, Infotrieve, Science Direct, ERIC and Emerald.

Partnerships with state agencies, and promotion and marketing of the Division's services have continued in this fiscal year. The partnership the State Library began with the Governmental Services center (GSC) and the Kentucky Employee Assistance Program (KEAP) to provide supplementary information resources for the agencies' clients has continued in this fiscal year. The reference staff created 14 GSC bibliographies on management topics and 8 KEAP bibliographies on personal and mental health topics. A partnership has also been created with the Employee Development Branch of the Kentucky Transportation Cabinet, and 11 bibliographies in support of the cabinet's training program were prepared. New partnerships have also been created with the Kentucky State Police Employees Assistance Program, and the Personnel Cabinet's Kentucky Mediation Program (KEMP). Another partnership with the Governor's Office of Technology (GOT) Information Technology training division has been formed. . State Library pages on KDLA's website continue to be revised with information, policies and bibliographies. Promotional materials continue to be generated to promote the services.

To continue to meet the information needs of state employees state library staff visited five state office building locations in Frankfort during National Library Week (April 15-19, 2002). Information concerning the State Library's collections and services were offered to interested state employees as well as signing up for library cards. Visits to 11 other state office locations in September for National Library Card Sign-Up Month also resulted in more new state library customers.

Impacting the work of the State Library Reference/Research staff this fiscal year was the retirement of the Kentucky Information Center (KLIC) librarian who was stationed at the University of Louisville. The reference and consultation services provided by the KLIC librarian to public libraries were shifted

to the State Library in August 2002. Public librarians statewide now contact the State Library staff in Frankfort through a designated toll-free number or by using the *Ask a Librarian* online reference service. In order to prepare the public libraries for the change two letters were sent to public library directors and the KDLA regional staff. The first letter announced the change, and the second letter gave specifics about the toll-free number and online service and included a magnet with the pertinent information on it.

The state library continues to fully participate in interlibrary loan activities among libraries, regardless of location and type, both responding to requests to lend materials and to borrow materials for state agency employees. In addition staff performing interlibrary loan serve as the referral agent for Kentucky's Solinet Affiliate Libraries when they are unable to obtain materials in Kentucky and from the southeast.

A new electronic reference log was planned and implemented using input from the State Library's reference staff. The new log better describes the customers served and the kinds of questions asked. The old log differentiated questions solely on the time took to answer the question and not the type of thought process needed to answer the question. The log was tested in August and September, and all public services staff started using it October 1 so it will be the basis for ascertaining reference activity for the next fiscal year. A training session was held to explain to staff why statistics are important, and how to fill in the log.

The federal depository library program is continuing its electronic transition, and over 60 percent of all new depository resources are being disseminated in electronic format by the Government Printing Office. The KDLA Documents Collection was reviewed during June and July with new item numbers selected and others dropped. The item numbers dropped were mostly CD-Rom products which are problematic due to software problems, and the item numbers added were all electronic library item numbers which are online and can be accessed via KDLA's Catalog.

State Library staff has attended professional conferences such as Kentucky Library Association, workshops on various subjects, and technology training in order to keep up their skills and gain new knowledge to effectively use the new electronic databases which tend to have escalated content. Skills are enhanced which allow the librarians to provide value-added answers to the research they perform for clients.

## **EVALUATION**

### **◆ Outcomes**

The transition from print to electronic resources will continue as the State Library provides its customers with accurate, timely delivery of information in the most cost effective manner.

Partnerships the State Library has formed with various state agencies have resulted in an expansion of the State Library's collection, especially in the areas of recorded books on cassette and CD and supplementary book and multimedia resources in the areas of management, computers and personal and mental health. Adding electronic library item numbers to the State Library's Document Collection profile compliments the electronic transition being made in the state library's collection.

◆ **Indicators**

The changes in this program have been substantial this fiscal year, and as a result, there are few meaningful benchmarks to use to compare statistics for online database use. There was a five percent increase in the number of items added to the collection, and a 13 percent increase in the number of items circulated to State Library customers and other libraries. There was a 15 percent decrease in the numbers of questions answered but that could be explained by the fact that this is the first year remote access to designated databases was available to state library customers. However 35 percent of the total questions answered came from the online reference service, *Ask A Librarian*. There was a slight increase of two and a half percent in the number of state agency requests received however as marketing efforts increase those numbers should escalate. Due to library care sign-up for state employees there has been a whopping 195 percent increase in the number of registered state employee borrowers as compared to the end of 2001. The net increase of 559 item numbers in the Federal Documents collection increased the selection rate to 32 percent up from the present rate of 20 per cent.

◆ **Anecdotal material**

It is difficult to provide anecdotal material for this project because the State Library staff rarely know the reason for or the end result of their work. However there are numerous comments about the quick turnaround time for articles, books and the reference work itself. One customer commented, “You all are a life saver.” Another commented, “Your services at KDLA are wonderful”.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-3F****PROJECT TITLE** **Kentucky Talking Book Library****Estimated Number Served** **3,000****Congressional District Served** **First, Second, Fourth, Fifth and Sixth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☒ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

We provided public library service to those who could not read printed matter because of a physical disability. Eligible individuals included the blind, some physically disabled and most learning disabled people. We served 111 of the state's 120 counties, namely all those counties other than Jefferson and the Northern Kentucky region, which are served by our two subregionals. We took a state leadership role by providing assistance and advice to the two subregional libraries.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

- A staff of 11 plus an inmate worker
- A collection of 160,000 books
- An inventory of 5,500 cassette players
- Specialized recording and duplicating equipment

#### ◆ **Outputs**

- 2,879 patrons served
- 139,120 books and magazines circulated
- 3,263 books repaired
- 1,102 cassette players repaired
- 447 new patrons recruited

#### ◆ **Activities**

The Kentucky Talking Book Library served 2,879 patrons with 139,120 books and magazines during the course of the 2002 federal fiscal year. We recorded 36 new books for our Kentucky collection. We repaired 3,263 books and 1,102 cassette players for our patrons. This represented a six percent decline in patrons and slightly more than one percent increase in circulation. Increases were achieved for books and cassette players repaired as well as books recorded. New patrons recruited, however, fell 22% from the previous year, accounting for nearly our entire decline in patrons served.

Once we finished the barcode conversion of our collection in FY2001, we began to weed our collection and completed the third round of collection compaction since we moved into the Clark-Cooper building in 1982. The first two times we relied on shelving reconfiguration for the older books in our collection, while this time we resorted to double-stacking our older books. Double stacking has the advantages of less cost (no new shelving needs to be bought) and easier access for shelving and retrieval of books afterward. Its disadvantages are diminished flexibility for future operations and much less efficiency than reconfigured shelving for book storage.

The major story in FY2002 was our inability to refill staff vacancies during the year due to the state's budget crisis. In November, we lost our tape technician when he accepted a promotion to our agency's IT branch. In May, our senior circulation worker retired. At the time of his retirement, we had finished the shipping of the 20,000 books we weeded through the EXESS program and had done about 80% of the shifting necessary for the collection compaction mentioned above. Because of his absence, however, a project to replace 10,000 broken and weakened book cases had to be deferred.

We also decided to suspend our public relations project to promote the recruitment of new patrons. Finally, in July our cassette player technician had his only child diagnosed with lymphoma and went on leave to care for his son throughout a 33 week regimen of chemotherapy. This last setback made it impossible for us to adequately support the bar coding project at the Northern Kentucky subregional.

## **EVALUATION**

### ◆ **Outcomes**

This marked the fourth year in a row that the number of patrons served has declined over the previous year. While we had planned to ramp up our public relations efforts this year to recruit more patrons, the staff vacancies and extra duties for the remaining staff made this impossible to accomplish. Hopefully in FY2003 we can fill those vacancies and resume working on public relations, as well as our other deferred projects. Advances in medical care have resulted in fewer people going blind and also in postponing the time at which people do go blind, leading to shorter periods of time spent in our program. Because of these factors, patron recruitment will become more important than ever in sustaining our patron base.

### ◆ **Indicators**

This project provided library materials to 2,879 disabled Kentuckians whose disability kept them from reading printed matter. The books and magazines these people received on cassette or in Braille made it possible for them to participate in the world of the printed word—something sighted people take for granted. We believe our patrons are special and more appreciative of their library services than are the general public. For one, while the average American reads but one or two books a year, our patrons read an average of 48.3 last year.

### ◆ **Anecdotal material**

Here are some comments we received from our patrons over the past year:

“I really enjoy my talking books and the courtesy the librarians have shown me while searching for what I want. My hobby is woodworking so I listen to the books while I’m assembling toys or other items. Talking Books have added greatly to my ability to enjoy life and I shall continue to listen to them for what I hope will be a long time to come.”

“Thank you for your personal touch and excellent choice of books for us. Most of (my husband’s) hours are spent with his Talking Books. And we have learned to listen together... and so I, too, am happier. We call you our ‘Angel’.”

“I would like you to know how much Talking Books have meant to my mother these last few years. She always looked forward to new ones arriving. They were wonderful company with her failing eyesight. You do a great service to those who can no longer read but still have the desire to keep up with what is going on in the world.”

“Thank you so much for the tapes-they are my life.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4A****PROJECT TITLE** Continuing Education for Public Libraries**Estimated Number Served** **1,419**  
**Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☒ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |



## **PROJECT OBJECTIVE**

This project develops and provides training and educational programs for public library employees and library trustees that will advance expertise, foster professional development, empower trustees, broaden public awareness and improve library services to all Kentuckians. Funding provides for a Continuing Education consultant, centrally planned activities and for regional training opportunities.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Planning and implementation of this program involved Frankfort-based Field services Division staff and consultants and administrative assistants in the division's Regional Offices. The Continuing Education Calendar on the agency's Web page was used to post information on upcoming events. Persons interesting in attending events were able to register electronically via links on the calendar. Presenters came from within and outside the state.

### ◆ **Outputs**

46 workshops and a conference attracted 1177 individual registrations. Regional consultants also used funds to assist in paying 70 conference registrations and full or partial tuition reimbursement for 54 library science classes. One consultant purchased ten coupons to be used for various workshops offered during the year by a local firm.

### ◆ **Activities**

The Regional Consultants are given the freedom to plan CE opportunities that meet local needs. The result is much variation across the state. Several consultants opt to expend 'their' budget on tuition assistance instead of more traditional workshops. In addition, vacancies in several offices and the extended medical leave of another regional consultant impacted regional CE. Several of the consultants took on extra responsibilities in the un-staffed regions, so had less time to plan and implement opportunities.

Centrally planned activities included:

1. "Library Security: What Can You Do?" was presented a single time by Warren Graham, Security and Safety Coordinator of the Public Library of Charlotte and Mecklenberg County (North Carolina). Though most public libraries in Kentucky are smaller than Charlotte, Mr. Graham gave practical information that could be utilized in libraries of any size. Glowing evaluations gave him high marks for his information and presentation.
2. Carla Lehn, a California State Library consultant, brought a program on volunteers to three locations around the state. "Library Volunteerism: Recruiting and Managing Volunteers" changed many minds about utilizing volunteers. The materials for the workshops included copies of a book published by the California State Library of best practices with many samples of job descriptions and policies.

3. William Sannwald from the City of San Diego brought another Library Administration and Management Association Institute to Kentucky. The LAMA Institute “To Build or Not To Build. That is the Question” was offered in two locations in August. Another Sannwald program offered several years ago was very popular, so two sessions were booked. Attendance was not limited to public library staff, but still was disappointing. Questions regarding contracting with LAMA caused delays in publicizing the Institute which played a part in the low turnout.
4. The theme for the 2002 Trustee Institutes was “Public Library Trustee: Honor or Onus?” Lillian Edelmann, President of the New Hampshire Library Trustees Association, spoke at the evening sessions. 170 registrations were received. Four state resort parks around the state were chosen as locations to make shorter travel for the trustees. Experience has proven that a separate meeting room is required. Private dining rooms have been too noisy for speakers.
5. KDLA partnered with the Greater Cincinnati Library Consortium in offering the Eleventh Annual Support Staff Symposium. Patrick Donadio, certified speaking professional and Master certified coach, presented “Creating Your Own Job Satisfaction.” The location alternates between the Kentucky and Ohio sides of the river and it was held at the Embassy Suites in Blue Ash, Ohio. GCLC is a multi-type library organization and a total 136 support staff attended. 44 of the 79 attendees from Kentucky are employed by public libraries.
6. In late September the children’s and youth services conference, Widening Circles, was held at General Butler State Resort Park. Presenters included Patrick Jones (Young Adult Services), Patty Campbell (Young Adult Nonfiction), Jane Marino (Infant and Toddler Programming), Carol Otis Hurst (Best Nonfiction for Juvenile Collections), and Marla Estes (Book Based Programming for Children). 158 people attended the conference.

## **EVALUATION**

### ◆ **Outcomes**

Expanded online library science class offerings are making it possible for public library staff to meet certification requirements. 54 partial or full tuition reimbursements were made this year, up from 42 from the previous FY. Tuition assistance helps overcome one of the barriers to needed training and education. Local and regional workshops are more convenient and build networking. Regionally planned workshops numbered 35 and involved nearly 700 individuals. Efforts were made to take centrally planned sessions further out into the state. Topics of training opportunities ranged from staff development, trustee training, ready reference and dealing with difficult patrons to weeding, grant writing and book repair.

### ◆ **Indicators**

The Continuing Education Consultant also processes applications for certification and renewal requests and sees the documentation for course work and CE events. Changes are self-reported. Tuition and workshop assistance requests include a report from the attendee about the event or class. Also, evaluations are required from all events

◆ **Anecdotal material**

Selected remarks from public library staff:

“Due in part to the Widening Circles Children’s Conference, one of our smaller libraries has begun baby’s story time and it is becoming very popular. Incidentally, the children’s librarian was a bit hesitant, but now she is totally on fire, seeing how it is working out wonderful.”

“I believe I can relate many of his examples to the staff and also present some of the things to my board that we can reasonably implement.” (Library Security workshop)

“Look at my own attitude & approach concerning problems with security/patrons. Could I be part of the problem?” (Library Security workshop)

“Thinking through job needs before recruiting volunteers....The main thing I will take away from this course is the sense that use of volunteers is an integral part of the library plan. Not an ad hoc possibility.” (Library Volunteerism workshop)

“This was a very helpful workshop and one I sorta dreaded. However I loved it & found it could be do-able for us.” (Library Volunteerism workshop)

“The presentation was well grounded in real life truths. I have come to many of the same conclusions throughout my working life. I wish I’d seen this ten years ago. It would have saved me a lot of grief.” (Support Staff Symposium)

\*Project 4A-1 – Continuing Education Cooperative Subgrant was deleted at the beginning of the year. All the goals and objectives were accomplished through this 4A project and did not require the awarding of the subgrant.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4A2****PROJECT TITLE** **Kentucky Library Trustees Association PLS Conference****Estimated Number Served** **18**  
**Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☒ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

The Kentucky Library Trustees Association uses the LSTA funds for grants issued to selected current Kentucky public library trustees from each library development region to pay for their attendance at the joint Public Library Section of the Kentucky Library Association and KLTA Conference in Bowling Green, Kentucky.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

The Continuing Education Consultant worked with the President of the KLTA in the preparation of the mailing announcing the grant opportunity. The information was mailed to all current library trustees and the library directors. Applications were received by the CE Consultant and reviewed.

#### ◆ **Outputs**

Seventeen grants were issued to trustees.

#### ◆ **Activities**

Only eighteen applications were received from trustees and only seven of the twelve regions of the state were represented. With the \$600 maximum per grant in place and the KLTA president eliminating himself, all applicants could be funded. After the seventeen registrations were sent in by KLTA, one trustee from the Bluegrass Region had a change in plans and could not attend. The unused funds were sufficient to cover the travel expenses of the KLTA president. Delays in issuing checks from KLTA were caused in part by the problem of issuing the subgrant check to KLTA. The official address had to be established and the KLA office was involved. The KLTA president experienced a family loss and the individual grant checks were written after the conference.

### **EVALUATION**

#### ◆ **Outcomes**

Some of the trustees receiving grants had not attended the conference before, so were able to attend the KLTA business meeting as well as sessions on library management.

#### ◆ **Indicators**

Comments made to the CE Consultant at the conference and later communications indicated the value of the conference in the knowledge and information gained.

#### ◆ **Anecdotal material**

A new trustee on the Woodford County Library Board attended the full-day pre-conference, "Library Services 101," which introduced the library profession to new library staff and trustees. Dr. Nichols had not been aware of the full extent of the field.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4A3****PROJECT TITLE**    **Technology Utilization in Children's Services Training****Estimated Number Served**        **40****Congressional District Served**        **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☒ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

## **PROJECT OBJECTIVE**

The Technology Utilization in Children's Services Training provided hands-on training specifically for children's and youth services librarians on finding, using, and promoting the best on-line resources for children, their parents, caregivers and teachers

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

\$5,100.00 was budgeted for the nationally known consultant and computer lab rentals for three full-day sessions at locations around the state.

### ◆ **Outputs**

Computer labs at Owensboro Community College, Scott Co. Public Library, and Eastern Kentucky University's Manchester Campus were reserved for the early May sessions. 45 individuals registered for the 50 available slots. 40 individuals attended.

### ◆ **Activities**

Though it would have been easier to hold three sessions at a single location, the desire to make the training more accessible to areas that have had fewer opportunities for hands-on experience guided the choice of locations. Gail Junion-Metz who has a regular column in School Library Journal conducted the sessions. The location with the smallest capacity had the greatest demand. A fourth session in the central part of the state could have been filled easily. Observation of the attendees and their comments confirmed the need for the lab set-up and the amount of time for practice.

## **EVALUATION**

### ◆ **Outcomes**

The librarians working with children and youth spoke of their plans for activities when they returned to their libraries. A KDLA Regional Consultant reported on activities taken by library staff from libraries in her region. One librarian started posting recommended Web sites on computers in the children's area.

### ◆ **Indicators**

Changes and planned changes were self-reported. Evaluations were completed at each session. KDLA staff have commented on their observations.

### ◆ **Anecdotal material**

Comments included:

"Wonderful. Can't wait to use this information!"

"Workshop was probably the best I've attended in my 13 years of library employment. I just wish it was longer."

"There is so much information in my head I can't wait to get home and start using it."

"The hands-on part was the most useful, because we actually had time to do this. On a regular work day, I don't have the time."

"...I'll be teaching my middle-schoolers net usage this summer. What I learned today will just cut my prep time in half. Thank you."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4B****PROJECT TITLE**    **Technology Support for Public Libraries****Estimated Number Served**        **1,873.130****Congressional District Served**        **Statewide****LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |



## **PROJECT OBJECTIVE**

The intent of this project was to provide professional technology support to libraries of the Commonwealth. To this end, automation consulting, equipment purchase assistance, staff training, and equipment/software evaluation services were conducted with libraries upon request. Site visits were conducted at many Kentucky libraries, telephone support, and technological training with emphasis on serving the needs of small to medium sized public libraries was provided. Providing statewide E-rate support to all requesting libraries, with training provided as needed, was included in program objectives. Further, support involving assistance with RFPs, technology specification and purchasing for automation systems was envisioned. Grants were to be awarded for various library projects.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The State Library provided telecommunications equipment, computer facilities, transportation, secretarial support, and many hours of consultant's time to make this project a success. Without these items, and especially the expertise of the other Field Services consultants, this project would not have been possible.

### ◆ **Outputs**

- Over 350 telephone inquiries were answered during the last year, ranging in topic from software related to questions about the Federal Telecommunications Discount Program (E-rate).
- Over 30 library site visits were performed to evaluate and advise libraries on technology issues.
- Two "Network Administrator" Bootcamps were held, with over 50 participants.
- Several library entities, including a consortium of 5 libraries, were advised on equipment purchases.
- 8 Libraries are currently in the automation process, begun earlier this year.
- Statistical reports were produced as required, and in a timely basis.
- 9 "Technology Update" newsletters were distributed, as well as several urgent updates that were sent via e-mail.
- All reports for dissemination requested of the Operations Analyst were produced and distributed in a timely manner.
- Three sub-grants were awarded to introduce pioneering telecommunications/Internet technology to the Commonwealth (see sub projects for further information).

### ◆ **Activities**

- Libraries received telephone technology support during this period in areas ranging from Federal E-rate legislation to software.
- Classes/seminars were provided for staff development.
- Site visits were conducted to provide libraries with varied information.
- Automation assistance was provided to over seven libraries, with three currently in the process of automation.
- A newsletter, *Technology Update*, was published to give libraries up-to-date information on specific technology matters.
- Sub-grants were awarded for innovative technology.

## **EVALUATION**

### ◆ **Outcomes**

As a result of this project:

1. Over 80% of the public libraries in Kentucky applied for E-rate funding, for a statewide saving of almost a quarter of a million dollars.
2. Seven automation projects were correctly placed for bid and are awaiting award, with correct RFP and procurement procedures having been followed.
3. Library personnel attending the bootcamps are better able to administer and evaluate their library networks..
4. Libraries were better equipped to make informed purchasing decisions in areas where we consulted.
5. Difficulties encountered in the sub-grants will be addressed in those reports.

### ◆ **Indicators**

The effectiveness of the training provided can be best illustrated by the following facts:

- The number of E-rate questions increased this year, mainly due to CIPA and NCIPA concerns. Also, the complexity of the questions was greater, indicating that the applicants were handling the simple problems themselves and were delving deeper into the application process, resulting in more involved questions.
- The nature of the telephone support questions has also changed, with fewer requests for basic information and more requests of a higher order.
- Fewer one-on-one sessions were needed to explain E-rate issues, with most applicants gathering information from group meetings. However, more individual sessions for automation and purchasing were requested, indicating that libraries were actually requiring a higher degree of assistance than could be provided in a general setting.
- The number of mid-range automation projects being carried to completion has increased, with most questions resulting in follow-up activity by the requesting library.
- We have received several letters expressing thanks and indicating the value of the services we provide.
- Automation projects are progressing at a faster rate than in previous years.

### ◆ **Anecdotal material**

“Thank you” cards were received from several participants, as well as invitations to “Grand Opening” festivities. Libraries seemed very appreciative of services offered.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4B1**

**PROJECT TITLE**    **Technology Support for Public Libraries – Technology  
Innovation – Mobile – Bowling Green Public Library**

**Estimated Number Served**            **37,049**  
**Congressional District Served**    **First**

**LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

## **PROJECT OBJECTIVE**

To enable the Bowling Green Public library to provide remote delivery of information and telecommunications to geographic segments of the county service area which are currently underserved or unserved.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ♦ **Inputs**

The state Library awarded a competitive grant of \$3,991 to the Bowling Green library to purchase this bi-directional equipment. Selection was made by a KDLA committee based upon applications received and interviews with the library staff. This grant allowed the expansion of services on the mobile branch to include Internet access, bringing digital access to residents of rural Warren County who may lack home computers and/or transportation to library branches within the city limits. A bi-directional satellite system will be purchased to provide this access.

### ♦ **Outputs**

The system was purchased and installation was scheduled within two weeks of the grant contract award. Numerous problems have resulted in the system not yet being operational.

### ♦ **Activities**

The system was originally installed incorrectly, with some essential software installations not performed.

The technician installing the equipment had never done an installation of this sort, and the equipment was inadequately configured for use as designed. The library has made several trips back to the installer in attempt to correct these problems. There appears to be nothing to hamper the eventual operation of the system, and the library staff retains high hopes for its effectiveness. The library has been referred to a different, more experienced installer located much closer to their local area. Resolution of these problems is expected within a short time (less than two weeks).

Due to these factors, the system has not become operational at this time. An additional report will be prepared upon successful completion of the project activities.

## **EVALUATION**

### ♦ **Outcomes**

With the installation of bi-directional satellite on the mobile branch library, it is anticipated that county residents will have greatly improved access to electronic information resources. However, as the system is not yet operational, impact has been negligible.

◆ **Indicators**

Anticipated indicators are that computer use on the mobile branch will increase, as measured by usage statistics. Further, circulation from the mobile branch will increase as a result of increased traffic. Services will have been modified to meet user needs.

◆ **Anecdotal material**

Nothing at this time.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4B2a****PROJECT TITLE** **Technology Support for Public Libraries – Technology  
Innovation – Bullitt County****Estimated Number Served** **24,395**  
**Congressional District Served** **Second****LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

To provide a grant to enable the Bullitt County public library to replace existing ISDN telecommunications lines with an 802.11b wireless network.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

The installations of an 802.11b network will alleviate these problems, as well as resulting in decreased long-term cost to the library.

#### ◆ **Outputs**

Increased connection speed and reliability will be realized due to this project.

#### ◆ **Activities**

The state Library will award a competitive grant of \$7,500 to the Bullitt County Public Library for the development and installation of this wireless network. Selection was made by a KDLA committee based upon applications received and interviews with the library staff.

Vendors were selected and contracts signed. Antenna towers were ordered from Tital Towers, and dish antennas and other equipment has been specified.

Delays in the project have been caused by the necessary lead time from the tower installer (one of the only one's in the area) and problems in acquiring the land for tower location. The project is moving forward, and still has great potential, but the delays are frustrating.

An additional report will be generated upon project completion.

### **EVALUATION**

#### ◆ **Outcomes**

However, as the system is not yet operational, impact is negligible. Equipment of various sorts has been ordered, and is in place. The library will see an increased connection speed and reliability, realized due to this project.

#### ◆ **Indicators**

It is anticipated that increased bandwidth and improved response time on the automated system will be realized by changing from the current 128k to 11 MBS. Also, decreased recurring costs for telecommunications will result by eliminating four T1's at all locations (a savings of \$32,400 per year). An improved web presence will be established, and the new network will be electronically evaluated for stability and available bandwidth. This will be addressed in the additional report.

#### ◆ **Anecdotal material**

Nothing at this time.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4B2b****PROJECT TITLE** **Technology Support for Public Libraries – Technology  
Innovation – Scott County****Estimated Number Served** **33,064**  
**Congressional District Served** **Fifth****LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |



### **PROJECT OBJECTIVE**

Scott County will provide ready access to a variety of library and community information and services for both the English and Spanish speaking population by installing an information kiosk which will give patrons to a library map, instructions, calendars, programs and events and will also give wireless on-line connections to selected Internet sites.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

The library has installed an information kiosk to provide targeted service to clients, with the Hispanic/Spanish speaking population targeted.

#### ◆ **Outputs**

Library information will be more readily disseminated to the target audience with the installation of the Kiosk, and the Kiosk will be loaded with software specifically targeting the Hispanic/Spanish speaking population of the area.

#### ◆ **Activities**

The state Library awarded a competitive grant of \$2,235 to Scott County to implement an information kiosk. The library has installed the kiosk, giving patrons to a library map, instructions, calendars, programs and events and will also give wireless on-line connections to selected Internet sites. The Kiosk equipment was selected after an intensive review of the commercially available equipment, with due consideration for ease of use and compatibility with the software the library intended to load. Software was selected to be robust and easy for untrained patrons to utilize.

Due to intensive groundwork conducted before the grant award by the library staff, the actual installation of the Kiosk and software was speedily accomplished after the grant was awarded.

### **EVALUATION**

#### ◆ **Outcomes**

Attendance at library programs is being analyzed for an indication of kiosk impact. In house surveys are being developed to gather anecdotal material. Kiosk satisfaction surveys are being developed and will be disseminated to clients. Further, the number of individuals using Spanish can be tallied internally on the kiosk computer. This information will be used to help evaluate the success of the project.

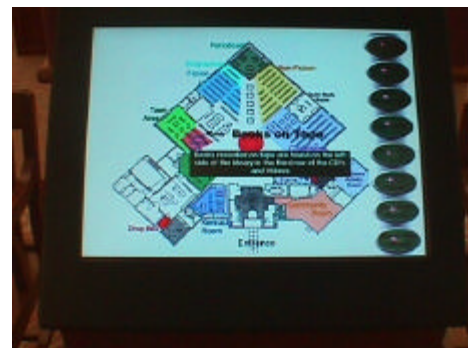
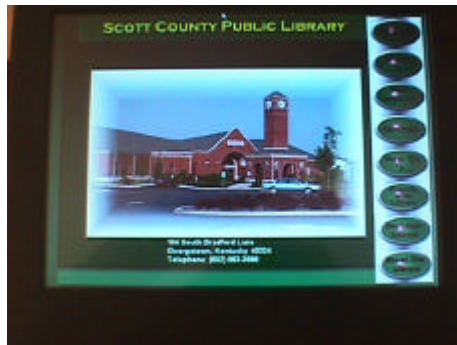
#### ◆ **Indicators**

Although it is too early to judge the projects merits, it is anticipated that:

1. Attendance at library programs will increase by at least 10%, primarily from increased participation from target audience members.

2. 10% of the Hispanic and Latino population of Scott County will use the services of the library. A running evaluation of the services and attendance will be continued, and the software/services offered on the Kiosk may be changed or amended in attempt to better target the chosen population.

◆ **Anecdotal material**  
Nothing at this time.



**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4B2c****PROJECT TITLE** **Technology Support for Public Libraries – Technology  
Innovation – Trimble County****Estimated Number Served** **3,000**  
**Congressional District Served** **Fourth****LSTA Purpose**

- |                                                   |                                                                  |
|---------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing                       |
| <input type="checkbox"/> Linkages With Others     | <input checked="" type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input type="checkbox"/> Targeted Services                       |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☒ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

### **PROJECT OBJECTIVE**

To provide a grant to the Trimble County Public Library to provide two computers containing educational software for the libraries school and preschool service population.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Two computers were purchased and supplied with juvenile software to better serve preschool and early school age clients.

#### ◆ **Outputs**

At the completion of this project the Trimble County Library has designed and implemented a project utilizing the new computers and software to better meet the educational support needs of the preschool/early school patrons. The program was implemented in an expedient manner, and problems encountered were overcome.

#### ◆ **Activities**

The state Library awarded a competitive grant of \$1,600 to the Trimble County Public Library for the purchase of equipment and software. Selection was made by a KDLA committee based upon applications received and interviews with the library staff.

The Library personnel began system acquisition almost immediately after the grant award, by researching and confirming that the software and hardware specified would be suitable for the intended purposes. During this process it was discovered that one of the software modules proposed for purchase could not function on the operating system installed on the purchased computers. After due diligence that particular software title was dropped from consideration.

### **EVALUATION**

#### ◆ **Outcomes**

Two Gateway computers were purchased, and loaded with children's educational software. This software promotes reading, math, language (Spanish) and other subjects as content area. The target audience is from preschool to 5-6 grade. Up to 15 different programs may be run on each computer.

#### ◆ **Indicators**

Project success may be judged by the increased utilization of the computer hardware and software, and the decrease waiting time for those wishing to utilize these services. The children targeted by this project were enjoying the computer equipment/software within a few days of the contract award.

◆ **Anecdotal material**

The benefits of the project to date can be seen on the faces of each child who used the computers. To be able to allow the children access to educational and fun software while other computers in the library are being utilized by adult patrons is an accomplishment that makes the staff feel really good about our services. The library is very excited about reaching the younger population and providing them with knowledge as they begin down the path of learning!

“Very positive experience for me and my child.”

“Fortunate to have such great facilities and opportunities.”

“My child could not make the connection with mouse and the computer until he played the Pooh learning game at the library. He then started to understand the connection between the two.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4C****PROJECT TITLE**    **Use of Staff Specialists****Estimated Number Served**       **4,041,769****Congressional District Served**       **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☒ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

Regional librarians provide consultative services to 118 county public libraries in all facets of public library development. These efforts include assistance in effective planning, management, public relations, program implementation and governance.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The Public Library Development Branch continued work with Kentucky's 118 county public libraries while laboring under restrictions due to retirements and budget deficits. During the year, over 1/3 of the professional positions in the office have been vacant. The position of branch manager has been vacant for over the year. The Barren River Regional Librarian retired effective July 31, 2002 and a replacement has not been hired. The Buffalo Trace Regional Office remains vacant after numerous recruiting attempts. The Kentuckiana Regional Office has been vacant for 2/3rds of the year and a replacement has not been hired. The Northern Kentucky Regional Librarian has been on long term sick leave. A new Bluegrass Regional Librarian was hired on August 16 filling a position that was vacant for almost one year. Because of financial restrictions, four administrative assistant positions were vacant for all or part of the year and the position of division secretary is also currently vacant. This program continues functioning triage style due to the resourceful and dedicated remaining personnel.

### ◆ **Outputs**

Regional Librarians made 932 site visits and 52,485 contacts in the reporting period. They also drove 133,084 job related miles in assisting the development of libraries.  
Trustees were introduced to boardsmanship at 46 orientations.  
Regionals facilitated 36 directors meetings around the state.  
Construction and facilities planning meetings were held 73 times.  
There were 36 facilitations of Long Range Planning meetings.  
Regionals conducted 60 varied educational opportunities including grant writing, beginning a Friend's organization, program and event planning.  
The Public Library Newsletter was disseminated to 2,316 readers.  
Four issues of T3: Trustee Training Tips were written and distributed to 2,800 individuals and libraries.  
Web based publications including The Public Library Newsletter, T3, SelectionNotes and public library standards were easily accessible on the web. .  
Specialists attended four quarterly consultants meetings and two statewide professional conferences.  
Standards for Kentucky Public Libraries were developed in conjunction with the Kentucky Library Association Public Library Section.  
The process of making major revisions in the "Annual Report of Public Libraries" was begun.

◆ **Activities**

Energies were focused on the development of Kentucky's first public library standards that developed measurable guidelines to assist the library in a self-evaluation process. KDLA Staff Specialists acted as consultants during the development process and coordinated the publication and distribution of the manuals. They are currently involved in offering a variety of tools geared to assist public libraries in the review process.

Staff Specialists were engaged in 36 meetings designed to assist public libraries in implementing a planning process. Seven regionals developed their self-development plan designed to enable these librarians to provide resources through their 25% specialty. Committees continue to address office procedures and workflow.

Research was also conducted to assist public libraries in the review of personnel policies particularly regarding the Family Medical Leave Act and performance appraisals.

Libraries were encouraged to send personnel to a web development class and use this as a springboard for the development of a new or updated web site.

One original activity was the development of a program designed for public library trustees and directors called "Tournament of Trustees." Combining the elements of many popular television shows, this contest featured library boards competing to decide whether the panel of library experts was giving correct or incorrect answers in areas including library governance, Kentucky public library standards and censorship.

At present, half of the eight regional librarians have assumed additional responsibilities and work load due to the four field vacancies. Staff have also needed to compensate for the reductions in field support staff, there are currently 6 administrative assistants doing the work previously assigned to 12 individuals.

## **EVALUATION**

◆ **Outcomes**

Despite budgetary and personnel restrictions, numerous strides were taken to assist Kentucky's public libraries develop and refine their infrastructure. There was an overall increase in contacts and travel mileage and a slight decline in site visits. Over 50 public library staff, trustees and Field Services staff was involved in the development of the first Kentucky public library standards. In the Lake Cumberland Region, nine public libraries designed, built and maintained web pages as part of the regional continuing education curriculum. Two libraries in the Cumberland Valley Region initiated teen centers as a result of the increased emphasis on services designed for this age group. Financial assistance helped in educating library staff and "growing" local librarians.

◆ **Indicators**

Despite financial and staff limitations, there was tremendous breath and variety of programs. The formal development of public library standards was completed. Because of the success with certification and continuing education, steps are being taken to initiate a new legal and financial platform for Continuing Education. This is the first year for Kentucky's participation in the Florida



State University's on-line M.L.S. program and there are eight Kentuckians enrolled. The three newsletters produced by Staff Specialists in this program received a total of 35,421 hits for the year with an average of 97 per day. The typical visitor session length was 6:27 minutes.

◆ **Anecdotal material**

The following comments are a sampling reflecting the value of the staff specialists in the Commonwealth. "Once again the regional staff is invaluable." The librarian commended the regional staff and noted that a retiring regional was "always so knowledgeable and helpful for me. This only proves how important the regional system and KDLA is to small libraries..." Another expressed similar thoughts in noting that "...the library board and staff appreciate the expert help of our Regional Librarian and also the KDLA staff." Despite overwhelming financial limitations, one director noted that the local library "...could not operate without the support from Kentucky Department for Libraries and Archives." Yet another director lamented the absence of a regional and the effect on the library program when she noted, "the absence of a Regional Librarian this year has made it impossible to get the future planning done." Another library reported that "With the state cutting funding to the KDLA as well as many other needed programs and agencies, finances will continue to be a problem." The downside was also reported when a library director stated, "The demise of the Buffalo Trace-Gateway Video/Audio Consortium (because of no personnel in the regional office) had a major negative impact on circulation and patron satisfaction." This is a comment on the implementation of standards in the public library. "The Standards are a really good planning tool and a real eye opener as well. When we received them I immediately filled it out and was I surprised at how well it points out your weaknesses/challenges. I then made copies for the board. It helped me plan my budget and set some goals for the coming year. I plan to use it annually."

It can be summed up in this statement, the local "...library would benefit from services of a regional librarian who is able to maintain a relationship with the trustees and act as liaison with the KDLA."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4D2a**

**PROJECT TITLE**    **Early Childhood Development Subgrant – Harlan County  
Public Library**

**Estimated Number Served**            **8,300**  
**Congressional District Served**    **Statewide**

**LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

Harlan County Public Library launched a comprehensive program to improve its services to children from birth through three years of age, their families, and caregivers.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The State Library provided \$10,000, “Keys to Great Parenting” booklets (parent education materials), and consultation. Harlan County Public Library provided staff, transportation, facilities, and project administration. In addition, the library provided a puppet or plush toy for each “Books Build Brighter Babies” bag and as a gift for each new baby whose parents came to the library with a coupon included in the new parent resource kit. The prenatal social worker at the Harlan County Health Department provided professional expertise for the selection of books and audiovisual materials for the libraries’ two new parenting sections.

The Harlan County Resource Guide was created in response to a service gap this grant project discovered—that young families of Harlan County needed a way to find the resources and support of their community. Though the guide was financed by the Harlan County Cooperative Extension Service and the Harlan County Fiscal Court, it was the result of a collaborative process that was set in motion by this project. Throughout the grant year, the guide took on a life of its own. When it was finally published during the final quarter of the project, the original concept of the guide was but a shadow of the extremely valuable publication that grew out of collaboration among a growing group of agencies that developed tremendous synergy in the process.

### ◆ **Outputs**

For each library, grant funds purchased one Demco Cozy Reader Center, one rocking chair, five cushions, one child-sized puppet stage, and one puppet kit. Parenting books and videos as well as developmentally appropriate picture and board books were purchased for each library. A small collection of professional materials was purchased to support new programming—13 monthly lapsit programs at the Cumberland library with an average of eight in attendance and 14 outreach programs at Head Start and childcare centers with a total attendance of 238 children. A laminator was purchased to reinforce materials in the 25 “Books Build Brighter Babies” kits that were created and circulated to child care centers and Head Starts. 240 parent resource kits were created, and they all included the Harlan County Resource Guide. 130 of these kits were given to the Harlan County Health Department for its HANDS new parent visitation program. 63 of the 130 had been delivered to parents by the end of the project. Harlan County Public Library delivered 25 parent resource kits. The total of 88 kits delivered yielded 25 applications for library cards and distribution of 25 new baby gifts from the library. 85 new parent resource kits remained to be delivered by the library.

### ◆ **Activities**

The components of the program were:

- creation of developmentally appropriate spaces for infants and toddlers in the system’s libraries (in Harlan and Cumberland),
- enhancement of the circulating collection of materials for children in each library,

- development of a new section of parenting materials in each library,
- enhancement of the non-circulating professional materials collection to support new infant/toddler programming,
- initiation of monthly lapsit programs at the Cumberland branch (programs in Harlan will start in fall 2003),
- increase of outreach programming at county childcare centers,
- creation of 25 “Books Build Brighter Babies” book-based, thematic program bags that were circulated to childcare centers (25 additional bags will be completed in fall 2003),
- creation and distribution of new parent resource kits developed to introduce the library to young families, to increase parent involvement in emergent literacy activities, and to publicize countywide services to support families.

All of the project objectives were realized, though the improvement of library spaces and collections was the only one completed on time. At the end of the project year 25 “Books Build Brighter Babies” kits remained to be created. 85 new parent resource kits remained to be distributed. Though monthly lapsit programs were initiated and sustained at the Cumberland library, no such program was started at the Harlan library (though it is projected to start in November 2002). Library web pages to support the project were not created.

The librarian who administered the project underestimated the work to be accomplished for an overly ambitious project. He was in his first full-time position as the children’s librarian for two library sites. Though he had financial management and cataloging support, he did not have assistance with committee work, programming, or creation of the two types of kits. He also found himself in a community environment where there was great impetus for improving early childhood services from Kids Now, the Kentucky governor’s early childhood initiative. This meant that, as the project moved forward, more and more agencies became involved. Though this expanded the support base and brought added value to the project components, it meant more meetings for the librarian and a general slowing down of all of the project work that could not be controlled solely by the library.

The State Library grant monitor knew the project was behind schedule early in the grant year. While she stayed in touch with the young librarian in charge, the monitor chose not to pressure him because she felt he was learning valuable lessons about project management and making important contacts within his service community. The monitor felt the librarian was creating enough stress within himself, and she chose to allow him to progress at his own pace.

## **EVALUATION**

### **◆ Outcomes**

Harlan County Public Library has become a place that supports the emergent literacy development of children from birth through three years of age. Library use has increased among these Harlan County children, their families, and caregivers. New parents and child care providers have increased the time they spend reading aloud to their children. The young librarian in charge of the project has become an integral part of a countywide agency network that will serve him and the library well for years to come.

◆ **Indicators**

The Harlan County Public Library has improved its facilities, enlarged its collections, and initiated programs for children from birth through three, their parents, and caregivers. In addition to attendance at its new lapsit programs, it has documented an average increased attendance of 13 children from the grant's target age group at its regular preschool storyhour programs at both the Cumberland and Harlan libraries. Librarians have documented increased circulation of the new materials and have observed more parents and child care providers reading aloud to their children both inside the library and in child care centers. The library has a waiting list of child care providers who have requested "Books Build Brighter Babies" program kits. An unexpected outcome—Head Start officials have become more aware of public library services and have begun to use library rooms for staff meetings, parent socials, and luncheons.

◆ **Anecdotal material**

In his final report, the Harlan County Public Library's children's librarian says,

"The purchase of the Demco Cozy Readers Centers allowed us to provide safer, floor level seating for children aged 0—3. . . .The centers quickly became the seating of choice. . . Children of all age groups and the adults reading to them can be seen daily lounging and reading in the centers. Many patrons have asked . . . how to purchase one for their homes or daycares . . . a local pediatrician asked for information to purchase one for his office. The only problem(if problem it is) . . . the teens who come to the library wish to sit in the children's section now and not in the normal seating."

"The (new parent resource kit) was very well received by the local health department and has become one of their primary gifts to new parents in their prenatal counseling program. The kit has also been distributed through the local hospital and at both libraries . . . and has been well received there . . . One social worker who is distributing the kits commented that 'I am keeping one for myself because they are so useful as a guide to local resources that I use the resource guide almost daily to find the phone numbers that I need to help some of my clients.'"

"One Early Headstart employee commented that she never new that the library did so much with children and that she would be bringing her own children to our regularly scheduled programming as well."

"(The Books Build Brighter Babies program kits) have been a special boon to the county's many certified home daycares, which do not have the staff or funds to create storytimes or other literacy-based programs on their own."

"As an unforeseen bonus, we (Harlan County Public Library) have also been able to forge new and lasting partnerships with many members of our County Early Childhood council and have been able to perform a central role in the planning of several non-grant related activities that have helped us reach our goals as a library."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4D2b****PROJECT TITLE** **Early Childhood Development Subgrant – Casey County  
Public Library****Estimated Number Served** **130**  
**Congressional District Served** **Second****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

**PROJECT OBJECTIVE**

Casey County is a rural community with 27% of its population at or below 100% of the Federal Poverty Index. Because services for children from birth through three years of age, their families, and caregivers were almost nonexistent at Casey County Public Library, Project KARE was initiated in partnership with eight community agencies who recognize the significance of infant brain development and emergent literacy. Project KARE

- enhanced the library's space and collections for the youngest children and their parents,
- initiated a toddler storytime program both at the library and in the county's three childcare centers,
- supported classes for parents,
- created information kits for families of new babies.

**REPORTING RESULTS - PROGRESS AND PROBLEMS****◆ Inputs**

The State Library provided \$10,000, "Keys to Great Parenting" booklets (parent education materials), and consultation. Casey County Public Library and its partner agencies provided staff, transportation, facilities, publicity, participant recruitment, and project administration. Local Homemakers Clubs purchased, collected, assembled, and, in some cases, made items for Book Buddy reading kits that the library circulated to both individuals and child care providers.

**◆ Outputs**

Using space in its existing children's area, Casey County Public Library created a small toddler area by purchasing two rugs, two tiny chairs, sixteen developmentally appropriate toys, banners, books for children, and books for parents that were placed on a special shelf. Circulation of toddler and parenting books increased by 21% during the project year. A temporary staff member was hired to work ten hours per week on the project. During the year, she, sometimes aided by other library staff, held nine Toddler Time programs at the library. Attendance at the first program was four children and three mothers. By the end of the project year, attendance had grown to eighteen children, nine mothers, and two fathers. This Toddler Time programming was extended to the three child care centers in the county for a total of 28 visits during the project year. The three centers serve a total of approximately forty children in the target age group. To support increased programming, the library purchased Accucut dies, an easel, puppets, flannel board story kits, and other storytime props. In partnership with the Casey County Cooperative Extension Service, the library presented seven parent education programs called "Keys to Great Parenting" for a total of 26 parents. While infants along with their parents were registered for library cards, no records were kept of this number, though it was reported to have fallen short of the goal of 65. New parent education kits were created to include information about the benefits of using the library and reading aloud to the youngest children, child development information, community information, and an age-appropriate book for a child. 50 of these kits were created for each six month period of a baby's life through the third year for a total of 300 kits. 26 of the kits were distributed, and a small number of these went to parents who returned for the six-months-of-age version of the kit.

An unexpected extension of the project developed when a Homemakers Club in the county asked to become part of the activities by funding thirty "Book Buddy" bags. Each bag contained two or three

books on a theme along with extension materials and suggestions for enrichment activities to accompany the books. The club members used their sewing skills to create a unique bag for each theme. These were displayed in the toddler area and circulated to families and child care providers. About half of the thirty bags are in circulation at any given time.

♦ **Activities**

All of the objectives of the project were realized to a certain extent. The most successful were creation of the new toddler area and parenting shelf in the library and initiation of Toddler Time programming in the library and at the three child care centers. The seven “Keys to Great Parenting” classes offered in partnership with the Cooperative Extension Service were less successful because they were poorly attended. The chief obstacles seemed to have been transportation to the library and lack of child care during the sessions. These were never addressed successfully. Another obstacle to recruitment for the classes as well as distribution of the new parent education kits was client privacy—particularly confidentiality of records from the county health department and a local pediatrician. Adjustments to improve access to potential program participants were made during the project year—in addition to newspaper and radio advertisements, announcement cards were provided to community agencies who then gave them to eligible clients, and recruitment information was included in bank statements. Still the library was able to recruit less than half of its goal of 50 families to receive the information packages each six months of their children’s first three years of life.

**EVALUATION**

♦ **Outcomes**

The most significant change was in the Casey County Public Library itself. It became a place that consciously supports the emergent literacy of children from birth through age three and seeks to engage parents in the reading life of their children. Child care providers in Casey County also came to better understand the importance of reading aloud to children and engaging them in various activities that support language development. Library use increased among children from birth through age three, their families, and caregivers.

♦ **Indicators**

This was the weakest part of the grant project. Though the recipient library had an evaluation plan before the project work began, it did not fully implement the plan. Even after prodding from the state library monitor, the librarian did not keep even enough simple statistics. She was able to recover book circulation figures. She did not administer the satisfaction surveys specified by the evaluation plan, and she managed only rudimentary collection of anecdotal information. The temporary librarian hired to do Toddler Time programs in the library and at the child care centers did not understand which evaluation indicators were needed, and the main element of her reports was her feelings about her experiences in the child care centers. The State Library monitor observed one Toddler Time program at each of the three child care centers and at the library.

♦ **Anecdotal material**

While little anecdotal material was collected, the librarian in charge of the project included the following in her quarterly and final reports:



“One of the main changes was at the one day care center out in the country. These children had obviously not been read to or had much quality time with the parent. They now look forward to the visits from Beverly and the library staff. They will sit still for reading time, and actively participate in the activity provided. The caregiver who was a bit “stand offish” and hesitant when we first appeared seems to have developed good relationships and anticipated our visits.”

“Since the beginning of KARE, the children’s listening skills have improved tremendously . . . The children (in the child care center) absolutely love having someone to read to them.”

“We gained about four families for our “Toddler Time” who had not previously brought their children to the library. Evidence that they are indeed reading more to their children is shown . . . by the increased use of our board books and attendance at toddler time.”

“The project has . . . strengthened the bond between agencies in our county who work with children.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4E****PROJECT TITLE** **Strengthening Collection Management****Estimated Number Served** **1,873,130****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☒ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

To assist small and medium public library staff with their collection development professional needs by offering professional consultation and by upholding the reading needs of regional consultants and the training needs of the project manager.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Journal subscriptions were continued and new ones added. Grant funds were used for attending state and national meetings, training, and conferences.

### ◆ **Outputs**

Six issues of the bimonthly web newsletter on collection development issues were published during the fiscal year.

The project manager subscribed to 8 journals and purchased 2 books on library management topics. Twelve regional consultants continued subscriptions to 32 journals and other types of professional literature. There were a total of 76 transactions for subscriptions & book purchases.

The Project manager used grant funds to attend 2 national conferences, 3 statewide conferences and about 12 local, regional or statewide workshops.

### ◆ **Activities**

Six issues of *SelectioNotes* were published and made available on the Agency's website [www.kdla.net](http://www.kdla.net). This publication was edited by a regional consultant in western Kentucky. An email announcing each publication and its link was sent to several professional listservs geared specifically towards public library staff and directors. Regular segments of the newsletter included the following regular pages and a featured article:

FilmClips: information on new audio and video materials available at the State library

Professional: New library science materials available from the State Library.

Kentucky Books: New publications authored by Kentuckians or about the State.

Novelist: New novels from *NoveList*, a database available through the Kentucky Virtual Library.

AudioBooks: Lists great new audiobooks available for circulation at the State Library.

Each regional consultant and the project manager subscribed to about 5 to 10 journal titles ranging from *American Libraries* to *Unabashed Librarian*. A total of about 30 different titles were shared with public library staff across the state. Several consultants purchased books. A few examples were *Planning for Library Services*, *Employee Problem Solver*, *Libraries & Democracy*, *Librarian's Facility Management Handbook*, etc. Upkeep and details of purchases and subscriptions were easily traceable after a database was created for this purpose.

The project manager traveled to the national Public Library Association in Phoenix, Arizona and gleaned useful materials that she shared with statewide consultants. She also attended and made a presentation at the Black Caucus of the American Library Association in Fort Lauderdale, Florida. Statewide conferences were the Public Library Section Conference, the Kentucky Library Association Conference, and the statewide Children's Services Conference. The workshops that the project director attended were of a wide variety of subjects related to library management, collection development, personnel issues, technology, library construction, and staff training issues.

## **EVALUATION**

### ◆ **Outcomes**

As a result of this project regional and statewide consultants were able to share a wide variety of current and new information with their public libraries. Public library staff used the new shared knowledge which they acquired by assisting infants, preschoolers, elementary and secondary school students, college students, and all other citizens of Kentucky with their recreational and informational needs. These services, in turn, make for better and improved lifestyles for all those who utilize the services of their local public library.

### ◆ **Indicators**

Project success may be judged by the increased circulation records, by the increased utilization of the library and all its services promoting recreational reading and education.

### ◆ **Anecdotal material**

These are some comments sent via email from SelectionNotes readers:

- Another excellent edition... I found several things I can use now and in the near future.
- Another great issue! Congratulations! I especially like the way you are continuing to provide information on Novelist, and of course, the mysteries (my favorite reading)! Professional development always has some interesting titles. This issue's feature on Readers Advisory is really good. I am going to send the address the the KRR directors and suggest that they all read the R>A. and Novelist – at least.
- Another good job... informative, attractive and quite readable...thanks!!
- I heartily agree. I confess that often there's so little time that I postpone going to the SelectionNotes immediately, and sometimes forget. However, each time I go to the site I find something I needed to know. Your work is most appreciated...
- Looks excellent... Another great job!

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4E1****PROJECT TITLE** **Strengthening Collection Management Subgrants****Estimated Number Served** **1,489,696****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                           |                                                       |
|-----------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries         | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others             | <input type="checkbox"/> Computers/Telecommunications |
| <input checked="" type="checkbox"/> Accessing Information | <input type="checkbox"/> Targeted Services            |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☒ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

### **PROJECT OBJECTIVE**

Subgrant was awarded to over 64 countywide public libraries, in the most densely populated counties of the state. This grant was awarded to help libraries reach their collection development goals. All libraries must provide countywide library services.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Grant allowed public libraries to enhance their collection by adding new and much needed library materials into the collections.

#### ◆ **Outputs**

Of 118 countywide public libraries in Kentucky, sixty four received these grants and all other remaining public libraries received state grants to enhance their library collection for public use. Over 15,000 circulating and non-circulating books, audios, and videos were purchased and added to the library's reference, fiction and non-fiction, juvenile and non-print resources.

#### ◆ **Activities**

Grant checks are normally mailed during the first quarter of the fiscal year and funds spent accordingly. After several delays that resulted from unforeseen state budget cuts, grants were not awarded until late during the second quarter. Grant amounts were recalculated statewide and checks mailed in April and May. Most reports have been filed with a few exceptions.

### **EVALUATION**

#### ◆ **Outcomes**

The people of the Commonwealth have access to an increased number of materials to support formal education efforts and to enhance lifelong learning. Adequate library materials meet identified needs such as patrons searching for a new job, learning a new language, repairing a broken item, seeking financial investment, writing a research paper, coming to story hour, homeschooling, or any one of the vast number of identified needs the community exhibits. Anecdotal remarks at the bottom attest to the positive outcomes.

#### ◆ **Indicators**

Project success may be judged by the increased circulation records, by the increased utilization of the library and all its services promoting recreational reading and education. The day to day comments from patrons who are pleased with services provided by the library and library staff gratified at being able to assist patrons to their satisfaction. As patrons approach the library seeking help, these materials are used to help them achieve what they hope to achieve.

◆ **Anecdotal material**

Comments from directors of public libraries in named counties:

- I use these grant funds to stock up on the ever popular Kentucky collection – Casey
- The funds were appreciated very much. I has strengthened the library's resources – Clay
- The grant provided us with extra titles for our children's department, which impacted their summer reading program. Adults were provided with more informational and craft books – Boone
- We were able to purchase new books for our grand opening celebration! - Hardin
- We find that we have a great demand for large print books recently and the books purchased with grant funds have enhanced our collection – Harlan
- Many parents commented on the beautiful juvenile fiction books displayed for checkout – Hart
- Staff and patrons expressed gratification that these additional materials were available to meet identified needs – Jefferson
- One good example is *The Complete Directory of People With Disabilities*, one of our reference purchases. Several customers in wheelchairs and one who is visually impaired located information about available camps and federal agencies that offer assistance. A father who was looking for employment opportunities for his visually impaired son found good leads. The information we made available had a major effect on the lives of these customers. That's when we know we have made a difference.
- This grant gave us the opportunity to update our juvenile classified collection and adult F collection. Updating the classified collection is needed to serve the students who depend on their public library for information – McCreary
- These funds provided funds to buy much needed adult and children's books and videos. As soon as these new videos and books were catalogued, each one was checked out. Several customers said that they were glad to see some new titles – Marion
- ...beneficial in providing our library with additional monies for extending the offerings of our collection to the people of our community. We have been able to add items to the REF collection, to replace the GED tapes from KET that are very needed in our community – Mercer
- We were able to add a significant amount of titles and increase circulation. Circulation totals were at record high for the summer months and for the year – Ohio
- This past year, we did a major weeding, so having the money to help replenish our shelves with new materials helped to provide more current materials to patrons – Perry
- Science Hill Branch Library was offered a new building... This grant enabled us to provide the children of this community some brand new books to compliment a brand new library – Pulaski.
- Our books were very well worn and in extremely bad shape. We replaced these... – Rockcastle.
- The patrons have been very pleased with the wonderful books we have purchased with these funds. The adults have been especially pleased with the number of large print books we added to the collection. It is such a pleasure to watch the faces of the children as they look through their brand new books – Wayne.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4F1****PROJECT TITLE** **Northern Kentucky Subregional Talking Book Library****Estimated Number Served** **543****Congressional District Served** **Fourth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☒ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |



### **PROJECT OBJECTIVE**

The Northern Kentucky Subregional Talking Book Library was established to serve print disabled library patrons residing in Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen and Pendleton counties with recorded books and magazines. The special cassette players needed for listening to these materials are distributed by the subregional as well.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

A staff of 2.3 FTEs

A collection of 24,000 books

An inventory of 750 cassette players

#### ◆ **Outputs**

543 patrons served

22,682 books and magazines circulated

#### ◆ **Activities**

The Northern Kentucky Talking Book Library served 543 patrons with 22,682 books and magazines recorded on cassette tape during the course of the 2002 federal fiscal year.

Last year, the big story was the expansion of their budget through a special two-year grant from the Kentucky legislature's community development fund. In the 2002 legislative session, the two houses of the legislature failed to agree on a budget, leaving the governor to adopt a "spending plan" instead that had no community development fund. This left the Kenton County Public Library stranded and necessitated some planning to adjust the service from an enhanced funding level to a more modest level. The former project director was promoted within the library staff. The decision was made to staff the subregional strictly with part-time workers, some of which worked elsewhere in the library to fill out their full-time status. This avoided the need to lay off personnel while still cutting the total budget for this project.

The project to convert their book identification labels from OCR-A to barcode finally began in late spring. It was primarily undertaken by volunteer labor, and as the regional library was unable to send staff to Covington to help because of its own staffing problems, the project was only half completed by the end of the year.

## **EVALUATION**

### ◆ **Outcomes**

Given the adjustment that needed to be made to the staffing level to adjust the budget closer to what its income became, it is no wonder that declines in patrons served and circulation occurred in FY2002. The public relations program that was begun the year before was throttled back, and the recruitment of new patrons suffered accordingly. The incoming 800 number, however, was kept, as the funding for that service came from a private source. It has been disappointing to us what became of this project over the second half of the year, but the state's inability to collect enough revenue to cover its budget projections has had similar effects throughout the state library and its sister agencies. When the economy will recover and when—or if—this project can once again be re-vitalized remain open questions.

### ◆ **Indicators**

This project provided library materials to 543 disabled Kentuckians whose disability kept them from reading printed matter. The books and magazines these people received on cassette or in Braille made it possible for them to participate in the world of the printed word—something sighted people take for granted. We believe that our patrons are special and more appreciative of their library services than are the general public. For one, they read a great deal more. While the average American reads but one or two books a year, the library patrons in the northern Kentucky region read 41.7 last year.

### ◆ **Anecdotal material**

No anecdotal material was supplied by the project staff.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4F2****PROJECT TITLE** **Louisville Subregional Talking Book Library****Estimated Number Served** **1,393****Congressional District Served** **Third and Fourth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☒ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special               |
| <input type="checkbox"/> School   | <input checked="" type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic | <input type="checkbox"/> Statewide             |

## **PROJECT OBJECTIVE**

The Louisville Subregional Talking Book Library was established to serve print disabled library patrons residing in Jefferson county with recorded books and magazines. The special cassette players needed for listening to these materials are distributed by the subregional as well.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

A staff of 5.5 FTEs

A collection of 30,000 books

An inventory of 1,750 cassette players

### ◆ **Outputs**

1,393 patrons served

52,807 books and magazines circulated

### ◆ **Activities**

The Louisville Subregional Talking Book Library served 1,393 patrons with 52,807 books and magazines recorded on cassette tape during the course of the 2002 federal fiscal year. This represented modest increases for both readership (4%) and circulation (2%) over the year before

The part-time reader's advisor position that was vacant at the end of the last fiscal year was finally filled in February. The lady who assumed this position is blind. It took a month to get her appropriate equipment and training from the state library's IT section and the Kentucky Department for the Blind so that she could access the library's computer network. In April, she accompanied two of the regional library's librarians to the Southern Conference for Library Service to the Blind and Physically Handicapped. Here she was able to meet two of the three blind readers advisors using the same computer system software used by her subregional library. While it took her a little longer to get up to speed because of her disability, it was an accomplishment well worth the effort. In the second half of August, however, another section of the Louisville Free Public Library lured away the Customer Service Representative with a promotion,. This position was still unfilled at the end of the fiscal year. Staff turnover has plagued this project for the past several years. Part of the problem is due to the cumbersome procedures used to recruit new employees when vacancies occur. Part is due to the national economic situation, which has resulted in pressure to leave vacancies unfilled to save money.

The barcode conversion project was finally finished in December. Because of inabilities to direct enough staff and/or volunteer work time towards this project, it took them nine months to do 30,000 books. The staff at the regional library did 140,000 books in seven months for comparison.

## **EVALUATION**

### ◆ **Outcomes**

It was good that this project was finally able to show improvement in its readership and circulation figures on a year over year basis. While many talking book libraries around the country have been declining for the past several years, this one had dropped more than most. If they can remain stable with their staffing, this should go a long way towards solidifying their service results in future years

### ◆ **Indicators**

This project provided library materials to 1,393 disabled Kentuckians whose disability kept them from reading printed matter. The books and magazines these people received on cassette or in Braille made it possible for them to participate in the world of the printed word—something sighted people take for granted. We believe that our patrons are special and more appreciative of their library services than are the general public. For one, they read a great deal more. While the average American reads but one or two books a year, the library patrons in Jefferson County read 37.9 last year.

### ◆ **Anecdotal material**

No anecdotal material was supplied by the project staff.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4G****PROJECT TITLE** **Children and Young Adult****Estimated Number Served** **994,000****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

Kentucky's public libraries are currently serving approximately 9.55% of the state's children under the age of eighteen. While this figure is probably low, if it were doubled, it would still leave 80% of potential users in this age group unserved. To support public library efforts to reach this segment of the population, the State Library provided consultation, training, and coordination services for public librarians serving children, young adults, their families, teachers, and caregivers in 118 Kentucky counties.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

The State Library employed two children's and youth service consultants and provided budgetary and secretarial support for their offices and activities. One of these consultants assisted with coordination of state funded programs for outreach and bookmobile librarians.

### ◆ **Outputs**

1. The children's and youth services consultants coordinated all elements of "Celebrate Books," the 2002 summer reading program that registered over 90,000 children and teens.
2. In addition to monitoring subgrant 4G2 which provided training for each of the twelve regional children's services cooperatives, the consultants provided a total of seventeen workshops and other presentations chiefly for public librarians, but also for child care providers, graduate students, and cooperative extension agents.
3. Twelve public librarians attended the 2002 McConnell Children's Literature Conference at the University of Kentucky.
4. 144 librarians attended the statewide children's services conference—"Widening Circles VI: Extreme Librarians, Extraordinary Service." A total of 40 librarians attended three workshops called "Technology Utilization in Children's Services."
5. Membership in KYAC, the online discussion group for children's and young adult librarians, averaged just under 200 throughout the year. The summer reading program pages were among the top ten receiving the most hits on the state library web site.
6. At the end of FFY 2002, two editions of "Picks for Public Libraries" each remained partially complete. One regional cooperative scheduled an exhibit. The "Books Build Brighter Babies" collection was exhibited for meetings of five regional groups and for two conferences sponsored by the University of Kentucky Cooperative Extension Service.
7. One consultant made a presentation at the Indiana Bookmobile Conference and wrote an article for Bookmobile and Outreach Services, a publication of Clarion University. She also initiated a project to publicize summer reading 2003 with Kentucky Educational Television. The other consultant monitored and evaluated one Prime Time Family Reading Time grant to Logan County Public Library from the Louisiana Endowment for the Humanities. Both consultants wrote regular book reviews for LINK, a bimonthly publication for child care providers.
8. One consultant facilitated and monitored subgrant 4G1 to the University of Kentucky Cooperative Extension Service (Keys to Great Parenting) and served on three workgroups of Kids Now, the governor's early childhood initiative—Parent Education Workgroup, Extended School Services Workgroup, and Partnership and Collaboration Workgroup.
9. Two additional subgrants were monitored—4D2, 4G3—as well as one project of 4I.

♦ **Activities**

The children's and youth services consultants managed and facilitated all activities listed in "outputs" above. Time management was a significant problem this year for two reasons—the secretary assigned to the consultants resigned mid-year, and the state of Kentucky severely curtailed the amount of overtime it would allow employees to work. This combination served to put the consultants behind on many projects, most notably "Picks for Public Libraries" bibliographies and exhibits.

**EVALUATION**

♦ **Outcomes**

Many public librarians serving Kentucky's children are better educated and seem more confident and effective in their work. Children, young adults, their families, teachers, and caregivers are making greater use of Kentucky's public libraries.

♦ **Indicators**

Desired changes have been observed by State Library regional consultants and by the two children's and youth services consultants.

In addition to collecting statistical information, written evaluation forms completed by participants in all training events, conferences, and summer reading programs requested narrative comments. In the past, many of these kinds of comments have included requests for programs to give librarians craft ideas. Increasingly, they are asking for training of more substance—literature, developmentally appropriate programming, planning, policy issues, etc. State Library consultants believe these requests demonstrate a deeper awareness of the issues of librarianship and desire to respond less superficially to the needs of children. State Library consultants have also observed greater depth in the discussions on KYAC, the online discussion group for children's librarians—questions show that the librarians are choosing to ask about substantive issues and to respond to one another more thoughtfully and in greater numbers.

Several children's librarians across the state are serving on community childcare councils that received grants for book-based theme kits to be circulated to childcare centers. In some cases these librarians have sought one another out for help and advice in assembling the kits. Librarians serving on these councils have also documented greater use of library services by child care providers and the children in their care.

While the statewide registration for summer reading 2002 was about 5,000 children lower than that of 2001 (the record year with 95,550 registered), statistical reports document increased participation and library use by two new categories of participants—teens and groups at outreach sites (child care centers, summer school programs, recreational programs, migrant programs, etc.) The State Library's annual report also shows increased numbers of infant/toddler programs and other programs for multi-age family groups.



◆ **Anecdotal material**

An e-mail message from the editor of the LINK newsletter for child care providers said, “Thanks so much . . . you make LINK great . . . in fact our Cabinet’s Office of Communications recommended LINK to the new editor of the Foster Parent’s Newsletter as a source to get good information to pass on to foster parents. I’ve talked to the editor of that newsletter and she will be using the book reviews and other articles . . . in the foster parent newsletter.”

Comments from summer reading evaluations:

“I had teachers at my day cares and parents that loved the bingo reading sheets. The sheets got the children to read different types of books. Some of the children kept using the bingo sheets even after the program was over. Our children’s room shelves were looking bare. This is the first time I have seen this happen . . .”

“Latino families really responded for the first time ever to Celebrate Books. Fortunately for us there is an English tutor using one of our rooms which brought the families in for something besides the computers and the Internet. While they were here they started reading the children’s books and sending the children to programs. Several Latino children completed their summer reading goals which was quite encouraging to us because we have been hoping to reach this group.”

“My favorite: after the recipes program, one Mom said to her child, “Do you want to go home and make some of these? I want to make some tin can stilts for myself. I can do this!” It was empowering to her and to me to know that I had provided some ideas for things they could do with their children.”

“One young preteen girl came into the program the first week. She sat by herself and was very quiet. By the end of week five she was my most enthusiastic participant. She had just moved here and by coming to the Summer Reading Program she got to know some of the kids who will be in her classes. It will be nice when school starts and she will have some familiar names and faces.”

“I had one child’s mother say to me that her child hated reading until we had this program and that now she can’t get him to put a book down.”

“One small child complained at Disney World that he was missing his library program . . . we loved it!”

Responses to Widening Circles VI conference evaluation question—“Will this conference change your attitude about your work? 84% yes 16% no Will it change the way you do your job? 91% yes 9% no If you answered “yes” to either question, please briefly describe these potential changes.” Selected narrative responses:

“I know that I will do more, much more, to promote young adult programs. I can’t wait to start getting youth volunteers and a YA advisory committee. Conferences always make me feel better about my job and its importance in the community.”

“I am determined to find a children’s librarian and I am determined to offer more for YAs!”

“I feel as if I have been rejuvenated. I have wonderful ideas I can take back and incorporate into my work now. I feel as if I have been given a creative license and I plan on using it.”

“These conferences ignite enthusiasm for our job, and hope for change. Sometimes we have a tendency to get into a rut.”

“I will look at teens differently!”

“I have more knowledge to work with children and programs.”

“I think I can help teens more and maybe keep them in the library.”

“It showed me what is missing in our programming. Thank you!”

“Maybe make me more aware.”

“There are a few things I need to look into.”

“I will speak louder and plainer, and I will smile bigger.”

“I want to do baby programs now.”

“I will be able to provide a more successful program for my children and YA patrons.”

“I will advocate stronger for YA programming and not be afraid to make a fool of myself in the lapsits.”

“Burn out makes you forget that you are dealing with children, even if they are 14 or 15. Thanks again for the “balm” for burn out. I find that every two years I need to be reminded, the important part of my job is not the paperwork, etc. it is the children and to instill in them the reason I became a librarian in the first place, my love for them, and books, and reading.”

“Sometimes I need a ‘kick in the pants’”

“New ideas for programs inspire me to make changes.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4G1****PROJECT TITLE** **Early Childhood Partnership Demonstration Subgrant****Estimated Number Served** **250****Congressional District Served** **First, Second, Fourth, Fifth and Sixth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

Public librarians and cooperative extension agents in fourteen Kentucky counties formed partnerships to organize parent education using a new publication of the Kentucky Cooperative Extension Service called “Keys to Great Parenting.” A child development specialist of Kentucky Cooperative Extension Service monitored, documented, and evaluated four aspects of the project and included these in an extensive document that accompanies this report:

- Ways to form partnerships of extension agents and public librarians
- Ways to offer capacity-building training for the librarian/extension agent partners
- Ways to organize the collaboration of additional community agencies
- Ways to offer the most effective new parent training

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Dr. Carole Gnatuk, Child Development Specialist with the Kentucky Cooperative Extension Service and author of Keys to Great Parenting, organized training for librarians and extension agents, monitored the work of the agency partners, and evaluated the project. The State Library children’s and youth services consultant distributed publications, provided bibliographic support, assisted with one training session, and informally monitored the work of the librarians, chiefly by e-mail. To stage parenting classes, librarians and agents in the fourteen participating counties used resources of their own agencies such as staff for teaching, volunteers, printing, food, facilities, transportation, promotion, etc. Some were able to mobilize similar resources from additional agencies in their communities. The State Library purchased 6,667 sets of Keys to Great Parenting publications (seven brochures per set)—twice the number originally projected for the project because the price dropped by half just before the publications were printed. This presented a storage problem, but it also created the opportunity for continuation and expansion of the project.

### ◆ **Outputs**

Just under 250 adults received parent training in one of several formats described below. The state library distributed 2,290 sets of Keys to Great Parenting to public libraries participating in the demonstration project.

### ◆ **Activities**

At the beginning of the project, fifteen counties were participating—Breckinridge, Carroll, Casey, Estill, Fayette, Fleming, Franklin, Grayson, Harlan, Jessamine, Kenton, LaRue, Marion, Meade, and Washington. (Grayson withdrew from the project during the second quarter.) While partners in each county were encouraged to design training to meet the unique needs of new parents in that county and to draw other community agencies into the training partnership, the foundation of all fourteen projects was “Keys to Great Parenting”, a new parent education program produced by the Kentucky Cooperative Extension Service.

- Breckinridge County—strong partnership between children’s librarian and extension agent produced five classes with a total of 17 participants from families in the Early Head Start program

- Carroll County—tentative, preliminary steps to forming a partnership, though no classes were organized
- Casey County—Keys project was incorporated into the library’s LSTA Early Childhood grant with the formation of a strong partnership between the library director and the extension agent yielding seven monthly classes with total attendance of 25. Other community partners were organized through the community early childhood council. Keys publications were included in parent information packages distributed to families of newborns.
- Estill County—congenial relationship between children’s librarian and extension agent, though no new classes were taught because all topics had been included in parenting classes at the library in 2001. Instead, librarian distributed Keys publications to the local hospital, a pediatrician’s office, a high school parenting class, and three child care centers.
- Fayette County—strong partnership resulted in a large, countywide day-long parenting expo with exhibits and parent training sessions.
- Fleming County—congenial relationship, but only extension agent taught teen parenting classes. Library used Keys publication for information packages given to parents of newborns.
- Franklin County—tentative, preliminary steps to forming a partnership, no parent training before end of project year.
- Harlan County—Keys project was incorporated into the library’s LSTA Early Childhood grant. Partnership developed with extension agent and early childhood council, but no classes resulted.
- Jessamine County—strong partnership—added Keys component to eight previously established training events because they thought it would be difficult to generate interest in a free-standing course of parenting classes. Incorporated family resource center and early childhood council in the trainings.
- Kenton County—strong partnership between children’s librarians and extension agent yielded a series of seven classes for eight families.
- LaRue County—tentative partnership did not yield collaborative training. Instead librarian delivered Keys publications to Even Start, Head Start, child care parent groups, and parents attending library programs. Extension agent distributed publications at “Extension Expo” and incorporated them into adult education programs.
- Marion County—no partnership developed. Each agency pursued Keys activities independently.
- Meade County—strong partnership between children’s librarian and extension agent yielded a series of classes, though attendance was only eight parents.
- Washington County—tentative partnership did not yield collaborative training, though the librarian and extension agent have met with representatives of the family resource center and were planning programs as the grant year closed. Publications were delivered to two family resource centers, a facility for pregnant teens, and the county health department.

## **EVALUATION**

### **◆ Outcomes**

Dialog between the children’s librarian and the extension agent was opened in all fifteen counties. Of the fourteen counties that stayed in the project, four were unable to form partnerships. Librarians and agents in the ten remaining counties were able to organize various types of parent education experiences—from fully-developed curricula of one class for each of the seven Keys to simple distribution in new parent education packages and almost everything in between. Each partnership

selected the format and method of delivery it thought would be most successful for the audience of new parents in the county. The most valuable outcome in each of these ten counties was the strong collaborative relationship developed between the librarian and the extension agent. In many cases, this relationship was extended to representatives of other family-serving agencies within the community. In every case, it laid the groundwork for future partnership projects.

◆ **Indicators**

The task of monitoring and evaluating the agency partnerships fell to the Child Development Specialist with the Kentucky Cooperative Extension Service. She planned a very extensive evaluation and introduced it at a training session for participating librarians and extension agents on November 9. The primary responsibility for recordkeeping was to have been assumed by the extension agents. As the project year progressed, many agents told her the demands of recordkeeping were too great. The Child Development Specialist developed an alternative plan using phone interviews of agents and librarians for data collection. This approach worked reasonably well as far as it went, though there was one enormous omission—no data were collected from parents participating in the various training sessions. This had been part of the original plan that was rejected by the extension agents.

◆ **Anecdotal material**

The following quotes are from e-mail messages provided by participating librarians:

From Lexington: “After much discussion the decision was made to offer these brochures at one huge countywide event instead of several evening sessions at various locations . . . Fayette county extension agent pulled together a wide variety of organizations that serve children and developed a day long seminar for new parents. It was held on a Saturday at the Fayette County Extension office and was promoted and sponsored by such agencies as the library, Success by Six, Central Baptist Hospital, Lexington Fire Department, Ask-a-Doctor, Fayette County Health Department, family resource centers, etc. Instruction included many topics . . . This event was a tremendous success with well over 100 in attendance. (extension agent) and I knew that the more groups that were involved in this event then the greater the promotion and participation. This was confirmed by the wonderful turnout for the event. I gave away 108 Keys to Great Parenting packets at the program. I met . . . head of the Community Nursing Division of the health department, and she was very impressed by the brochures. Their HANDS program makes home visits to new and ‘at risk’ parents, and she wanted to know where she could get copies. I gave her 250 packets . . . She reported to me that they have been well received but there is a real need for them in Spanish.”

From Kenton County: “If it were not for the extension agent doing this with us, we would not have been able to do those things (classes) . . . Each session lasted approximately 45 minutes to an hour. That is with the ‘lesson’ and the activity. Most parents hung around and let their children interact with each other while they talked afterwards. We had lots of great discussion, wonderful questions asked of us, and worthwhile interaction between the adults and the babies. I truly feel that the parents who did attend the program benefited from it. We tried very hard to provide as much information to them on each topic as possible. Most of it was in take home form, which all the parents expressed gratitude in. We touched on the most important topics while they were there and sent them home with a wealth of information for them to go through on their own time. The feedback we received was favorable and we are hoping to try this again next spring or to attempt some other partnership program this fall.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4G2****PROJECT TITLE** **Regional Youth Services Training Subgrant****Estimated Number Served** **333****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

This project provided training selected to meet the individual needs of twelve regional groups of children's services librarians and outreach librarians serving children. Small training events also provided opportunities to strengthen networks of support for these librarians.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

A committee of librarians from Lincoln Trail Regional Children's Services Cooperative researched potential trainers, prepared lists of those who were recommended, designed a trainer application, and created training evaluation forms. The application process culminated in a directory of approved trainers that the State Library posted on its web site. The State Library provided \$20,000.00 to pay trainers' presentation fees and travel expenses. Regional consultants used their office funds to reproduce handouts and purchase supplies for workshops.

### ◆ **Outputs**

Thirteen different workshops were held. These were equivalent to sixteen days of training, since some of the workshops were offered in more than one location. Total attendance at the workshops was 333. 98% of these were public librarians. The remaining participants were either school librarians or volunteers.

### ◆ **Activities**

Workshops were on the following topics:

- Booktalking
- Lapsit Services
- Reading Aloud
- Serving Underserved Populations
- Storytelling
- Storytime Programs—four different workshops
- Time Management
- Writing Grant Proposals
- Young Adult Services

With only one exception, the librarians selected trainers of very high quality (and this was one who was not included in the directory). Written evaluations immediately after the training sessions were unusually positive, probably because the groups had selected training on topics that were of high interest to them. They seemed to feel they received training they really needed.

Throughout the grant year, there was a persistent problem scheduling training and therefore spending all the grant funding. This was because, of the twelve regions, three were without regional consultants during the grant period, two received new consultants during the grant period, and one lost a consultant during the grant period. Several regional consultants "adopted" orphan regions for the purposes of this project, and the State Library children's and youth services consultants worked hard to be sure all regions received training. The regions that failed to spend more than a fraction of their allotments were the two with new consultants who were hired during the project.



## **EVALUATION**

### ◆ **Outcomes**

Since this report comes so near the date of the conclusion of the project, it is nearly impossible to document concrete changes resulting from the training. From the librarians involved, however, there have been hints of improvements in program quality and technique and some evidence of increase in services. The training seems to have helped create a better-educated, more confident and effective group of librarians. To a lesser extent, there is also evidence of a stronger, more active professional support network among children's librarians in a small number of the regions.

### ◆ **Indicators**

Desired changes have been observed by State Library regional consultants and by children's and youth services consultants. In the past, on written evaluations of workshops and conferences, many have asked for programs to give them craft ideas. Increasingly, more librarians are asking for training of more substance—literature, developmentally appropriate programming, planning, policy issues, etc. State Library consultants believe these requests demonstrate a deeper awareness of the issues of librarianship and desire to respond less superficially to the needs of children. State Library consultants have also observed greater depth in the discussions on KYAC, the listserv for children's librarians—questions show that the librarians are choosing to ask about substantive issues and to respond to one another more thoughtfully and in greater numbers. Several children's librarians across the state are serving on community childcare councils that received grants for book-based theme kits to be circulated to childcare centers. In some cases these librarians have sought one another out for help and advice in assembling the kits. On a written evaluation after one of the workshops, a librarian wrote, "She gave me fresh ideas to use. She made me brainstorm to make my present storytimes better. Plus, she made me feel pretty good, in that, I'm doing some things right!"

### ◆ **Anecdotal material**

The most dramatic story—within three weeks of attending training on lapsit services for infants and toddlers, one public library scheduled its first series of lapsit programs.

Approximately one year after training on reading aloud to children, two librarians reported the following outcomes by e-mail:

"She taught me to warm up my voice before storytime. I have learned that without some warm up, especially for early storytimes, my voice is not as strong. This is really helpful with songs and longer stories."

". . . it taught me to slow down, not only with my reading, but in turning pages to give the children a chance to appreciate the pictures."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4G3****PROJECT TITLE** Summer Reading Program Art Subgrant**Estimated Number Served** **91,307****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

To provide the 2002 summer reading program, *Celebrate Books*, with a distinctive visual identity.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Two children and youth services consultants served as facilitators for a committee of public librarians who worked with the artist to offer ideas and make decisions about the visual pieces for the program. All artwork was included on the state library's web site. Subgrant funds were used to pay artist to work with the committee, creation of art pieces and supervision of printing process. Funds to pay for printing costs were included in Project #04-4G Children and Young Adult Services.

### ◆ **Outputs**

A summer reading graphics package of one "18x27" poster, one "11x22" poster, a set of four bookmarks, clipart and reproduction masters were created by the artist.

### ◆ **Activities**

To provide the 2002 summer reading program, *Celebrate Books*, with a distinctive visual identity an artist was hired to design a graphics package including 2 posters, 4 bookmarks, clipart and a set of reproduction masters for a programming manual. These items were given to all Kentucky public libraries free of charge to use in the planning and promotion of their program to children and young adults. The artist met twice with the children and young adult consultants and communicated frequently with summer reading committee members by telephone and e-mail.

## **EVALUATION**

### ◆ **Outcomes**

The visual pieces designed for the *Celebrate Books* program received many comments from librarians. The bright colors were particularly attractive to children in about half the libraries and the bookmarks were especially popular in several libraries where children asked for them each week. Well over 86,000 children and young adults were enrolled in the *Celebrate Books* program. From the summer reading evaluation form responses it is evident many Kentucky librarians are becoming more aware of the marketing value of summer reading artwork. Comments on the need for additional space to advertise their specific programs, remarks concerning visual appeal for different age groups and ideas for using posters in their individual communities will provide valuable insight for future graphics packages.

### ◆ **Indicators**

Written summer reading evaluation reports were submitted 110 of 118 county library systems.

◆ **Anecdotal material**

Comments from summer reading evaluations:

“I liked the fact that they included Dewey Decimal numbers on the poster. This left the idea that we could identify books in a different area of the library each week.”

“The children really like the designs of the posters and bookmarks. The really were a big hit!”

One of the children and youth services consultants received a request for a *Celebrate Books* poster from an individual who had seen it advertising an individual library’s programs.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4H****PROJECT TITLE** **Large Print Collection****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☒ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

### **PROJECT OBJECTIVE**

This project provides public libraries with deposit collections of large print books from the State Library's central collection. The collections are shipped to all twelve library regions for rotation among their libraries and bookmobiles. The collections rotate on a set schedule within each region and return periodically to the State Library for replacement. These collections are popular with older readers whose vision is deteriorating as well as children so appropriate age-related large print materials have been added to the collections.

### **REPORTING RESULTS - PROGRESS AND PROBLEMS**

#### ◆ **Inputs**

Staff located and obtained standing orders from large print publishers. The books were received, processed and gathered into deposit collections of 70 books taking care to balance each collection with different genres. Special requests were filled as needed. Returning collections were examined for wear and tear and replaced with new books and shipped to the next library. Invoices for the books and shipping boxes were paid from LSTA funds.

#### ◆ **Outputs**

Large print books were purchased on 45 standing order plans with seven publishers. Nine plans were added and four were cancelled this year. The new books were cataloged, processed, and prepared for circulation. New books were combined into deposit collections of 70 books each and placed in rotations in all twelve library regions. 2219 large print books were added to the collection this fiscal year which added 31 additional collections. As some titles were bought in duplicate, 1647 actual titles were added.

Currently 93 public library systems with 125 libraries and bookmobiles are rotating 229 collections from the State Library's central collection. One seven-county region is currently rotating thirty-six collections (2520 books). Another ten-county region is rotating 30 collections (2100 books). This year 122 collections were returned and replaced, and 21 extra books were sent out. 1430 books were withdrawn from the collection due to excessive wear.

#### ◆ **Activities**

The State Library successfully acquired and provided new large print material to the public libraries, returned and replaced existing collections and shipped the materials to participating libraries. Requests for juvenile large print titles from a public library or school serving a young person with vision problems were honored with a smaller deposit collection being selected for reading level and gender interest from a small collection of large print juvenile titles. A request was filled for fifteen titles for the Accelerated Reader program for a middle school girl in Gallatin County. Another special request for nonfiction large print titles about animals was also filled. One collection was tailored to include only western, romance, and mystery genres.

## **EVALUATION**

### ♦ **Outcomes**

As with national trends, the aging phenomenon is also occurring in Kentucky. The 2000 Census indicates that 12.5 percent or a little over 500,000 Kentuckians are age 65 or older. By the age of 65 approximately one in three or 170,000 Kentuckians suffers some sort of vision loss. Many of these avid, lifelong readers in this age group do not want to give up the pleasures of reading or resort to technology so large print books are a solution to their needs. Their local public library fills this need by receiving large print collections bought, managed and rotated from the State Library.

Participation in this project of 79 percent of Kentucky's public libraries is evidence of the popularity of these books.

### ♦ **Indicators**

Statistics kept by State Library staff are indicators of change in the project. The percentage of libraries participating in the project dropped by eight percent this fiscal year. In one instance a library director became ill, and the library opted to suspend participating in the project. In another instance a library receiving three collections opted to receive only two collections and supply their bookmobile from these collections. Small variations in the number of collections rotating should be expected in a program serving this many libraries.

### ♦ **Anecdotal material**

Anecdotal information is difficult to obtain for this project since the State Library does not have direct contact with the end user. The high percentage of public library systems participating in the project indicates participation and need. Conversations with public librarians indicate they cannot receive too many large print books. One public librarian told the State Library to feel free to send their library as many large print books as possible because over 60 percent of their borrowers request these books and with their budget, they can't afford to buy the books. A regional office commented that they have heard "only good things about having the books in the library. It's a great service and our libraries are very grateful for them."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-411****PROJECT TITLE** **Public Library Programming Subgrant – Carroll County****Estimated Number Served** **200****Congressional District Served** **Fourth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |



## **PROJECT OBJECTIVE**

The intent of this project, *Libros y Mas*, which means *Books and More*, was to not only reach out to the Hispanic population of Carroll County, but to also foster an understanding of the county's rich cultural diversity by providing a variety of programming and bringing together the local Hispanic community and the community at large.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

A native of Brazil and a 6-year resident of Carrollton was hired to administer this project. Later, a Spanish-speaking page was hired to promote library services in the community. Numerous local and regional newspaper articles kept the community aware of what was going on at the public library. During the third quarter, a 16 year old Spanish-speaking page from Honduras was hired to work 2 hours a day.

Library staff assisted with planning and carrying out children and adult programming. Others who volunteered their services were Adult Education Center teachers, Migrant Education Program coordinators, sheriff's office, pastoral staff from local churches, several businesses, and the county extension service. Focus groups made up of these and other community members helped with material selection and program planning.

New Hispanic/English books, videos, and cd's were added. Off-site Spanish language library materials were available for circulation at two businesses frequented by Hispanic families, a Mexican grocery store/café and a restaurant/bar.

Library computers were available for group training and for self-paced learning activities.

### ◆ **Outputs**

Over 100 Spanish and bilingual books covering a wide range of age and subject levels were purchased. About 145 videos and audios, 40 CD's and subscriptions to three Spanish magazines, *Eres*, *National Geographic* and *Popular Mechanics* were started.

*Libros y Mas* began with an open house and a tour of the library for the community. Although the weather was uncooperative that day, the library issued new library cards to all 11 visitors ranging from ages 7 to 37. By the close of the project year, over 100 library cards were issued to community members with Spanish surnames.

Bilingual story hours for children were held every Thursday evening. Teenagers consistently came to 'Burgers, Books and Movies,' scheduled on 5 occasions. A book behind each movie was discussed and paperback copies available. Two evenings of Mexican cooking classes were held. *Cinco de May* festival was a successful family event with about 80 in attendance. The library also hosted *Ballet Folklorica Mexico* which drew a similarly large crowd. The ongoing computer classes and a one-time Library Valentine Party were also held.

◆ **Activities**

The library invited community members to join staff in planning programs and selecting materials for the library collection. An advisory board made up of staff and local community members met on a regular basis to evaluate the program. This group met with migrant program teachers who had direct contact with Hispanic families; with church personnel who hold services in Spanish; with ESL teachers who promoted the library; and with her students.

Carroll County Public Library publicized their library services and programs among Spanish and English speaking communities. The library used distributed flyers and hung posters at businesses and sites frequented by Hispanics/Latinos. One of the most successful methods of advertisement was plain old fashioned word-of-mouth. Countywide advertisements were followed by an open house and a tour of the library. Every visitor at the open house willingly filled out a questionnaire.

Promotional bilingual magnets highlighting library facts, signs, posters, registration cards, and flyers were printed and distributed countywide. Spanish language and bilingual materials were purchased and added to the main library collection. The teen hired as a library page successfully promoted services and programs at *Good Neighbor Night*, a public event sponsored by local industries.

Efforts to contact foreign embassies where Spanish is the official language came up with very little success. A Valentine Party included family activities, crafts and games, and how it is celebrated differently in Spanish speaking countries. A *Safe Driving Class* and the *Problema No Problema* programs were two programs that did not attract anyone. However, there was a continual interest in the Spanish language Drivers' Manuals which the library continued to distribute.

During tax time, one evening a week was set aside for assistance with filing tax forms. Another evening was set aside for homework assistance. The library tried to plan an evening of music with Mexican instrumentalists and vocalists, but no local talent could be found. The *Mexican Independence Day* was held in the streets of Carrollton in front of Mexico Lindo Restaurant, which provide all the food. The weekly bilingual story hour for kids and summer reading took place with an interpreter present.

*Cinco de Mayo* celebration was a firm success with over 80 attending and evenly divided between Anglos and Hispanics. April's *Ballet Folklorica* Mexico was held as planned. Unfortunately, only about 15 Hispanics were present among the crowd of 75.

There was the weekly Spanish language computer training program at the Carroll County Public Library. This was a self-paced instruction conducted by a volunteer from North American Stainless.

**EVALUATION**

◆ **Outcomes**

The number of new library card holders increased each quarter and by the end of the project year, the library had exceeded its goal of registering 100 new library card holders with Hispanic surnames and continues to grow.

The Hispanic population became better acquainted with services and customs of the community. No longer was the library a distant government entity, but a place for the entire family to spend an evening or a Sunday afternoon. Bringing the Anglo and Hispanic communities together fostered an understanding of the ethnic diversity and an appreciation of one another. Local and regional newspapers assisted with spreading the news to all families with headlines like *Carroll Library to Use Grant to Reach Hispanic Population; Carroll County Library Adds Hispanic, other Programming; and Mexican Dance Group Enchants Ghent Crowd*.

As a result of the weekly bi-lingual story hours, non-Hispanic children were learning to count in Spanish and learning new words and phrases. Meanwhile, Spanish speaking children learned English words and phrases and library staff picked up on useful Spanish phrases.

◆ **Indicators**

Since the beginning of this project, more Hispanic children are visibly spending their afternoons at the library. The teen library page brought her mother, younger sisters and brother to the library and they are all now avid library users.

Working with this growing segment of the Carroll County population has raised the level of awareness, not only among library staff and the board of trustees, but in the community as a whole. The library board has vowed to continue computer instruction class for Spanish speakers; add Spanish language materials year-round; maintain the two offsite deposit collections; continue with bilingual story hour; and maintain a strong established between the library and the Hispanic community. Such was not the case before *Libros y Mas* as staff discovered new methods of providing library services.

Since a majority of Hispanic residents are young families, teen programs were highly successful. After a few visits, each participant grew more comfortable at the library and obtained a library card, did homework at the library and spent time on the computer.

◆ **Anecdotal material**

Library staff were pleased to see new faces walk into the library saying that they have been referred by their neighbor, family or friend to come to the library for help.

A newly registered library card holder left a note inside one of the books he checked out. The signed note said, "Thank you very much for the books."

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-412****PROJECT TITLE** **Public Library Programming Subgrant – Clark County Public Library****Estimated Number Served** **240**  
**Congressional District Served** **Fifth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

In partnership with the Fannie Bush Elementary School, Clark County Public Library will provide a series of Appalachian arts programs for children in second through fifth grade. Children will be able to participate in crafts projects, displays and a culminating arts festival as a part of the program. In addition, a series of circulating Appalachian Project and Literature Kits will be created for future use.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

In addition to grant funds, members of the Clark County Public Library and Fannie Bush Elementary School faculty were vital to the development of each arts program. Librarians and teachers identified specific Appalachian artists, provided children with background information prior to each crafts program and served as presenters for many programs. After the arrival of two Spanish-speaking students, the Clark County Public Library hired a Spanish language translator to assist with the project. A local quilting group provided quilt pieces for over 200 students and offered individual assistance for children during a quilt making session. The Richmond Area Arts Council co-sponsored a cultural theater session for fourth and fifth graders.

### ◆ **Outputs**

Throughout the project, each grade level at Fannie Bush Elementary was able to participate in one 30-minute literature and one 30-minute arts session each month.

The Appalachian Proud Fair featured 37 children and 32 adults as demonstrators. The total count for the festival, including adults and children not associated with the project was 712.

### ◆ **Activities**

For the Appalachian Proud project, public library staff and professional artists held workshops at the Fannie Bush Elementary School for children in second through fifth grade. Students were introduced to a variety of folk arts including: storytelling, pottery, basket making and folk dancing. These sessions included craft demonstrations, art creation by students and introduction to related literature.

During the course of the project, library staff tried to emphasized creativity and encouraged children to be proud of their artwork. Students created quilt squares, log cabins, woven pieces, cornhusk dolls, baskets and other forms of folk art. Many times children offered help and praise for the work of their classmates. Children were also encouraged to participate in discussion about the literature of the region. After reading some nonfiction accounts of Appalachian life, children remarked on how difficult it had been to collect supplies and how resourceful to people were with their buildings.

As the project proceeded, circulating literature kits were created to reinforce skills taught in each session. At this time, the majority of teachers prefer public library staff to administer materials included in the kits but library staff continues to encourage use of Appalachian literature in the classroom.

The final portion of the grant project allowed fourth and fifth grade children to demonstrate their “expertise” in these skills to the public through the Appalachian Proud Fair. Children were chosen as demonstrators for the Fair based on their comfort in demonstrating a skill, willingness to work with other children and adults, teaching skills, and their ability in creating the finished product. Many children were able to teach skills to their peers and older children and adults. Children were also able to explain why a given skill was important in the history of Appalachia. Demonstrations included gourd art, spinning, pottery and more. Children also had the opportunity to display the materials they created earlier in the project.

## **EVALUATION**

### ◆ **Outcomes**

Throughout the project children at Fannie Bush Elementary had an excitement about the programs and an eagerness to demonstrate what they had learned to others. This was shown by their work as demonstrators at the Appalachian Proud Fair. Statistics also indicated this excitement as the school showed 98% student attendance for the week devoted to drama.

Students have become more interested in Appalachian literature and have taken a more active role in book discussions as sessions were held. Teachers and library staff have observed students asking more questions related to the selected literature and offering additional comments about story characters.

Students participating in the project have shown an increased interest in folk arts and local history that has been reflected in the number of requests for books and information on these topics.

Students and faculty alike showed great pride in the project and were enthusiastic about showing community leaders and other adults visiting Fannie Bush Elementary School displays of the artwork. Positive comments from these adults were especially rewarding.

There has been an increased awareness of the programs that are offered at the public library shown by the number of adults who attended the Fair and participated in adult programs offered later in the year at the library. Many of these individuals also requested information from library staff on folk arts.

### ◆ **Indicators**

While much of the information concerning the outcomes mentioned above was acquired through informal observation and interviews by public library staff and school faculty, some statistical data positive results. Public library staff reported a 12% increase in circulation for the Foxfire book series along with a significant increase in circulation of juvenile arts and crafts materials and juvenile fiction titles introduced during the project.

School personnel collected attendance records during the Appalachian Proud project which showed an increase in attendance from the 2000-2001 school year. This was most evidenced in the 98% student attendance during the week devoted to drama.

◆ **Anecdotal material**

The impact of the program on individuals was shown as one second-grade student remarked, “I’ve been practicing weaving a piece about every month. My mom and I get finished with our work on the weekends and weave something together. Mom says that she used to do these with my great grandma. I used to not know anything about that grandma, but mom’s been telling me some stuff about when she was a little girl.” Both mother and daughter served as demonstrators at the Fair and instructed over 30 people in rag rug weaving.

One folk artist, after meeting with the children, said, “I am amazed at how much your children know about Appalachia and how well they write about it. This is the first time I’ve worked with kids who are so aware of what the Appalachian region encompasses.”

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-4I3**

**PROJECT TITLE**    **Public Library Programming Subgrant – Nicholas County  
Public Library**

**Estimated Number Served**            **36**  
**Congressional District Served**    **Sixth**

**LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |



## **PROJECT OBJECTIVE**

The purpose of this project was to help infants and preschoolers in Nicholas County enhance their language development and heighten their interaction with adults by offering a series of two weekly programs for each group. Baby Lap-Sit series was for infants and toddlers and Story Time was for the older age group, pre-kindergarten children from 2½ to 5 years old.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

A part-time staff paid with grant funds was hired to coordinate each program for the project year. During the final quarter of the year, this person moved to another full-time job, but was immediately replaced by a highly competent person.

A second paid staff person was later hired for 5 hours a week. Help from library staff was also organized. The library director, together with other library staff, worked on recruitment, interviewing, hiring, scheduling programs, organizing materials, and assisted wherever and whenever help was needed. The bookmobile librarian was heavily involved with the outreach aspect of the program, such as delivering materials to families, day care centers, Head Start, and by acting as a liaison between the library and the community. All events took place at the library.

Local businesses donated materials for the program. The Family Resource Center assisted with creating flyers, and with advertisement and promotion. Several parents volunteered their services leaving the library with plenty of assistance.

A survey/questionnaire was distributed to all parents during the third quarter of the grant cycle.

### ◆ **Outputs**

The weekly infant and toddler Baby Lap-Sit program started out with seven participants and their parents/guardians. Attendance was sporadic. By June, the numbers dwindled to zero when 5 participants transferred to Storytime and 2 families moved away.

Meanwhile Story Time for preschoolers was held each week for 52 weeks and a second session was added as the size of the group grew from about 25 to 35 coming on a regular basis. There was an average of 95% parental involvement and consistent attendance.

### ◆ **Activities**

All project objectives were either partly or fully met. Children and their accompanying parent/guardian participated in story telling, reading, action fingerplays, crafts, etc. All thematic activities involved fine and gross motor. Children took part in a wide variety of thematic activities: language, music, fingerplays, crafts, math, drama, music skills. Sometime they had snacks which parents were often glad to provide. The library made full use of books, puzzles, music, craft items, and other theme related materials purchased with grant funds. Program planners used idea books and children's books purchased with grant funds.

## **EVALUATION**

### ◆ **Outcomes**

Program participants were responsible for the many new library cards issued to extended family members. The library director reported an increase in the number of books checked out as children and their families came for Story Time and Lap Sit programs.

Parents were very complimentary and enjoyed the variety of stories that were being read or told. Attention span of children increased from what it was in the beginning. After a number of activities, their counting skills showed an improvement. They began to be more verbal and expressive as they helped add to activities.

Nicholas County Public Library became a place in the community where residents were now welcome regardless of their age or socioeconomic backgrounds. Grandparents came to watch what went on and took pictures. Day care centers called the library asking for program ideas and for literature. Other parents asked if future programs would be help more frequently.

Project activities brought positive awareness to the library and its services. When seen in public, library staff became known for the type of services they provide to children and adults. They were stopped and asked questions or greeted by children and their parents.

### ◆ **Indicators**

One of the major accomplishments at the library was the high level of interest parents and caregivers showed. Parents have been very complimentary of the programs and many started coming after hearing about the project by word of mouth. They expressed appreciation for the classes, noting that this opportunity helped their children form new friends and relationships outside of their families. Parents have sent thank you notes to the library and have expressed how certain stories were told and retold by their children at home. On several occasions, parents volunteered their time or willingness to bring supplies and snacks to the program.

Twenty of thirty questionnaires were completed and returned to the library. Eighteen reported that the programs were 'excellent' while two said it was 'good'.

### ◆ **Anecdotal material**

In her report the project director said, "Many parents and grandparents and other family members comment on how the program has helped their child overcome shyness, increased their attention span and their verbal skills and helped them with their social and cognitive skills."

The Following are some of the comments made by parents in the written survey:

This program has been a lifeline for my child. He is very shy and the encouragement and self esteem he has gained from being included has really helped him open up to others.

We have so few activities available for children in Carlisle. Your program is very welcome and appreciated. My child loves the stories and take-home activities.

Thank you for the program. My child has learned a lot and enjoyed being with other children. Could you have it four day a week?

I really enjoyed the whole time being devoted to the stories that we read each week. Example: the storyteller read the story then the kids were given pictures of the story and they were asked to tell the story back. Then the craft was tied to the story. That was great!

Your group did an excellent job. I thank you for all your hard work and effort to make this a better community for the children of Nicholas County.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-414****PROJECT TITLE** **Public Library Programming Subgrant – Clay County****Estimated Number Served** **2,150****Congressional District Served** **Fifth****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

The purpose of this project was to address the literacy needs of three groups in the Clay County region: New and first-time parents, preschool children, and teen mothers and mothers-to-be.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Several library staff worked on all three projects with the help of volunteers.

*Treasures for Tots* thematic activity tubs were filled with appropriate materials purchased with grant funds. Kentucky Sign Works created a logo for each tub. During the initial cataloging, *Project Read*, was temporarily housed at the local Technology Center. Kiwanis Club, Memorial Hospital staff, First National Bank, Headstart, the WIC program, and Manchester Christian Church donated books for this project. Materials were purchased for the tubs, bags and teen program, as needed.

### ◆ **Outputs**

A total of 110 baby bags and 14 thematic tubs were created. Five child care agencies; about 3 home-school families, a number of parents, and the public school teachers and student teachers checked out the tubs regularly. Twelve teens attended programs geared to them with about 6-8 at each session.

### ◆ **Activities**

Search began for sponsors and prospective donors.

Eleven boxes of items were cataloged, labeled and arranged in tubs by themes such as weather, color, dinosaurs, careers, pre-reading, alphabets, numbers, shapes, seasons, etc. A booklet explaining the purpose of the tub was designed and distributed in the community. Tubs were demonstrated at the local Headstart, the Campbell Read Learning Center, to directors of preschool programs, teachers, and school librarians.

The Baby Bags project was kicked off on Valentine's Day and kits ready for distribution. The Children's librarian wrote a newspaper article about this and other library programs. Several calls came into the library with inquiries about the article.

As scheduled, several programs with teen mothers covering brain development, literacy issues, poison control, fire safety, etc. Programs started at the library, but due to transportation problems, the library started taking programs to the school where the teen mothers were.

## **EVALUATION**

### ◆ **Outcomes**

After finding out about the activity tubs, the specialist decided to integrate the use of the tubs into the Campbell Read Learning Center program. The Center works with the children of parents attending GED classes. Similarly, after a number of meetings with school teachers and librarians resulted in an integration of the tubs into the school curriculum.

As a result of a June 2002 meeting with the director of the Health Department, story time at the WIC Clinic waiting room began two months later. This gave parents and children a chance to meet the librarian and introduce them to the library and its many services. After an article in the local newspaper, several calls came into the library with inquiries about the program.

Services to the teen moms are now being provided through the bookmobile program which started bringing materials to these young mothers as they look forward to reading teen magazines, and checking out materials for their babies and themselves.

These projects have put books and other literary materials into the hands of parents and childcare providers in Clay County. With the help of a committed group of customers made up of teachers, day care workers, home school parents, and others, the lives of many families, including infants and children, have been touched.

♦ **Indicators**

No formal evaluation or surveys were taken, however word of mouth dictates that there is continued interest in seeing the projects continue. At first, the teen moms were very difficult to communicate with, but as time went on they began to show signs of comfort level and now consider the library another community resource, which they have started to use more.

The use of the bags and tubs was slow at first, but by the end of the project year, over 100 bags were in circulation.

Library staff report that more children are begging their parents to bring them to the library. Project objectives are met when the library is successful at introducing the joy of reading to infants and children.

♦ **Anecdotal material**

None to report.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **04-415****PROJECT TITLE** **Public Library Programming Subgrant – Fulton County****Estimated Number Served** **170****Congressional District Served** **First****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☒ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☐ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Public | <input type="checkbox"/> Special    |
| <input type="checkbox"/> School            | <input type="checkbox"/> Multi-type |
| <input type="checkbox"/> Academic          | <input type="checkbox"/> Statewide  |

## **PROJECT OBJECTIVE**

The Literary Enrichment Program was a project aimed at instilling an appreciation for the literary arts and at promoting reading as an enjoyable hobby to the youth and adult populations in Fulton and its adjacent counties, Hickman and Graves in Kentucky, and Weakley and Obion counties in Tennessee.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

Materials for the juvenile and adult book discussion groups were purchased with grant funds. The cost of printing, postage, posters, applications/letters, and advertisements were covered through grant funds. Several staff were paid through grant funds. Namely, a university professor who led in the Junior and Senior High Book discussion groups; a professional writer who led in the writing and journalism workshops; and another who led out in the Poetry Workshops.

Space was provided for some book discussion groups at local schools; a private school, a middle school and at a high school.

Library staff assisted as needed, The Fulton County Friends Group assisted with funding, several volunteers helped maintain order and assisted with crafts.

### ◆ **Outputs**

13 youth participated in the Sidewalk Chalk Art Contest.

Approximately 90 youth and 20 adults have been affected by the different book discussion groups.

The Harry Potter Club for those over the age of eight had 39 participants with an average of 25 weekly attendances.

By the close of the project year, 150 children had been introduced to the summer reading program. Sixty students turned in their book logs at the close of the summer. Preschoolers reported “reading” or listening to 1,203 books during June and July, an average of 67 books per child. Forty-five teens submitted book logs after having read about 1,150 books, an average of 26 books per youth.

### ◆ **Activities**

To kickoff activities for the year, a sidewalk chalk art contest relating to a specific piece of literature was held at the Fulton County Public Library. The local media covered the event in the newspaper.

Book clubs geared towards different age groups were organized and met throughout the year. The adult group, Stateline Readers met monthly and discussed a book at each meeting. Approximately 20 adults participated in this group.

Story of Values is a group of children who read and discussed books with character-building themes.



The Junior and Senior High Book Clubs met weekly to discuss age appropriate books. These groups were established to give older students a more in depth and comprehensive reading experience. While the Senior group covered a variety of writing techniques, the Junior High group focused on writing short stories. All groups participated in a creative writing workshop with weekly writing exercises. These workshops culminated with the Junior High Book Club publishing an anthology of short stories.

A few examples of book discussion book titles were *The Diary of Ann Frank*, *Black Potato: The Story of the Great Irish Famine*, *I Have a Dream*, *Stargirl*, *Harry Potter and the Chamber of Secrets*, *The Fire Next Time*, *My Land Sings: Stories from the Rio Grande*, and more.

Summer Reading for the younger group kicked off in June. While some preferred to read on their own during the summer, others participated in weekly activities at the library. However, a large majority chose to participate in both reading at home and attending weekly activities at the library.

## **EVALUATION**

### ♦ **Outcomes**

One major accomplishment was getting both young and old into the library. This project was effective in achieving the goal of increased patronage and advocacy for the library. Each week an average of 62 children and their parents participated in activities at the library. This resulted in an increased number of books being checked out and an increased number of library cards being issued compared to the same time last year.

Other program did well, but the Harry Potter Club “blew them away” with an average of 30 children each week.

Several elementary students participated in short skits written by a high school who participated in the creative writing workshop.

### ♦ **Indicators**

Circulation records have increased drastically, especially for materials from the juvenile area. Numbers have exceeded what they were at the same period a year ago.

During the project term there were a visibly higher number of requests for library cards resulting in about 150 more library cards issued over the number issued during the previous 12 months. Several parents brought their children to the library for the very first time.

Elementary school students frequently ask library staff if there will be a program next year.

The enthusiasm in the Harry Potter Club proved to be contagious when parents, library staff, guests, began appearing during club meetings.

◆ **Anecdotal material**

The Library Director stated, “We continue to receive feedback from the children that they are reading more because of the program and our reading contests. One student indicated that she had read only one book last summer, but has read over 40 books during the project summer term.”

One child has gotten so excited about reading that he periodically reports to library staff what he is reading and how many books he has read.

A number of parents commented on how their children enjoyed the programs at the library this year.

This quote is from the project director: The enthusiasm and participation of the group of students that assemble at the library each week speaks for itself. We are more than pleased with the number of students that do participate as well as the number of books that they are reading. We do believe that we are helping to instill a love of reading in these children and it is exciting to be a part of it. We continue to receive feedback from the children that they are reading more because of the program and our reading contests.

**LSTA PROJECT REPORT****STATE** **KENTUCKY****YEAR** **FY 2002****PROJECT NO.** **01-EL****PROJECT TITLE** **LSTA Five-Year Plan Evaluation****Estimated Number Served** **4,041,769****Congressional District Served** **Statewide****LSTA Purpose**

- |                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Linkages Among Libraries | <input type="checkbox"/> Consortia/Sharing            |
| <input type="checkbox"/> Linkages With Others     | <input type="checkbox"/> Computers/Telecommunications |
| <input type="checkbox"/> Accessing Information    | <input checked="" type="checkbox"/> Targeted Services |

**LSTA Goal**

- ☐ Projects that make content available in all appropriate media
- ☐ Projects that enhance access by improving electronic networks and linkages
- ☐ Projects that enhance the ability of the staff to provide electronic services
- ☐ Projects that support literacy for children and adults
- ☐ Projects that involve helping library users to acquire new knowledge and skills in our rapidly changing society
- ☐ Projects that provide services to users in support of learning
- ☐ Projects that use adaptive technologies or special service's to improve access
- ☐ Community outreach projects that target the underserved
- ☐ Community outreach projects that target the unserved
- ☐ Projects that encourage and support partnerships
- ☒ Programs that support and encourage advocacy for libraries and library services

**Libraries Served**

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Public   | <input type="checkbox"/> Special              |
| <input type="checkbox"/> School   | <input type="checkbox"/> Multi-type           |
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Statewide |

## **PROJECT OBJECTIVE**

To provide an extensive evaluation of the FY1998-2002 LSTA Five-Year Plan to determine the success toward meeting the needs identified in the Plan.

## **REPORTING RESULTS - PROGRESS AND PROBLEMS**

### ◆ **Inputs**

During the previous year of this project, the LSTA Coordinator organized documentation and prepared notebooks of the Annual Programs and Annual Reports of the Five-Year Plan. An Evaluation Committee was organized, made up of members of the State Advisory Council and The Kentucky Department for Libraries and Archives. A RFP was issued and an evaluation consultant was hired to assist with the evaluation.

### ◆ **Outputs**

The consultant met once with the full Evaluation Committee. An additional meeting was held via teleconference. The consultant worked closely with the LSTA Coordinator through telephone calls and email. Two drafts of the Evaluation were submitted with the final evaluation completed in February of 2002. The evaluation addressed two priorities for the evaluation project.

### ◆ **Activities**

During the first half of this project, the Plan for Evaluation of the Five-Year Plan was submitted to IMLS. Notebooks of the in-depth Annual Programs and Annual Reports of the Plan were created. The committee prepared a Request for Proposal which was posted on the State Library Web Site. Based on pre-established criteria, a consultant was hired.

The priorities of the evaluation project included a complete review of the existing LSTA documents to determine the extent to which the objectives in the Five-Year Plan had been accomplished. The second priority was an in-depth analysis of two LSTA-funded projects that had a significant effect on the quality of library services in the state. The two projects chosen were services for children and the Kentucky Library Network.

The consultant conducted phone interviews with two KDLA staff members as a part of the in-depth evaluation of the LSTA-funded services for children. Email communications were used to clarify the transfer of responsibilities from the Kentucky Library Network to the Kentucky Virtual Library. The consultant was also in regular communication with the LSTA Coordinator for clarification and additional documentation for several projects.

After reviewing and analyzing all information, the consultant developed the evaluation report. The report was submitted and accepted by IMLS.

## **EVALUATION**

### ♦ **Outcomes**

The overall review found that KDLA had used LSTA funds effectively and that all four objectives of the Five-Year Plan had been accomplished. The in-depth review of the two selected projects found that those programs successfully served their target audiences and achieved their intended results.

### ♦ **Indicators**

The documentation of the Annual Programs and Annual Reports, and the data from the key informant interviews indicate that the citizens of the Commonwealth of Kentucky are receiving better library services today than they were at the beginning of the review period and the programs and services funded by the LSTA program have been an important part of the improvement that occurred.

### ♦ **Anecdotal material**

Perhaps the greatest impact this project had was in the feedback it gave to the staff of KDLA. The recommendations and findings provided valuable insight into the management of grants. It also included process and program recommendations for use in the planning of the new Five-Year Plan as KDLA works toward the goal of enhancing library service to the people of the state.